

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Kristy Horkman
ADDRESS: McKinney, TX
POSITION: Executive Assistant to the President/Secretary to the Board
DEPARTMENT: President's Office, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	10/18 – 04/20	Executive Assistant to the President/Secretary to the Board
University of Arizona	12/16 – 09/18	Special Assistant to the Deputy Director
University of Arizona	02/15 – 12/16	Accountant, Associate
University of Arizona	07/14 – 02/15	Business Operations Specialist
Banner Health	03/13 – 07/14	Assistant to the Director of Education & Outreach
YoungLife	03/11 – 10/13	Surprise YoungLives Area Coordinator
City of De Pere	07/08 – 07/10	Administrative Assistant to the Public Works Director

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Purdue University	1998	B.L.S., Elementary Education