

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

February 17, 2016

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan School District Office in said district at 6:00 p.m. on the 17th day of February, 2016.

**1. PLEDGE OF ALLEGIANCE**

Mrs. Breedon called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**2. ROLL CALL**

**Board:**

- |                                     |                            |
|-------------------------------------|----------------------------|
| <input checked="" type="checkbox"/> | Michael Griffith, Director |
| <input checked="" type="checkbox"/> | Larry Deibel, Director     |
| <input checked="" type="checkbox"/> | Jeff Ashlock, Director     |
| <input checked="" type="checkbox"/> | Judy Breedon, Chairperson  |
| <input checked="" type="checkbox"/> | Terry Chrisman, Director   |

**Others Present:**

- Steve Sugg, Superintendent
- DeAnn O'Neil, Fiscal Manager
- Penny Elliott, District Secretary
- Emilie Molloy, Fiscal Assistant
- David Kline, FCS Principal
- Ryan Sticka, FCS Vice Principal
- Dean Rech, SHS Principal
- Marti Hofenbredl, Special Programs
- Tyson Pratt, ELL Teacher
- Paula Arruda, IA
- Lorna Grauer, Secretary
- Amanda Wofford, IA
- Mindy Arthur, Teacher
- Jeremy Brown, Teacher

**Press:**

- |                                     |                                 |
|-------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> | Paul Daquilante – News Register |
|-------------------------------------|---------------------------------|

**3. APPROVAL OF AGENDA (CONSENT AGENDA) ..... Action Items**

**1. Meeting Minutes**

- A. Regular Board Minutes – January 20, 2016

**2. New Staff**

- A. Andrea Monje-Suarez, FCS Custodial 1, start date 1/19/16.
- B. Amber Franko, FCS 5<sup>th</sup> Grade Teacher (temporary), start date 2/1/16.

**3. Letters of Resignation**

- A. Brenda Lamb, FCS Middle School LA Teacher, letter of resignation effective date 4/1/16.

**Motion to accept the amended consent agenda**

**Motion: Michael Griffith      Second: Terry Chrisman      Motion passed unanimously.**

**4. PUBLIC INPUT: -NONE-**

**5. PRESENTATIONS:**

**a. SHS Leadership & ELL Presentation by Tyson Pratt**

**ELL:**

- 14 ELL students in the district
- Getting ready for state test

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

February 17, 2016

- **Students have a good work ethic**
- **Mr Pratt tries to get to know all the families**

**SHS Leadership:**

- **Donations for the food for the free Thanksgiving meal that the leadership put on for the community**
- **Received a lot of donations and support**
- **Want to do it again next year and have more people in the community to partake**
  
- **The leadership students introduced themselves.**
- **Leadership have made a PBIS video on who to behave properly in the halls at school**

**6. ADMINISTRATIVE/PROGRAM REPORTS**

**A. Faulconer-Chapman School – Report Included**

- Mr Pratt is creating a Leadership class that will go forward into the high school. The program is going well.
- Reading program is going well
- PBIS – Students check in/check out about behavior goals with counselor, Ms Swinkels during the day
- Basketball teams are doing well, next week last game
- May 4<sup>th</sup> – FCS will have being hosting a district track meet down at the SHS track field (start time 3:00/3:30)

**B. Sheridan High School, Spartan Academy & House of Hope – Report Included**

- Career Day at YC – SHS students will be attending
- Hampton Lumber will help David Neese to improve is welding skill to become trained to be able to certify students
- FFA is building chicken coops

**C. Special Program – Report Included**

**D. Classified Union – No report**

**E. Fiscal Report - Report Included**

**F. Superintendent– Mr. Sugg reported:**

1. First of the Month Comparisons – Report Included
2. Observation Data – Report Included
  - Explaining what happens during an observation
3. ESSA update – Report Included
  - Every Student Succeeds Act – to take the place of No Child Left Behind Act – Oregon is moving forward slowly
4. Legislature update – Report Included
  - Minimum wage bill
  - Open Enrollment
  - School Absenteeism
  - 5<sup>th</sup> Year Programs
5. District Improvement Partnership update – Report Included
  - Partnership developed with ODE
    - Educator Effectiveness
    - District and School Structure and Culture

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

February 17, 2016

- Teaching and Learning
- 6. Budget Process – Report Included
- 7. Policy Committee
  - Need a couple of volunteers - Jeff Ashlock & Judy Breeden
- 8. Drop Out Project
  - Developing a working relationship with George Fox
  - Professor is very interested in students who drop out and would interview approx.. 10 students who are in danger of dropping out
- 9. January 25<sup>th</sup> PD Day
  - K-5 Reach for Reading & 6-8 PBIS at FCS in the AM
  - SHS: in AM – Teacher Videos – staff watched 3 teachers who were videotaped teaching – good feedback
  - FCS: in PM – K-5 Grouping students for Literacy interventions & 6-8 AVID
  - SHS: in PM – PBIS, students worked with staff regarding the videos

**7. POLICIES: ..... Action Items**

- A. DJC-AR: Special Procurement and Exemptions from Competitive Bidding**
- B. EBCB: Emergency Drills and Instruction**
- C. EBC/EBCA: Emergency Procedures and Disaster Plans**
- D. EFA: Local Wellness Program**
- E. EFA-AR: Local Wellness Program**
- F. GCBDA/GDBDA-AR(1): Federal Family and Medical Leave/State Family Medical Leave**
- G. GCBDA/GDBDA-AR(2): Request for Family and Medical or (FMLA) Leave**
- H. GCBDA/GDBDA-AR(4): FMLA/OFLA Eligibility Notice to Employee**
- I. JFCF: Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student\*\***

**Motion to accept changes in policies a-i**

**Motion: Jeff Ashlock                      Second: Larry Deibel                      Motion passed unanimously**

**8. NEW/UNFINISHED BUSINESS: ..... Action Items**

- A. Renew/Non-renew Licensed Contracts..... Mr. Sugg

List of contracts for teachers and list of admin.

**Motion to accept the renew/Non-renew Licensed Contracts for 2016-2017**

**Motion: Terry Chrisman                      Second: Michael Griffith                      Motion passed unanimously**

- B. 2016-2017 District Calendar..... Mr. Sugg

Choice 1 – 173 Student Contact Days

Choice 2 – 174 Student Contact Days

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

February 17, 2016

**Motion to accept Choice 1 for the 2016-2017 District Calendar**

**Motion: Jeff Ashlock                      Second: Michael Griffith                      Motion passed unanimously**

C.      2016 Budget Calendar..... Mr. Sugg

Dates for the public meetings

**Motion to accept the 2016 Budget Calendar**

**Motion: Jeff Ashlock                      Second: Terry Chrisman                      Motion passed unanimously**

D.      Spartan Academy..... Mr. Sugg

Attendance has dwindled over the last couple of years

Proposal is to

- make it part of the High School, make them part of the student body,
- ruff one teacher – need to improve CTE options,
- improve instruction to be more inclusive of at-risk students

**Motion to accept the proposal to close the Spartan Academy and reduce the staff by one for the 2016/2017 school year**

**Motion: Terry Chrisman                      Second: Michael Griffith                      Motion passed unanimously**

E.      Open Enrollment..... Mr. Sugg

**March 1 to March 31:**

SHS: 20 seats (9-12)

FCS: 25 seats (K-8)

**Motion to accept the proposed 2016-17 School Year Open Enrollment**

**Motion: Jeff Ashlock                      Second: Terry Chrisman                      Motion passed unanimously**

F.      Inter-district Transfers..... Mr. Sugg

**Accept students:**

125 Students In

100 Students Out

Cut off – October 31, 2016

**Motion to accept 2016-17 Inter-district Transfer numbers**

**Motion: Jeff Ashlock                      Second: Larry Deibel                      Motion passed unanimously**

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

February 17, 2016

G. Evaluation System..... Mr. Sugg

Evaluation Committee is recommending to change from Legends to the Danielson Evaluation Framework

**Motion to accept Danielson Evaluation Framework for Evaluation System for 16-17 school year**

**Motion: Michael Griffith      Second: Terry Chrisman      Motion passed unanimously**

**9. Board Comments:**

**Larry Deibel:** "ditto"

**Judy Breeden:** thank you administrators and teacher leaders for the meeting last night

**Michael Griffith:**

**Jeff Ashlock:** thank you Administrators

**Terry Chrisman:** work session was a good one

**NEXT MEETING AGENDA – Wednesday, March 16, 2016 at 6:00 p.m.**

SHS Robotics Presentation next meeting

**10. UPCOMING EVENTS**

**a. March 16: School Board meeting, 6:00 – 8:00 pm**

**b. March 21-25: Spring Break (NO SCHOOL)**

**c. April 5: Oregon Educator Fair CaS**

**11. ADJOURNMENT**

**Motion: Terry Chrisman      Second: Jeff Ashlock      Motion passed unanimously.**

Adjourned: 7:20 pm

Respectfully Submitted by:  
Penny Elliott

\_\_\_\_\_  
Superintendent/Designee

\_\_\_\_\_  
Board Chair/Designee