

LIVONIA PUBLIC SCHOOLS
Memorandum

Human Resources

TO: Andrea Oquist
Superintendent

FROM: Steve Archibald
Assistant Superintendent of Human Resources
and District Services

DATE: July 19, 2018

SUBJECT: Secondary Music Equipment Purchase Recommendation

A Request for Proposal (RFP) for assorted music equipment went out on May 31, 2018. The equipment will be used in the music classrooms at each middle school and high school, and the Performing Arts Centers at each high school. The list of items was compiled by Heather Wickman, the 2017-18 secondary music teacher leader, with input from the secondary music teachers.

The bids were opened on June 19, 2018. After careful review and consideration, we are recommending the following awards:

- Wenger (\$152,486.00)
- West Music Company (\$9,641.76)
- Marshall Music (\$4,406)
- Total Award (\$166, 533.76)

A detailed list of the items being recommended for purchase is attached for your reference. I am available at your convenience to answer any questions. Please add this item to the July 23, 2018 Committee of the Whole agenda.

Attach.