

Regular School Board Meeting  
Wednesday, February 21, 2024 7:00 PM

CMS at Woodard Rd and via ZOOM/Owl  
31520 E Woodard Rd  
Troutdale, OR 97060

### Board Approved

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, February 21, 2024, beginning at 7:00 PM CMS at Woodard gym/Board Room and via ZOOM-Owl virtual platform. Board members present were Todd Mickalson, Vice Chair; David Granberg; Ben Byers; Dylan Rickert; Bob Buttke. and Leah Fredericks. Michelle Vo, Chair, had an excused absence. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Jeanne Swift, Assistant Superintendent/Director Student Services; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). HS Student Representative, Elizabeth Loveland, was not in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – approximately 5 virtual attendees and about 15 people in the building audience. This was the first time we held a meeting in the new space and staff thanked and appreciated the board for making this happen.

Meeting in person at gym or if virtual,

The following links and numbers below were advertised to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location)

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715

8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

#### 1.1. Call to Order / Flag Salute

Todd Mickalson, Board Vice Chair called the meeting to order and led the flag salute at 7:01 p.m.

#### 1.2. Review and Acceptance of Agenda

Ms. Lindeen-Blakeley noted that under item 3.1.b. two students would not be presenting tonight: Gavin Ansen and Jeffrey Erickson.

#### 1.3. Board Chair Report Information/Discussion – not at this time in the meeting.

a. Follow up from Special School Board meeting 1/30/24 – follow up later in the meeting.

b. Goals for District - Policy BBA

<https://policy.osba.org/corbett/AB/BBA%20D1.PDF>

c. Evaluation of the Superintendent - ideally prior to March 15

<https://policy.osba.org/corbett/C/CBG%20G1.PDF> - adopt tool, timeline and process.

Attachments: (3)

Vice Chair Mickalson suggested a copy from last year be sent to board along with templates to board for polling and talk to Board Chair.

Dr. Fialkiewicz mentioned the template in board packet from OSBA shows part two, similar to last year with goal statements and rating and part one, with standards. Pick and choose.

Board discussion.

## 2. Approval of Minutes Action Item

Dave Granberg moved and Bob Buttke seconded:

**RESOLUTION NO. 2.86-24 - RESOLVED** that the Board approved the minutes of the December 20, 2023, Regular School Board meeting, the minutes of the January 18, 2024, Regular School Board meeting and the minutes of the Special School Board meeting of January 30, 2024.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (3)

The vote of the board was 6-0.

## 3. Introduction and Comments of Guests and Representatives – Vice Chair Mickalson explained protocols about speaking to the board.

7:11 p.m.

- a. James Barker, patron/parent – spoke and asked to discuss about what harm does it pose for his daughter to use his college benefits tuition waiver.

Vice Chair Mickalson directed James Barker to follow up with Dr. Fialkiewicz and/or Jeanne Swift.

Mr. Barker explained that he received follow up, he wants a vote.

Vice Chair Mickalson explained the complaint process.

### 3.1. Principal / Director/ Supervisor Reports

Derek Fialkiewicz, Ed.D., Superintendent, introduced:

- a. Angela Davis, Athletic Director – spoke to the Board regarding progress with sports teams and equity language. A hiring philosophy that a panel of administrators, coaches and parents comes together for interviews and evaluation, based on a three dimensional ability to coach from their understanding and connection and teaching character to contribute to the culture and community. OSAA has high emphasis on interrupting and fundamentals coaching beyond the scoreboard to build positive culture, including the All Students Belong policy. Starting with coaches to build student leadership/captains across sports with intentional foundation for training and growing. Goal is a yearly meeting to teach fundamentals, set goals and expectations. The staff has bought in and coaches are very open to grow team culture.

7:21 p.m.

Board discussion.

Basketball – boys building for next year, Burns will be traveling to us on Saturday, February 24 for State playoff game.

Swimming - eight to state where women placed fifth in team 200 medley and 3<sup>rd</sup> in individual medley and a fourth in breast stroke.

Dr. Fialkiewicz congratulated them on the first team medley win.

Wrestling – Carl Orchard in State men’s competition and Lilyano Nuno in State’s women’s competition.

Spring sports begin Monday, February 26. Registration is on Big Teams. Go Cards!

Dr. Fialkiewicz added that he is excited about all coaches having vested interest in youth programs that will help our teams down the road.

Board discussion.

- b. Cassie Duprey, CHS Assistant Principal – introduced students with work-based learning and their slide shows:  
Bella Swift – senior at CHS talked about her many jobs at McMenamins and now employed at their juice bar. She credits learning how to handle herself in social interaction and skills in communication, preparing, organizing, adaptability, flexibility for future jobs and for college.

7:29 p.m.

Wendell Mullins – senior at CHS, slide in board packet about his skills learned and experiences as an MHCC Aquatics Lifeguard and how it will prepare him to study chemistry.

7:33 p.m. – co-presenters Abigail Ryan and Kaylee Cerruti, both working at Bumpers Grill & Bar, have learned customer service, waitress and food preparation skills.

- c. Kathy Childress, CHS Principal, spoke about graduation requirements in place for the class of 2027 (Frosh this year). See handouts in board packet regarding our 28 credit requirement for CHS, where the state has 24 credit requirement. Updates for first read of Policy IKF-AR.

Board discussion.

Attachments: (2)

### 3.2. Student Representative to the Board Information Item

Anneliese or Elizabeth Loveland, Student Representative – no report, not at the meeting. Ms. Duprey will work on process for new student representatives to the Board.

## 4. FINANCIAL REPORTS / MATTERS

Derek Fialkiewicz, Ed.D., Superintendent introduced Cindy Duley, Business Manager

### 4.1. Report Information Item

Cindy Duley, Business Manager, expects a possible supplemental budget for next month's meeting. General Fund (GF) actuals Ending Fund Balance (EFB) \$192,692, which is kind of low, as aspiration is 5% of budget or about \$700,000.00. A tax anticipation note, for over the summer months prior to fall taxes, we'll be learning more.

7:54 p.m. Dr. Fialkiewicz says the Projected EFB (PEFB) is keeping him awake at night, so we are looking at all areas. Some salaries unexpected. Some projections and preliminary projections may be for some cuts, hopefully to keep them out of the classroom. Facilities and ancillary hope to be transparent by next month and hopes that it is a lot stronger.

Attachments: (1)

### 4.2. Budget Committee Vacancies Information Items

Derek Fialkiewicz, Ed.D., Superintendent – read aloud the following and said we would be advertising as soon as possible with hopes to fill: We have two budget committee vacancies for Position No. 6 and Position No.7, Terms ending 12/31/2026.

Thank you to Stuart Childs and Stephanie Nystrom for their service on the budget committee.  
<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

7:57 p.m.

## 5. Superintendent Fialkiewicz

Report Information Items

a. Woodard Road property project – we are gathered here in the new CMS and are working out some lighting kinks, but all and all happy to have a culture of CMS on its own.

Brian Lutes, CMS Principal, said it is nice that CMS kids aren't trying to impress CHS kids.

b. Goals for 2023-2024

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

1) #OneCorbett

- Improve District and Community Relationships
- Align Curriculum and Student Experiences within Buildings and Classrooms.

2) School-Based Mental Health

- Increase Mental Health Offerings for Students, Staff, and Community

3) CTE and STEM

- Increase CTE and STEM Experiences for All Students K-12

In regards to 2) Dr. Fialkiewicz introduced Jacqueline Brandow, new director of SBMH, and she introduced herself to the Board. She is most recently from Klamath Falls where she was Vice President of curriculum and instruction for last five years and prior to that was a licensed mental health counselor for 20 years and has also been a GS Principal for one year. She enjoys helping students and staff with mental health issues.

Dr. Fialkiewicz added that she had written and managed/directed funding of grants from the University of Idaho to foster youth. Her first day here was February 20.

5.1. Enrollment Numbers/Application Process Update – 1077 students. Nine online students, one new the week of February 18.

Board discussion.

Ms. Duprey noted the new student from Sandy, which makes six from Corbett and three from other districts.

We have 151 applications for enrollment with the biggest numbers of 47 kindergarteners, 26 in 6<sup>th</sup> grade, 14 in 7<sup>th</sup> grade, and 16 in 9<sup>th</sup> grade.

5.2. Update on Corbett School campus upgrades and/or grants

Derek Fialkiewicz, Ed.D., Superintendent, expressed that the kitchen in the MPB is up and running and Seth Tucker, Kitchen Manager, happy we have hot food to serve again.

5.3. Strategic Planning/Future Planning

Derek Fialkiewicz, Ed.D. – no information now. It was talked about at retreat, so we'll have a separate meeting to talk about some big ideas.

6. CONSENT AGENDA <https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Todd Mickalson moved and Bob Buttke seconded:

6.1. **Consent agenda \*\*Resolution items 2.87-24\*\* through 2.92-24\*\* Action Items**

**8.1\*\*RESOLUTION NO. 2.87-84\*\* - RESOLVED** that the Board approved the travel for the CAPS 8th grade MS Mexico trip in the spring.

<https://policy.osba.org/corbett/I/IICA%20D1.PDF>

**8.2\*\*RESOLUTION NO. 2.88-24\*\* - RESOLVED** that the Board approved the trip to Spain and Paris from July 17-26, 2024 through Explorica.com for Brian Lutes, Principal CMS,

and the Corbett Travel Club student/parents volunteering to attend.

**11.1\*\*RESOLUTION NO. 2.89-24\*\* - RESOLVED** that the Board confirmed extra duty for Girls Assistant Middle School JV coaching stipend to Jeremy Cummings; Claire Kennedy, MS Head Track coach; Kaitlin Selzer White, MS Assistant Head Track Coach; Tony Matias, Assistant Varsity HS Track Coach; and Wyatt Boyle, Assistant Varsity HS Baseball Coach for 2023-2024.

**11.2\*\*RESOLUTION NO. 2.90-24\*\* - RESOLVED** that the Board confirmed the corrected annual salaries as listed in the board packet at the October 2023 board meeting for Brie Windust, Business Office Assistant; Christie Dillard, Business Office Assistant and Carrie Evans, Transportation Coordinator from \$63,440.00 to \$64,930.00 for 2023-24.

**11.4\*\*RESOLUTION NO. 2.91-24\*\* - RESOLVED** that the Board confirmed the extension of Leave of Absence for Abbey Thole, 1.00 Secondary Spanish Teacher, through the 2023-24 school year.

**12.1\*\*RESOLUTION NO. 2.92-24\*\* - RESOLVED** that the Board reapproved the 2023-24 district school calendar as attached in the Board packet, changing the CHS midterm and conference dates. [https://policy.osba.org/corbett/IC\\_ICA%20D1.PDF](https://policy.osba.org/corbett/IC_ICA%20D1.PDF)

Dr. Fialkiewicz confirmed that items 8.1 and 8.2 are at no cost to the District, students will pay for it.

The vote of the Board was 6-0.

## 7. CURRICULUM

Derek Fialkiewicz, Ed.D., Superintendent, introduced:

a. Dr. Shelia Morgan Osborne, Director of Curriculum, Assessment, & School Improvement – spoke about Educational Excellence, with bucket available until March 15.

Attachments: (1) Slides in the board packet. Licensed staff started with ELA standards. April 24 meeting to prepare for in-service May 10, still in phase one walk through and assessments. State testing assessment and timelines included in attachment. Screening for TAG and ELPA testing done. Included are photos of the exciting Oregon Students United Summit that Dr. Fialkiewicz and Dr. Morgan-Osborne attended with students from CHS and about 30 from across the state. Thanks to David Kirnan, bus driver, for driving them.

Board discussion.

Dr. Fialkiewicz added that the final product is curriculum maps on websites and following of this progression.

## 8. STUDENTS

Derek Fialkiewicz, Ed.D., Superintendent, noted this covered in earlier information. - 4 Year Graduation Rate (nwresd.org/data)

Attachments: (1)

8.1. See Item 6.1 Attachments: (1)

8.2. See Item 6.1

## 9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D., Superintendent – No information at this time.

## 10. CO-CURRICULAR ACTIVITIES

Derek Fialkiewicz, Ed.D., Superintendent – talked about the very great show where students from young to graduates from last year put on the CPAC production of Midsummer’s Night Dream. Sets were great, and it was infused with The Beatles.

Board discussion.

11. Personnel – Todd Mickalson read aloud: Updated approved release dates from work for Janet Ruddell, .83 FTE SPED Asst./ .17 FTE Eligibility Official, effective November 21-January 10, 2024, and OFLA/FMLA through February 5, 2024.

Hire of Audrey McLain, .85 FTE GS SPED Asst. FLS, and a new effective date of January 29, 2024.

Updated official retirement date for John Leamy, Substitute Bus Driver, effective January 1, 2024, with post-retirement work through May 31, 2024.

Transfer of .9 FTE Erin Gibbs and .9 FTE Samantha Sanchez from Confidential employees to Classified bargaining employees effective August 2023 as Building Secretaries.

Oregon PFML approved for Justin Gabriel, .85 FTE SPED Ed Asst., effective February 19-May 12, 2024.

Sandi Gabriel hired effective August 17, 2023, .85 FTE SPED Assistant (FLS).

Leandra Walker, .42 FTE Bus Driver to .45 FTE Bus Driver, effective January 8, 2024.

Change from 1.00 FTE for Cheryl Reams, School Health/SPED Assistant, to .85 FTE School Health Assistant, effective February 20, 2024.

11.1. See 6.1

11.2. See 6.1

11.3. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., read aloud: We have vacant positions open for the 2023-2024 school year for: Substitute Bus Driver; Bus Driver; Substitute Custodian; 1.00 FTE HS Learning Specialist; 1.00 FTE Business Manager; .15-.17 FTE SPED Secretary; and two Assistant Varsity Football coaches for fall 2024.

<https://corbett.tedk12.com/hire/Index.aspx>

11.4. See 6.1

12. Policy

Todd Mickalson, Board Vice Chair, read aloud: First Read of Policy and Administrative Regulation updates and deletions Information Items – from what was not covered at the January 18, 2024, meeting and two additional AR's this meeting.

a. Policy BD/BDA - Board Meetings

b. Policy BDC - Executive Sessions

c. Policy EFA - Local Wellness

d. Policy GCBDA/GBDBA - Family Medical Leave \* - Delete

e. Policy GCBDA/GDBDA - AR (1) Family Leave \* - Delete

f. Policy GCBDA/GDBDA - Family Medical Leave \*(Version 1)

g. Policy GCBDA/GDBDA - AR (1) - Family Leave \* (Version 1)

h. Policy LBE - Public Charter Schools\*\*

i. Policy LBEA - Resident Student Denial for Virtual Public Charter School Attendance\*\*

j. Policy IKF-AR - Graduation Requirements- Policy IKF-AR

k. Policy JFA-GBN - AR (1)

Derek Fialkiewicz, Ed.D. , Superintendent, added that all of them except for one are either required or highly recommended from OSBA.

Attachments: (11)

12.1. See Item 6.1 Attachments: (1)

12.2. MOU between CACE and CSD Action Item

Todd Mickalson moved and Bob Buttke seconded;

**RESOLUTION NO. 2.93-24 - RESOLVED** that the Board approved the Memorandum of Understanding between the Corbett Classified Employees and the Corbett School District 39 for a Type 20 van driver.

Attachments: (1)

Dr. Fialkiewicz explained this MOU between CACE and CSD under the current CBA as an addition to class 3.

Ms. Lindeen-Blakeley gave the background information on the position.

The vote of the Board was 6-0.

8:32 p.m.

13. Matters for the Good of the Order

Board of Directors <https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

- a. Todd Mickalson congratulated all on making it through another meeting in consideration of politics now at Corbett Water District.
- b. Dylan Rickert appreciated the school packets that went home for his kids as resources for bad weather days.

Ms. Dawkins believed those were done for GS, MS and maybe CAPS.

c. Leah Fredericks noted prom is May 11 and asked about a rooster bus for Thursday, February 29 to State Girls Basketball tournament.

14. COMING EVENTS

Board Vice Chair Mickelson read aloud:

14.1. Friday, February 23, 2024 - School Day  
Thursday, February 29, 2024 - End of Trimester  
Friday, March 1, 2024 - Assessment  
Wednesday, March 13, 2024 Regular School Board Meeting, CMS Woodard campus gym,  
7:00 p.m. and virtual

Upcoming Dances March 21<sup>st</sup> – Ties and Tiaras at CAPS, March 15 – Pi Day dance for CAPS  
6<sup>th</sup>-8<sup>th</sup> and CMS 7<sup>th</sup>/8<sup>th</sup>

15. ADJOURNMENT- The Board adjourned at 8:37 p.m.