

## Corbett School District: Cash Box / Fundraiser Reconciliation Form

Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Name of Organization Fundraising : \_\_\_\_\_

**Blue Roll (\$4.00):** Beginning Ticket # \_\_\_\_\_ Ending Ticket # \_\_\_\_\_

**Red Roll (\$6.00):** Beginning Ticket # \_\_\_\_\_ Ending Ticket # \_\_\_\_\_

Gate or Fundraiser (circle one)

**START OF THE EVENT: Cash must be counted by TWO people**

|               |             |                   |                   |
|---------------|-------------|-------------------|-------------------|
| Startup Cash: | (\$ _____ ) | Counted by: _____ | Counted by: _____ |
|---------------|-------------|-------------------|-------------------|

**AT THE END OF THE EVENT: Cash must be counted by TWO people, enter denominations in the boxes below, and signed by both people counting and returning the cash box.**

|     |   |  |   |    |
|-----|---|--|---|----|
| 100 | x |  | = | \$ |
| 50  | x |  | = | \$ |
| 20  | x |  | = | \$ |
| 10  | x |  | = | \$ |
| 5   | x |  | = | \$ |
| 2   | x |  | = | \$ |
| 1   | x |  | = | \$ |

|             |          |                   |                   |
|-------------|----------|-------------------|-------------------|
| Total Cash: | \$ _____ | Counted by: _____ | Counted by: _____ |
|-------------|----------|-------------------|-------------------|

|      |   |  |   |    |
|------|---|--|---|----|
| 1.00 | x |  | = | \$ |
| 0.50 | x |  | = | \$ |
| 0.25 | x |  | = | \$ |
| 0.10 | x |  | = | \$ |
| 0.05 | x |  | = | \$ |
| 0.01 | x |  | = | \$ |

|             |          |                   |                   |
|-------------|----------|-------------------|-------------------|
| Total Coin: | \$ _____ | Counted by: _____ | Counted by: _____ |
|-------------|----------|-------------------|-------------------|

|   |          |                   |                   |
|---|----------|-------------------|-------------------|
| Total Checks:<br>(itemized on the back) | \$ _____ | Counted by: _____ | Counted by: _____ |
|---|----------|-------------------|-------------------|

**Below section to be complete by district office staff**

|                       |          |                            |  |
|-----------------------|----------|----------------------------|--|
| <b>Total Deposit:</b> | \$ _____ | <b>Deposit in Account:</b> |  |
|-----------------------|----------|----------------------------|--|