



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: January 18, 2017

Purpose:  Report Only  Recognition  Discussion/ Possible Action

Ruperto Becerra, Jr., Interim Chief Financial Officer  
Executive Director of Business Operations

Presenter(s): Peggy Lee Gonzalez, Director of Purchasing

Item Title:

Approve the purchase of Trane Heating, Ventilation and Air Conditioning equipment, parts and services for Dwight Middle School using the TASB Buy-Board contract #458-14. This will provide an effective classroom environment for student learning.

Description:

The Maintenance Department is requesting the approval to purchase air conditioning equipment, parts and service related functions necessary for the maintenance of Trane HVAC (Heating, Ventilation and Air Conditioning) equipment at Dwight Middle School. Recommend approval of purchase from Buy-Board vendor using contract number 458-14. This purchase will require a budget amendment from Function 81-\$85,212 to function 51 - \$85,212. Quotes are attached.

District Goal:

Goal 6 We will promote and ensure a safe and secure learning environment for all students.

Funding Budget Code and Amount:

199-51-6249-00-041-799000 \$85,212

CFO Approval

APPROVAL ROUTE

SIGNATURE

DATE

Principal/Director:

Jesus Salazar

1-12-17

Executive Director:

\_\_\_\_\_

\_\_\_\_\_

Chief Administrator:

\_\_\_\_\_

\_\_\_\_\_

Superintendent:

\_\_\_\_\_

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## Vendor Contract Information

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**Vendor Name:** Trane  
**Address:** 4200 N. Sylvania Avenue  
Fort Worth, TX 76137

**Phone Number:** (817) 838-1310  
**Email:** shross@trane.com  
**Website:** <http://www.trane.com>

**Federal ID:** 25-0900465  
**Contact:** Shirley Ross

**Accepts RFQs:** Yes

**Minority Owned:** No

**Women Owned:** No

**Service-Disabled Veteran Owned:** No

**EDGAR:** No

**Contract Name:** HVAC Equipment, Supplies & Install of HVAC Equipment

**Contract Description:** Full line of HVAC equipment, supplies & filters; controls, software & monitoring systems; handling products; indoor air quality products; refrigerants; UVC emitters/lamps; service/ & installation

**Contract#:** 458-14

**Effective Date:** 10/01/2014

**Expiration Date:** 09/30/2017

**Payment Terms:** Net 30 days

**Delivery Days:** 25

**Shipping Terms:** Pre-paid and added to invoice

**Freight Terms:** FOB Destination

**Ship Via:** Common Carrier

**Region Served:** Texas Regions 1, 2, 3, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20

**States Served:** Texas

**Quote Reference Number:** 458-14

**Return Policy:** Contact local Trane sales office

**Additional Dealers:** Trane locations in: San Antonio TX, Austin TX

### Contract Documents

**EDGAR Notice:** [Click to view EDGAR Notice](#)

**Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)

**Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)

**Construction Services Advisory:** [Click to view the Construction Related Goods and Services Advisory](#)

Contact us 800-695-2919



Trane U.S. Inc. dba Trane  
9535 Ball St. Bldg #10, Suite 1100  
San Antonio, TX 78217  
Phone: (210) 657-0901  
Fax: (210) 657-1761

January 3, 2017

Mr. Hestroverto Martínez  
Maintenance Director  
South San Antonio Independent School District  
5622 Ray Ellison Drive  
SAN ANTONIO, TX 78242 U.S.A.

Site address:  
Dwight Middle School  
2454 W. Southcross  
SAN ANTONIO, TX 78211  
United States

Inter-local Agreement:  
BuyBoard # 20-2170601  
Trane Vendor #458-14

Attention: Hestroverto Martinez

Project Name: Dwight Middle School Cooling Tower #1 Fill

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

Evapco Cooling Tower Model AT 29-424 Serial # 8-344013

Scope of Service: Replace existing fill for Tower #1

- 1) Remove and properly dispose of the existing fill material from cells. Provision and removal of required trash dumpster is included.
- 2) Power wash and clean the interior of the cold basins, removing all of the existing mud and sludge. Dispose of material in dumpster.
- 3) Furnish and install new PVC fill material.
- 4) Verify proper operation of the cooling tower.
- 5) Leave job site in a clean condition.
- 6) All necessary labor, materials, disposal, supervision, and insurance are included.

A handwritten signature or set of initials, possibly 'FR', enclosed within a hand-drawn circle.

Pricing and Acceptance

Total Price for New Fill:	\$16,943.00 USD
Add for For new topside drift eliminators	\$3,543.00.
Add for For new air inlet louver media on the sides of the tower	<u>\$4,068.00.</u>
Total Price including adds:	\$24,554.00

Clarifications

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from January 3, 2017

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Scott Naab

Cell: (210) 836-6108

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

<p>CUSTOMER ACCEPTANCE</p> <p>_____</p> <p>Authorized Representative</p> <p>_____</p> <p>Printed Name</p> <p>Title _____</p> <p>Purchase Order _____</p> <p>Acceptance Date _____</p> <p>Trane License Number: _____</p>
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SAN ANTONIO, TX 78242 U.S.A.

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United States

Inter-local Agreement:  
BuyBoard # 20-2170601  
Trane Vendor #458-14

**Attention:** Hestroverto Martinez

**Project Name:** Dwight Middle School Cooling Tower #2 New Fill and adds

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

**Evapco Cooling Tower Model AT 29-424 Serial # 8-344013**

**Scope of Service:** Replace existing fill for Tower # 2

- 1) Remove and properly dispose of the existing fill material from cells. Provision and removal of required trash dumpster is included.
- 2) Power wash and clean the interior of the cold basins, removing all of the existing mud and sludge. Dispose of material in dumpster.
- 3) Furnish and install new PVC fill material.
- 4) Verify proper operation of the cooling tower.
- 5) Leave job site in a clean condition.
- 6) All necessary labor, materials, disposal, supervision, and insurance are included.

A handwritten signature or set of initials, possibly 'JG', enclosed within a blue circular scribble.

**Pricing and Acceptance**

Total Price for New Fill:	<b>\$16,943.00 USD</b>
<i>Add for For new topside drift eliminators</i>	<b><u>\$3,543.00.</u></b>
<i>Add for For new air inlet louver media on the sides of the tower</i>	<b><u>\$4,068.00.</u></b>
Total Price including adds:	<b>\$24,554.00</b>

**Clarifications**

- 1. Applicable taxes are not included and will be added to the invoice.
- 2. Any service not listed is not included.
- 3. Work will be performed during normal Trane business hours.
- 4. This proposal is valid for 30 days from January 3, 2017

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Sincerely,

Scott Naab

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Authorized Representative
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Printed Name
Title _____
Purchase Order _____
Acceptance Date _____
Trane License Number:





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January 3, 2017

Hestroverto Martinez  
Director of Facilities  
South San Antonio Independent School  
5622 Ray Ellison Drive  
SAN ANTONIO, TX 78242 U.S.A.  
(210) 977-7000

Dwight Middle School  
2454 W. Southcross  
SAN ANTONIO, TX 78211  
United States

Inter-local Agreement:  
BuyBoard # 20-2181360  
Trane Vendor #458-14

Attention: Hestroverto Martinez

Project Name: Dwight Middle School CW Coil Replace AHU 12 (Gym)

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

Equipment List

(1) Chilled Water Coil

QTY	MODEL	FH (IN)	FL (IN)	APPROX COIL WT. (LB)
1	5WS1008C	39.00	112.50	795

Scope of Service

- Shut off unit electrical
- Shut off valves to chilled water lines
- Remove existing cw coil that is leaking
- Use crane to lift new cw coil in mechanical room
- Pipe in new cw coil and check for leaks
- Re-insulate pipe where insulation was removed to install cw coil
- Put unit back into operation
- Verify operation with owner and provide ticket



Pricing and Acceptance

**Total Price:.....\$ 20,238.30 USD**

Clarifications

1. Applicable taxes are not included and will be added to the invoice.
2. Shut off valves need to work in mechanical room to perform work. If not, work will stop and the customer will be notified before any additional work is performed. Price will be provided to replace defective valves.
3. Any service not listed is not included.
4. Work will be performed during normal Trane business hours.
5. This proposal is valid for 30 days from January 3, 2017 i.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Scott Naab  
Account Manager  
Cell: (210) 836-6108

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SAN ANTONIO, TX 78242 U.S.A.  
(210) 977-7000  
hmartinez@southsanisd.net

Dwight Middle School  
2454 W. Southcross  
SAN ANTONIO, TX 78211  
United States

Inter-local Agreement:  
BuyBoard # 20-2186018  
Trane Vendor #458-14

**Attention:** Hestroverto Martinez

**Project Name:** Dwight Middle School Installation of sensors for freeze stat protection- C Building Gym

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

**Scope of Service: Dwight Middle School - C Building (Gym)**

The price includes parts, installation and programming for the building control system.

- Make parts list and order freeze stat sensors
- Install sensors to protect freezing of cw coils during winter operation on air handling units serving gym
- Provide programming changes on customer's building automation system
- Run sequence of operation to verify proper operation



Pricing and Acceptance

Total Price:.....\$6,376.97 USD

Clarifications

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United States

Inter-local Agreement:  
BuyBoard # 20-2186018  
Trane Vendor #458-14

**Attention:** Hestroverto Martinez

**Project Name:** Dwight Middle School Plant Repairs:

- Replace 8" Shut off Valve for Chilled Water Pump
- Replace Size 2 motor starter for condenser pump

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

**Scope of Service:** Dwight Middle School – Plant

Replace 8" Shut off Valve for Chilled Water Pump (including cost to freeze 8" pipe)

- One (1) 8" CHW freeze seal w/2hrs hold time to allow for replacement of 8" shut off valve for chilled water pump
- Remove existing insulation to remove existing defective 8" shut off valve
- Install new 8" shut off valve
- Re-insulate chilled water pipe where removed to replace valve
- Test valve to insure water can be shut off
- Clean up area debris

*Replace part*

A handwritten signature in blue ink, appearing to be 'JA', is located in the bottom right corner of the page.

Replace Size 2 motor starter for condenser pump

- Remove the existing size 2 motor starter for the condenser pump
- Furnish and install new size 2 NEMA 1 motor starter

Pricing and Acceptance

Total Price:.....\$9,487.75 USD

Clarifications

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Account Executive  
Cell: (210) 836-6108

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Authorized Representative _____
Printed Name _____
Title _____
Purchase Order _____
Acceptance Date _____
Trane License Number: TACLA 008755C

