

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 8, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 04/03/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: BMS Softball Coach 2024-2025

Description: Kellen Hall is recommending the following hire:

🏳️‍🌈 Brittney Wolftail, BMS Softball Coach, (exp 0)

Financial Impact: \$860.00

Funding Sources: 126 50 710 3589

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Human Resources
Department

Browning Public Schools
Hiring Selection Report

Position Softball Coach		Applicant Recommended Brittney Wolftail	
Department/Location BMS		Supervisor Doug Blackman/Kellen Hall	
Type of Position Coaching	Starting Date 4/14/25	Term Season	

Recruiting. Date Posted: 2/2025 Re-advertised: Closing Date:

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 1 applicant has applied for this position.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Brittney WolfTail	2/4/2025		

Interview Committee	Title	Name	Title

Recommendation: Brittney has not coached for BPS and she is the only applicant for this coaching position that begins this month. Brittney is willing to learn and support the middle school softball team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	02/13/25	Yes	Ok
State & Federal Criminal background check	Scheduled		
Tribal Background check	Scheduled		

Salary: \$860.00 Placement: Exp, 0 Contract Days: Season

Prepared by: Bev Sinclair Date 04/03/25 Approved by: _____ Date: _____