

2003-2004  
*Campus Improvement Plan*

***Goal I: We will integrate technology into every facet of the educational experience to achieve the mission and objectives.***

***Objective I: Provide teachers, students and parents with an electronic forum that facilitates collaborative teaching and learning.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO                             | TIME FRAME START/END         | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT              |
|--|---------------------|-------------------------------------|---------------------------------|------------------------------|---|---|
| Make teachers aware of existing technology tools by identifying and showcasing staff in faculty meeting "Technology Links" who routinely use technology integration. | CISD Strategic Plan | EC -5 <sup>th</sup> Grade Students  | Principal                       | August 2003 - May 2004       | Existing staff, Technology Specialist   | Faculty Meeting Agendas/Minutes                 |
| Train staff in portal system, gradebook, newsletter and classroom website maintenance to communicate classroom information to students/parents.                      | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | EC - 5 <sup>th</sup> Staff      | October 2003 - December 2003 | Technology Specialist, Coordinator for Instructional Tech, Network capability | All staff websites in operation by January 2004 |
| Include educational links on campus and teachers' web sites.   | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | Technology Specialist, Teachers | August 2003 - May 2004       | Educational links helpful to EC- 5th students, CISD Curriculum/TEKS           | Lee Elementary web site with educational links  |
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2003-2004  
*Campus Improvement Plan*

**Goal II: Actively seek alternative fiscal resources while ensuring the most effective use of all resources to achieve our mission and objectives.**

**Objective I: Reduction of compensatory time payroll expenditures for paraprofessional employees.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS | WHO       | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL                 | EVIDENCE OF MONITORING/ ATTAINMENT                 |
|---|---------------------|------------------------------|-----------|------------------------|--|--|
| Budget for extra duty pay only, not to include payment of comp time balances. | CISD Strategic Plan | Paraprofessional Staff       | Principal | April 2004             | Asst. Supt. for Business                         | 2004-05 Budget                                     |
| Enforce timesheet guidelines for compensatory time on the campus level.       | CISD Strategic Plan | Paraprofessional Staff       | Principal | August 2003 - May 2004 | Business Office Personnel, Time Sheet Guidelines | Timesheets, Zero comp time balances at end of year |
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2003-2004  
*Campus Improvement Plan*

***Goal II: Actively seek alternative fiscal resources while ensuring the most effective use of all resources to achieve our mission and objectives.***

***Objective II: Evaluate and implement energy conservation strategies.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS                                      | WHO                 | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL                                  | EVIDENCE OF MONITORING/ ATTAINMENT    |
|---|---------------------|---|---------------------|------------------------|---|---------------------------------------|
| Encourage all employees and students to enact the conservation strategy of recycling through campus recycling program.  | CISD Strategic Plan | All students and staff including paraprofessionals and custodians | Principal and Staff | August 2003 - May 2004 | PTO Recycling Chairperson   | Documentation of # of pounds recycled |
| Encourage all employees and students to enact the conservation strategy of turning out lights when not in use by posting reminder notes by lightswitches.       | CISD Strategic Plan | All students and staff including paraprofessionals and custodians | Principal and Staff | August 2003 - May 2004 | Reminder notes to turn off the lights posted by the lightswitches | Lee Elementary electric bills         |
| Encourage all employees and students to enact the conservation strategy of turning off computers at the end of the day with aide of student technology helpers. | CISD Strategic Plan | All students and staff including paraprofessionals and custodians | Principal and Staff | August 2003 - May 2004 | Student technology helpers, Technology Specialist                 | Lee Elementary electric bills         |
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2003-2004  
*Campus Improvement Plan*

**Goal III:** *We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence..*

**Objective II:** **Annually increase the percentage of students who achieve DAP status.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO  | TIME FRAME START/END      | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT |
|--|---------------------|-------------------------------------|--|---------------------------|--|------------------------------------|
| Make students, staff and parents aware of the benefits of achieving DAP status through classroom discussions and including information in the campus newsletter. | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | Counselor  | September 2003 - May 2004 | Middle and High School Counselors, Director of Student Services            | Lesson plans, Newsletters          |
| Encourage enrollment in challenging courses in middle and high schools, beginning through PTO meetings, classroom discussions, and counseling classes.           | CISD Strategic Plan | 5 <sup>th</sup> Grade Students      | 5 <sup>th</sup> Grade Teachers, Admin, Counselor | September 2003 - May 2004 | Middle and High School Counselors, PTO Board, Director of Student Services | PTO minutes, Lesson plans          |
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2003-2004  
*Campus Improvement Plan*

**Goal III: We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence.**

**Objective I: Improve and expand the AP Program in CISD.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS   | WHO                                       | TIME FRAME START/END      | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT                                      |
|---|---------------------|--------------------------------|---|---------------------------|---|---|
| Inform staff, parents and students of the Pre-AP/AP "Open Enrollment" policy through counseling classes and written communication.                        | CISD Strategic Plan | 5 <sup>th</sup> Grade Students | Counselor, 5 <sup>th</sup> Grade Teachers | September 2003 - May 2004 | Network system, newsletters to parents  | Lesson plans, newsletters, increased enrollment                         |
| Encourage students to enroll in more rigorous courses when entering middle school by educating students and parents in the availability of these courses. | CISD Strategic Plan | 5 <sup>th</sup> Grade Students | Counselor, 5 <sup>th</sup> Grade Teachers | September 2003 - May 2004 | Network system, newsletters, parent meetings, Director of Assessment and Research | Lesson plans, Parent meeting agendas, newsletters, increased enrollment |
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2003-2004  
*Campus Improvement Plan*

**Goal III:** *We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence.*

**Objective III:** **Expand and enhance foreign language opportunities and student participation in CISD.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS | WHO             | TIME FRAME START/END    | RESOURCES HUMAN/MATERIAL/ FISCAL | EVIDENCE OF MONITORING/ ATTAINMENT |
|---|---------------------|------------------------------|-----------------|-------------------------|----------------------------------|------------------------------------|
| Introduce Spanish to K - 2 <sup>nd</sup> Grade Students by labeling common places in the building with Spanish words and utilizing video and/or audio technology. | CISD Strategic Plan | K - 2nd Grade Students       | Spanish Teacher | October 2003 - May 2004 | Director of Other Languages      | Labels, Audio/Video productions    |
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2003-2004  
*Campus Improvement Plan*

**Goal III:** *We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence.*

**Objective IV:** Enhance CISD Fine Arts program.

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO                        | TIME FRAME START/END               | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT                     |
|---|---------------------|-------------------------------------|----------------------------|------------------------------------|--|--|
| Increase public awareness of fine arts activities through teacher newsletters, campus website, and the Buckaroo Bulletin. | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | Special Enrichment Team    | September 2003 - May 2004          | Campus Technology Manager, District fine arts staff, PTO, Principal, Local News  | Campus Website, Buckaroo Bulletin, Teacher Newsletters |
| Pilot a spring finearts fair in collaboration with the Coppell YMCA.  | CISD Strategic Plan | EC - 5th Grade Students             | Admin., SBDM, Art teachers | 4 <sup>th</sup> Nine Weeks Session | YMCA Staff, Student art works produced throughout the year, Community Volunteers | Advertising, Pictures                                  |
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2003-2004  
*Campus Improvement Plan*

**Goal III.: We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence..**

**Objective V: Implement a Pre-K-5 Assessment and Evaluation Program that provides information about individual students, measures students' continuous academic growth, assesses the appropriately aligned curriculum, and evaluates the district's instructional programs.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT                      | SPECIAL PROGRAM/ POPULATIONS                                 | WHO                             | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT                                      |
|--|---------------------------------------|--|---------------------------------|------------------------|--|---|
| Evaluate assessment practices as it relates to student academic growth utilizing literacy assessments, benchmark testing, and mock TAKS testing.             | CISD Strategic Plan                   | K - 5 <sup>th</sup> Grade Students                           | Literacy and Classroom Teachers | August 2003 - May 2004 | Benchmark tests from the district or campus-made, Testing Coordinator, Coordinator of Lang. Arts | Literacy Assessments, Benchmark testing results, Mock TAKS test results |
| Implement best assessment practices to strengthen student performance by matching teaching methods, assessment methods and standardized achievement methods. | CISD Strategic Plan                   | K - 5 <sup>th</sup> Grade Students                           | Literacy and Classroom Teachers | August 2003 - May 2004 | Teaching strategies, CISD Technology Lesson Plan Bank, Teacher-made tests                        | Assessments and results   |
| Review correlation of test content to state curriculum to determine the effectiveness of the assessment practices.   | CISD Strategic Plan                   | K - 5 <sup>th</sup> Grade Students                           | Literacy and Classroom Teachers | August 2003 - May 2004 | Classroom teachers, TEKS   | Aligned classroom exams to state curriculum, improved TAKS scores       |
| Align curriculum provided to special education and dyslexic students to TEKS.  | CISD Strategic Plan, Curriculum Audit | EC - 5 <sup>th</sup> Special Education and Dyslexic Students | Special Support Team            | August 2003 - May 2004 | TEKS, MTA, Stevenson and Semple Programs, IEPs, Pre-school curriculum and guidelines             | IEPs, Scope and Sequences   |
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2003-2004  
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**Goal III:** *We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence.*

**Objective VI:** **Establish a Staff Development Program that supports best practices in Staff Development for all curricular areas.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS                      | WHO       | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT        |
|--|---------------------|---|-----------|------------------------|--|---|
| Provide team planning time for teachers to understand and develop curriculum vertically and horizontally to ensure a consistent and smooth transition in learning. | CISD Strategic Plan | All teachers and staff                            | Principal | August 2003 - May 2004 | District Task Force, Staff Development Days, Teacher Scheduling Input, Team Leader Mtgs. | Meeting Minutes, Agendas, Campus Schedule |
| Use campus staff development designated time to activities that correlate to the campus improvement plan.  | CISD Strategic Plan | All staff and EC - 5 <sup>th</sup> Grade Students | Principal | August 2003 - May 2004 | Completed CISD Strategic Plan, DIP and CIP, Campus Leadership Team                       | Staff Development Agendas                 |
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2003-2004  
*Campus Improvement Plan*

***Goal III: We will align and strengthen the curriculum to ensure that we become a global leader in educational excellence.***

***Objective VII: Increase number of students reaching commended performance on TAKS in all subject areas while maintaining 90% mastery campus wide.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT                  | SPECIAL PROGRAM/ POPULATIONS  | WHO   | TIME FRAME START/END       | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT      |
|---|-----------------------------------|---|---|----------------------------|--|---|
| Provide tutoring for At-Risk students to increase individual performance on TAKS test.  | CISD Strategic Plan, TAKS results | 3 <sup>rd</sup> - 5 <sup>th</sup> At-Risk students                                      | SBDM Committee, Teachers, Tutors                                      | October 03 - March 04      | Disaggregated TAKS data, Literacy Data, State Comp Ed Funds (\$2, 475.00), At-risk list      | TAKS results, tutoring documentation    |
| Maintain implementation of Accelerated Reader program to provide skill instruction at individual reading levels.  | TAKS results                      | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Students  | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Teachers, Librarian           | August 2003 - May 2004     | AR Software, Computers, Library, Parent Volunteers   | AR Student Records, TAKS Reading Scores |
| Provide daily instruction and application of problem solving skills in mathematics.   | TAKS results                      | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Students  | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Teachers                      | August 2003 - May 2004     | Director for Mathematics, Network Lesson Plan Bank, The Problem Solver program               | Improved TAKS Scores                    |
| Provide a minimum of one hands-on science experiment per nine weeks session in each K - 5 <sup>th</sup> classroom using the scientific process to completion. | TAKS results                      | K - 5 <sup>th</sup> Grade Students  | K - 5 <sup>th</sup> Grade Teachers                                    | August 2003 - May 2004     | CISD Education Foundation Grant (\$5,000), Team Planning                                     | Science Museum held in May 2004         |
| Host a Science Museum showcasing all experiments from each classroom to be open to the community.   | TAKS results                      | K - 5 <sup>th</sup> Grade Students  | K - 5 <sup>th</sup> Grade Teachers, Admin.                            | May 2004                   | CISD Ed Foundation Grant (\$5,000), Student docents, Bus. Partners, Advertising, Parent Vol. | Science Museum held in May 2004         |
| Provide focused content area vocabulary development in ESL, Dyslexic Program and special education classes.   | TAKS results                      | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Students in ESL, Dyslexic Program or Special Ed | ESL, Dyslexic Program and Special Ed Teachers                         | November 2003 - April 2004 | Team Planning Meetings, Vocabulary lists, Network Lesson Plan Bank                           | Lesson Plans, TAKS results              |
| Administer Mock TAKS tests in all areas to affected grade level students and disaggregate data for reteaching purposes.                                       | TAKS results                      | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Students  | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Teachers, Test Administrators | December 2003 - March 2004 | District-provided Mock TAKS tests, Counselor   | Mock TAKS results                       |

2003-2004  
*Campus Improvement Plan*

**Goal IV: Attract, retain and develop a diverse, high quality, innovative and visionary staff.**

**Objective I: Emphasize incentives and benefits of working in CISD.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS | WHO                 | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT                             |
|---|---------------------|------------------------------|---------------------|------------------------|--|--|
| Encourage staff participation in staff development opportunities by advertising available options in a timely fashion and organizing them in a central filing system. | CISD Strategic Plan | Staff                        | Assistant Principal | August 2003 - May 2004 | Office Staff, Mail/Email, Vertical File  | Current information in Vertical File in Copy Room              |
| Increase the number of Lee staff members recognized by the CISD Employee Recognition Program.   | CISD Strategic Plan | Staff                        | Staff               | August 2003 - May 2004 | Communication/PR Department, Employee Recognition Cards, Secretary, Interoffice Mail       | Employee Recognition Certificates and Awards                   |
| Maintain positive staff climate through "Celebration" theme, luncheons, staff socials, birthday recognitions, acts of appreciation and kindness, etc.                 | CISD Strategic Plan | Staff                        | Staff               | August 2003 - May 2004 | Sunshine Fund, Teacher Activity Fund, Climate Committees, Admin., Individual Climate Goals | Faculty Meeting Minutes, Pictures, Attendance at social events |
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2003-2004  
*Campus Improvement Plan*

***Goal V: Model and reinforce the CISD identified character traits throughout the district in order to help students avoid inappropriate social behavior and make healthy life choices.***

***Objective I: Create partnership with citizens and local organizations.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS      | WHO               | TIME FRAME START/END           | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT  |
|--|---------------------|-----------------------------------|-------------------|--------------------------------|---|---|
| Provide character expectations to Lee business partners to elicit their participation in reinforcing character traits through their partnership. | CISD Strategic Plan | K- 5 <sup>th</sup> Grade Students | Admin., Counselor | September 2003 - November 2003 | List of character traits, Conflict Resolution Cone, Boy's Town flip chart, Behavior Mgt. Philosophy | Feedback from partners, Lee students exemplifying good character in Coppell |
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2003-2004  
*Campus Improvement Plan*

**Goal V: Model and reinforce the CISD identified character traits throughout the district in order to help students avoid inappropriate social behavior and make healthy life choices.**

**Objective II: Establish a caring school community that supports character development.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO   | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT  |
|---|---------------------|-------------------------------------|---|------------------------|---|---|
| Utilize content area curriculum to emphasize district character traits in core subjects. (e.g., recognizing the integrity and responsibility of character in literature)  | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | EC -5 <sup>th</sup> Grade, Special Ed, ESL, Literacy Teachers                       | August 2003 - May 2004 | Team Lesson Planning  | Lesson plans  |
| Provide educational opportunities that require students to work collaboratively in Bank of Lee, Wee Deliver, and Recycling programs.                                      | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | 3 <sup>rd</sup> , 4 <sup>th</sup> , and 5 <sup>th</sup> Grade Teachers, Admin., PTO | August 2003 - May 2004 | 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Students, 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Parent Volunteers | Lee Students' bank accounts, Wee Deliver letters, Recycling results               |
| Provide community-building opportunities for students that focus on interpersonal relationships and social skills through Sky Ranch retreat.                              | CISD Strategic Plan | 5 <sup>th</sup> Grade Students      | 5 <sup>th</sup> Grade Teachers, Admin.  | August 2003 - May 2004 | Sky Ranch volunteers, Fundraisers, 4 <sup>th</sup> and 5 <sup>th</sup> Grade Teams, Special Ed Dept.        | Lesson Plans, Pictures, Student/ Parent feedback                                  |
| Provide team/trust/relationship-building opportunities for staff through "Celebration" theme, activities and individual climate-focused goals.                            | CISD Strategic Plan | Staff                               | Staff   | August 2003 - May 2004 | Administration, Climate Committees, Staff Development Time  | Staff Development Records, Staff "Celebration" goal sheets/documentation          |
| Provide opportunities for students to support other students through CHS Volleyball and Baseball buddies.   | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | EC - 5 <sup>th</sup> Grade Teachers   | August 2003 - May 2004 | CHS volleyball/baseball teams and coaches, team schedules, PE teacher, Spirit Day schedule                  | Spirit Day agendas, Records of buddy visits to campus, Pictures                   |
| Maintain use of conflict resolution cone and ensure visual is present in every classroom, providing instruction and reinforcement through announcements, KBUC, & classes. | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | Admin., Campus Technology Specialist  | August 2003 - May 2004 | Ice cream (conflict resolution) cone visual, KBUC Students, Technology Dept.                                | Cones in all rooms, reduced disciplinary referrals for poor conflict skills, KBUC |
| Provide opportunities for classes/grades to work with other classes/grades through buddy classes.   | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | EC - 5 <sup>th</sup> Grade Teachers   | August 2003 - May 2004 | Fellow teachers, Coppell newspaper (opportunities for service), scheduled time                              | Buddy class projects  |

2003-2004  
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***Goal V: Model and reinforce the CISD identified character traits throughout the district in order to help students avoid inappropriate social behavior and make healthy life choices.***

***Objective II (cont.): Establish a caring school community that supports character development.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO               | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT  |
|--|---------------------|-------------------------------------|-------------------|------------------------|---|---|
| Highlight students consistently using good character through Citizen of the Month program and YMCA Character Award Program for 5 <sup>th</sup> grade.                | CISD Strategic Plan | EC- 5 <sup>th</sup> Grade Students  | Staff             | August 2003 - May 2004 | YMCA staff, YMCA-donated Lee Citizen T-shirts, YMCA Character Award Program Info.     | Citizens of the Month posted in main hallway, 5 <sup>th</sup> Grader honored at Yluncheon |
| Implement Project Wisdom curriculum to enhance existing programs of Boys Town Social Skills, Conflict Resolution skills, Active Teaching philosophy and CISD traits. | CISD Strategic Plan | EC - 5 <sup>th</sup> Grade Students | Admin., Counselor | August 2003 - May 2004 | Project Wisdom Curriculum, Volunteers, Social Skills flip books, conflict cones, KBUC | Announcement Log, KBUC Videos   |
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2003-2004  
*Campus Improvement Plan*

***Goal VI: Develop a system to ensure that each student has a challenging, customized learning plan that accompanies him/her throughout the educational process.***

***Objective I: Maintain accurate and timely information on individual students to enhance learning.***

| STRATEGIES/STRATEGIC PLAN CORRELATIONS   | NEEDS ASSESSMENT               | SPECIAL PROGRAM/ POPULATIONS                           | WHO  | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT                                     |
|--|--------------------------------|--|--|------------------------|---|--|
| Maintain accurate, confidential, individualized DEC notebooks for all teachers with special population information.  | CISD Strategic Plan, DEC visit | 504, Special Ed, Dyslexia, At Risk, ESL, G/T, Literacy | Counselor, Special Ed staff, Special Program staff | August 2003 - May 2004 | EDP data, Secretary, Permanent Records, Assessment Information, Special Program files | Signed receipts from staff for updated information throughout the year |
| Maintain accurate files on students identified as members or potential members of special populations incl. SST, Special Ed., At Risk, Literacy, 504, ESL, G/T, Dyslexia | CISD Strategic Plan, DEC visit | 504, Special Ed, Dyslexia, At Risk, ESL, G/T, Literacy | Counselor, Special Ed staff, Special Program staff | August 2003 - May 2004 | EDP data, Secretary, Permanent Records, Assessment Information, Special Program files | Accessible and accurate files  |
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2003-2004  
*Campus Improvement Plan*

**Goal VII: Develop and implement a citizenship program so that each student engages in meaningful annual service to the community.**

**Objective I : Assess community needs to determine and implement diverse service opportunities utilizing campus leadership.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT    | SPECIAL PROGRAM/ POPULATIONS        | WHO   | TIME FRAME START/END           | RESOURCES HUMAN/MATERIAL/ FISCAL   | EVIDENCE OF MONITORING/ ATTAINMENT    |
|---|---------------------|-------------------------------------|---|--------------------------------|--|---------------------------------------|
| Establish partnerships with service agencies and/or non-profit organizations.   | CISD Strategic Plan | Kindergarten, 2 <sup>nd</sup> Grade | Campus Service Learning Liason                  | August 2003 - May 2004         | CISD Service Program Coordinator, Asst. Supt. for Instruction, Coordinator of PR/Comm    | Documentation of partnership          |
| Identify campus staff member to serve as a liaison to district and provide leadership to campus service learning program. | CISD Strategic Plan | Kindergarten, 2 <sup>nd</sup> Grade | Campus Service Learning Liason                  | September 2003 - November 2003 | CISD Service Program Coordinator   | E-mail communication, Meeting minutes |
| Participate in classroom, student-driven service learning projects based on student interest.                             | CISD Strategic Plan | Kindergarten ,2 <sup>nd</sup> Grade | Kindergarten and 2 <sup>nd</sup> Grade Teachers | Spring 2004                    | CISD Service Program Coordinator, Campus Service Learning Liason, Community Partnerships | Lesson plans, Student products        |
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2003-2004  
*Campus Improvement Plan*

**Goal VIII: Capitalize on the strengths, resources and talents of our diverse community.**

**Objective I: Communicate, advertise and promote opportunities for involvement on our campus by community members.**

| STRATEGIES/STRATEGIC PLAN CORRELATIONS  | NEEDS ASSESSMENT                                   | SPECIAL PROGRAM/ POPULATIONS                                    | WHO  | TIME FRAME START/END   | RESOURCES HUMAN/MATERIAL/ FISCAL  | EVIDENCE OF MONITORING/ ATTAINMENT                 |
|---|--|---|--|------------------------|---|--|
| Enhance Buckaroo Business Buddy program by increasing the number of student buddies served and increasing the number of visits by BBB's during the school year. | CISD Strategic Plan, Econ. Dis./At Risk Population | K - 5 <sup>th</sup> Grade Students who would benefit from a BBB | Counselor  | August 2003 - May 2004 | Community and Business partnerships, BBB nomination forms from teachers                             | Documentation of students served, Visitor log      |
| Host Science Museum event, encouraging visits by community members.   | CISD Strategic Plan, TAKS science results          | K - 5 <sup>th</sup> Grade Students                              | K - 5 <sup>th</sup> Grade Teachers; K - 5 <sup>th</sup> Team Leaders | August 2003 - May 2004 | CISD Education Foundation Grant (\$5,000), Refreshments, Parent Volunteers, Ads                     | Lesson plans, Guest Register on Science Museum Day |
| Develop partnership with landscaping company to enhance the implementation of the Lee Learning Gardens.   | CISD Strategic Plan, Science TEKS                  | EC - 5 <sup>th</sup> Grade Students                             | Principal  | August 2003 - May 2004 | CISD Maintenance Department, Student Advisory Team  | Lesson plans                                       |
| Enhance partnership with Texas Bank to encourage increased student participation in The Bank of Lee.  | CISD Strategic Plan, Math TEKS                     | K - 5 <sup>th</sup> Grade Students                              | Principal, 4 <sup>th</sup> Grade Team, Parent Volunteers             | August 2003 - May 2004 | EC - 5 <sup>th</sup> Grade Students, Office Staff, Parent Volunteers, TexasBank President and staff | Bank receipts                                      |
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