

**Harvey School District 152**  
**Policy Committee Meeting Minutes**  
**Tuesday, November 1, 2016**  
**Central Office Boardroom**

**Agenda:**

1. **Call to Order** – meetings was called to order at 10:06 am. The agenda was approved without revisions.

**Present:** Board Member Felicia Johnson (Chairperson); Dr. Sonya Whitaker, Superintendent of Schools; Dr. Quintella Bounds (Facilitator), Theresa Sevier, and Nicole Wright

2. **Update Nondiscrimination Coordinator and Compliant Manager for District Policies: 2:260 Uniform Grievance Procedure; 5:10 Equal Employment Opportunity and Minority Recruitment; 7:20 Harassment of Students Prohibited; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment.** The committee has reviewed the following policies 2:260, 5:510, 7:20, 7:180 and recommends replacing Drs. Kevin Nohelty and Sophia Jones-Redmond as the Nondiscrimination Coordinator and Compliant Manager with Dr. Sonya Whitaker. In addition, to removing Sirlena Thomas as the Complaint Manager for policy numbers 2:260, 5:10, and 7:20.

3. **Policy and Procedure Manual number revisions/updates.** The committee facilitator was questioned on adoption dates of Press Plus Issues 91 (February 2016), 85 (May 2014), 92 (July 2016), 89 (August 2015), 90 (October 2015), and administrative procedure 5:60AP.

- The committee facilitator explained the following:
  - Press Plus Issue 91 (Senate Bill 100 policies) was presented and adopted by the HSD Board of Education on May 16, 2016. Evidence is supported in the Monday, June 20, 2016 Boardbook documents on page nine. Board Policy Manual updated by IASB Policy Services and returned.
  - Press Plus Issue 85 (May 2014) and Issue 92 (July 2016) were presented and adopted by HSD Board of Education on Monday, August 15, 2016. Evidence is supported in the Monday, September 19, 2016 Boardbook documents on page eight. Board Policy Manual updated by IASB Policy Services and returned.
  - Press Plus Issue 89 (August 2015), Issue 90 (October 2015) and policy 5:60AP were all presented and adopted during the Monday, December 21, 2015 BOE meeting. Evidence is supported in the Monday, January 17, 2016 Boardbook documents on page twelve. Board Policy Manual updated by

IASB Policy Services and returned for Press Plus Issues 89 and 90. Unfortunately, there is no evidence to support policy 5:60AP was submitted to IASB Policy Services.

4. **Website Policy Manual Updates.** The committee discussed the importance of updating the District Policy manual within a timely manner. Ensuring all items are in the appropriate locations and removing any duplicate policy numbers within the District Policy manual.

5. **Good of the Order**

The next Policy meeting is scheduled for December 5, 2016 to review Press Plus Issue 93 (October 2016), and policy numbers 5:220 Substitute Teachers, 5:240 Suspension, and 5:330 Sick Days, Vacation, Holidays, and Leaves.

6. **Call to Order:**

Meeting was called to order at 11:10 am.

**Action Item(s):** The Policy Committee has no action items.