

INSTRUCTION – COPYRIGHT PROTECTION

It is illegal to reproduce material which is copyrighted without permission of the copyright holder unless it falls under “fair use” doctrine.

The equipment of the district should be available to district personnel to assist them in successfully completing their educational assignment. This equipment includes machines for the reproduction of resources. Violations of the copyright laws may result in criminal or civil suits and/or suspension or dismissal from employment in the district.

When an individual is not certain about the copyright status of a resource, the Director of Instructional may be contacted for assistance.

District equipment may not be utilized to reproduce or use unauthorized copyrighted material, i.e., all copyrighted material including computer software.