

Minutes of the Board Retreat

The Board of Trustees

Wharton County Junior College

A Board Retreat of the Board of Trustees of Wharton County Junior College was held on Friday, February 23, 2024, 9:00 a.m. – 3:30 p.m. at the El Campo Country Club, 1788 County Road 351, El Campo, Texas 77437.

Trustees Present: Mrs. Amy Rod, Chair; Mrs. Ann Hund, Vice Chair; Mrs. Mary Ellen Meyer, Secretary; Mr. Danny Gertson, Dr. Bret Macha; Dr. Priscilla Metcalf; Mr. Paul Pope; Mr. Larry Sitka; Dr. Sue Zanne Williamson Urbis

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Dr. Amanda Allen, Vice President of Strategy, Enrollment Management and Technology; Mrs. Sheryl Rhodes; Mr. Mike Feyen; Mr. Jonathan Jeter; Mrs. Suzanne Armour; and Mrs. Michelle Buchanan.

I. Determination of Quorum and Call to Order

-Mrs. Rod welcomed everyone to the meeting and declared a quorum.

II. Strategic Planning

Review of Board Committees and Charges

-President McCrohan reviewed the current Board committees and responsibilities of each committee.

-President McCrohan and Mrs. Rod will review the current committees and will recommend any changes to the current structure or membership following the May election.

Board Committee Updates

- Outreach and Advancement
 - Mrs. Meyer discussed the goals of the Outreach and Engagement Committee and reported on the activities and engagement within the community.
 - President McCrohan will follow up on hosting networking dinners with local ISDs.
- Finance

-Mrs. Hundl reported that the Finance Committee will work with the Executive Cabinet in the 2024-2025 budget preparation process, following the same schedule as last year.

-Dr. Macha will serve on the Finance Committee moving forward.

- Evaluation, Training and Policy

-Dr. Williamson Urbis reported on the Board Evaluation Committee. She informed the group that copies of the Bylaws will be distributed for review at the April 16, 2024 Board meeting and a final vote will take place on June 18, 2024 at the Regular Board of Trustee Meeting.

Physical Plant

-Mr. Feyen reported and discussed the current specs for the Bay City Construction Trades Facility, the Wharton Campus New Student Center, and the Fort Bend Health Professions Education Building.

WCJC Foundation Fundraising Report

-Mrs. Buchanan, Mrs. Armour and Mr. Jeter provided an overview of the activities and meetings with potential Fort Bend partners that have occurred in partnership with DiniSpheris.

WCJC Strategic Plan – AY 2023 Report

-Dr. Allen presented an overview of the new WCJC website.

-Dr. Allen reviewed the vision, values and strategic priorities for the AY 2023 Strategic Plan Annual Report. She reviewed the current KPIs for Student Success, Community Impact, Resource Optimization and Organizational Stewardship, and Innovation and Institution Excellence.

-Dr. Allen presented the recommendations from the Strategic Implementation Committee and Student Services Council for AY 2024 and highlighted the approved initiatives that are currently being implemented.

Board Goals and Actions

-Mrs. Rod will appoint a committee to research the addition of Matagorda County in the WCJC taxing district.

-Mrs. Rod highlighted the following board goals:

- Conduct annual review of the WCJC Board of Trustee Bylaws
- Meet the Board requirements for SACSCOC
- Implement a New Trustee Member Orientation

III. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

III.A. Discuss Succession Planning

-The Board of Trustees went into executive session at 2:37 p.m.

IV. Consideration and possible action on items discussed in closed session

-The Board reconvened into regular session at 3:25 p.m. There were no items that required action in Executive Session.

V. Adjourn

-The meeting adjourned at 3:30 p.m.