

Memo

Date: Feb. 16, 2026
To: Dr. Andy Barrett
From: Scott McPeak
Re: Out-of-state Field Trip Request
Cc: Bonnie Johnson, Tom Rogers, Jamie Dunlap



Office of the Assistant Principal

The following information pertains to a request made by a GHS faculty member and club sponsor to attend an event outside the State of Illinois:

Destination/Event: DECA International Career Development Conference,
**Conference Venue: Georgia Congress World Conference Center
285 Andrew Young International Blvd NW
Atlanta, GA 30313**
Hotel: Cortland Grand Hotel
165 Courtland St NE
Atlanta, GA 30303

Date of trip: Saturday, April 25 – Wednesday, April 29, 2026
Length/time of trip: Leave early am Saturday; Return midday Wednesday.

Staff Member: Jamie Dunlap and MAYBE Jennifer Higgins, Lynn Fredericks, or Rich Dunlap

Group: DECA

of Students: 6-12 (TBD)

of Chaperones (if app.): 1- 2

Transportation: Plane to Atlanta , probably meeting at airport

Total Cost of trip: appx. \$1100.00 per student (TBD, but already have commitment from parents)

How the trip will be paid for: Individual students

Educational Benefit of trip: 20,000 high school students, advisors, businesspersons and alumni gather for several day; most participants at ICDC compete in one of DECA's competitive events. The top competitors in each event are recognized for their outstanding achievements. In addition to the competitive events, many students and advisors participate in a variety of leadership and career advancing academies.

Additional Information Resources:

<https://www.deca.org/high-school-programs/high-school-educational-conferences/international-career-development-conference-hs/>