

## **SUPERINTENDENT'S EVALUATION TIMELINE AND ACTION 2021-2022**

### **September**

1. Superintendent reviews Continuous Improvement Plan.
2. Board/superintendent review superintendent standards and the evaluation process, forms and timelines to be used.

### **October**

1. Superintendent completes the self-assessment of the evaluation forms Part 1. (Performance Standards) by October board meeting.
- 2.. Board members complete Part 1 (Performance Standards 1-9) of the superintendent evaluation form. Return to Kathie by November 1<sup>st</sup>. The Board will also receive the superintendent self-assessment and goals. Board will receive the compiled results (Board Ratings Summary Form) in the November Boardbook.

### **November**

1. In executive session, board members meet to discuss their individual evaluation and hear the superintendent's individual self-assessment, including status of goals, prior to developing the board's official document (Evaluation Summary) that will be shared with the superintendent.

### **December**

1. Board and superintendent meet in executive session to discuss and clarify the results of the Evaluation Summary.

### **January**

1. Superintendent will write three goals based on board feedback and discussion.

### **February**

1. A copy of the evaluation is placed in the superintendent's personnel file.