

EXHIBIT

IFA(6)

INSTRUCTIONAL PROGRAMS EQUIPMENT LOAN AGREEMENT

JANUARY 2015

LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT EQUIPMENT LOAN AGREEMENT

I, _____, hereby acknowledge receipt of the following LPS equipment:
(Borrower's Name)

LPS Laptop No. or Serial No. _____
LPS Tablet (e-reader, iPad, etc.) No. or Serial No. _____
LPS Digital/Video Camera No. or Serial No. _____
LPS Cellular Telephone Serial No. _____
Other (Include Equipment Name and Number or Serial Number):

(Equipment Name) (LPS No./Serial Number)

(Equipment Name) (LPS No./Serial Number)

I agree to borrow this equipment for a period of _____ to _____, only, under the following terms and conditions:

1. I acknowledge that the item(s) borrowed is/are the property of the Livonia Public School District (hereinafter the "District"), and that same is/are in good working order and condition.
2. I understand that I have no expectation of privacy in any of the data or material contained on that property, and that the District may, in its sole discretion and at any time, inspect such property and review and copy any data or material on that property.
3. I acknowledge that I am responsible to protect data or confidential information on the item(s) borrowed and will immediately notify the appropriate administrator or supervisor if confidential information is disclosed.
4. In case of loss or theft of the equipment/device, I will immediately notify the appropriate administrator or supervisor for subsequent instructions.
5. I agree that I am borrowing the item(s) for my use only, and for reasonable business purposes. Inappropriate use is prohibited. Inappropriate use includes personal use which inhibits or interferes with the productivity of employees, or which is intended for personal gain; transmission of information which is disparaging to others based on religion, race, color, national origin, age, sex, height, weight, disability, marital status or genetic information, or which is otherwise offensive or inappropriate; disclosure of confidential information to any individual, inside or outside the organization, who does not have a legitimate business-related need to know the information; and unauthorized reproduction of computer software.
6. I agree that I will abide by Livonia Board Policy IFA, as amended from time-to-time, and by the Administrative Procedures promulgated thereunder, as amended from time-to-time.
7. I agree to return the item(s) by the date specified above in the same condition as when I receive it/them, with normal wear and tear.
8. I agree to pay the cost of any repair to the item(s) or for its/their replacement, whichever is less or necessary, at the District's sole determination, if the District determines repair or replacement is a result of negligence or fault that resulted in damage to the item(s) which occurred during the period I borrowed it/them.
9. I agree that if I do not return the item(s), I may be liable for all costs incurred to retrieve or replace the item(s).
10. I agree to return borrowed item(s) upon demand, end of device life, or end of current assignment.

Borrower's Signature: _____ Date: _____
Address: _____ Email: _____
Home Telephone No.: _____ Cell No.: _____
Superintendent's or Administrator's Signature: _____ Date: _____

To be completed *when item(s) is/are returned.*

To the best of my knowledge, the equipment borrowed is being returned in good operating condition. () Yes () No

Describe any problems existing with any piece of equipment returned: _____

Superintendent's or Administrator's Signature: _____ Date: _____