

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
WEDNESDAY, NOVEMBER 19, 2025**

CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by President Laura Hrechko. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Laura Hrechko	X	
• Jim Grzetich	X	
• Tim Juskiewicz	X	
• Mike Brozovich		X
• Terry Spivey	X	
• Mike Hoyt	X	
• Bert Kooi	X	

Additionally, present were:

• Dr. Rob Schiffbauer	X
• John Troy	X
• Dr. Phillip Pakowski	X
• Kristi Boe	X
• Jamie Soliman	X
• Michele Williamson	X

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no public comments heard.

PRESENTATIONS

School Report Card

The School Report Card was provided in the board packet for review. Dr. Pakowski discussed five academic indicators related to English, Math, Science Proficiencies, Graduation Rate, and English Learner Progress to Proficiency. As well as School Quality and Student Success Indicators which include, Chronic Absenteeism, Climate Survey and 9th graders on track to graduate. He reported that MCHS is considered “Commendable” with an overall index score of 88.90 and increased from 2024. The data presented MCHS strengths in Graduation Rate, 9th Grade on Track, CTE Graduation Rate, as well as Math and ELA Proficiency. Areas for Growth included Chronic Absenteeism, Science Proficiency and Climate Survey Participation Rate. Dr. Pakowski discussed as plans/next steps to increase scores in these areas. The School Report Card will be presented to staff and reiterate how important the climate survey is. It was suggested to take a deeper dive into the feeder school’s absenteeism and look for similarities.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review. November 15th is School Board Members Day and Dr. Schiffbauer acknowledged and thanked Board Members for all they do for the MCHS community. He reported that on November 7th about 9 community members attended Coffee and Connection with himself as well as members of the administrative team. There was great conversation which included the suggestion for a junior ROTC program, school boundaries as well as home schooled students who are part time were also discussed. The next Coffee and Connection is planned for February 6th, 2026. Dr. Schiffbauer added that there were approximately 160 veterans and guests honored at the Veteran's Day assembly and breakfast. Some highlights of the assembly included the choir singing Battle Hymn of the Republic and the band played the anthem for the various branches of military.

CONSENT AGENDA

MOTION: by Juskiewicz, seconded by Hoyt, to approve the consent agenda as presented:

- A. Open Session Minutes
 - 1. October 15, 2025 Regular Meeting
- B. Financial Reports
 - 1. Monthly Financial Reports
 - 2. Payment of Bills/Total
 - 3. Employee Payroll
 - 4. Imprest Fund Report/Total
 - 5. Activity Fund Report
 - 6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Grzetich and Hrechko. Motion was carried Time: 6:16 p.m.

DISCUSSION ITEMS

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer reported that a meeting was held on November 11, 2025 discussing plans for the Denim and Diamonds Fundraiser on March 21, 2026. The foundation issued grants for Spanish Language computer software and for Mac book and materials used for music.

Legislative Update:

Dr. Schiffbauer will keep board members informed on any new legislation updates.

GAVC – The GAVC meeting was held October 23, 2025. Dr. Schiffbauer reported that the project house has been sold for \$515,000 plus the realtor and closing cost fees. It is estimated that GAVC members will profit approximately \$50,000 that will in turn be rolled back into the 2028 GAVC project house.

GCSEC – Dr. Schiffbauer stated that a meeting was held on November 19, 2025 and reported that Mr. Neil Sandburg will retire and Kate Ross was named as his successor. Mrs. Ross is currently the Coordinator of the Reach program.

Press Packet 120 – First Reading:

Press Packet 120 drafts and required questions was provided in the board packet for review. Dr. Schiffbauer added that it consists of legal updates and mental health screenings. There were no questions or concerns, and a second reading will be held in December.

Affiliation Agreement with Elmhurst University:

The Affiliation Agreement with Elmhurst University was provided in the board packet for review. Dr. Schiffbauer reported this is a great partnership with Elmhurst University for nursing clinicals and this will provide a great opportunity to recruit nurses. There were no questions or concerns and it is anticipated for approval at the end of the board meeting.

FY26 Curriculum Proposal – 2nd Reading:

The Curriculum Proposal was provided in the board packet for review. A second reading was held. There were no further concerns and the proposal is anticipated for approval and adoption at the end of the meeting.

FY 26 Tentative Levy:

The FY 26 proposed Tentative Levy was provided in the board packet for review. Mr. Troy reported that highlights include an EAV increase of 9%-13%. As well as significant fund balances in the Health Life Safety Fund, and it is anticipated not to levy in that fund this year and the district will work with the architects to complete the Health Life Safety plan for the projects that are anticipated in the next couple of years. As a result, it is anticipated reducing the tax rate by 5-8 cents. There were no question or concerns and it is anticipated for approval to post the Tentative Levy at the end of the meeting and there will be a formal hearing at the December board meeting.

IMRF UAAL (Unfunded Actuarial Accrued Liability):

The IMRF Pension Liability was provided in the board packet for review. This was originally presented last December and Mrs. Norman explained that it is recommended to pay down unfunded liability, which in turn will reduce the IMRF employer rate. Dr. Schiffbauer added that this will reduce the employer rate from 9.5% to 8% and added that will also help reduce the tax rate. There were no questions or concerns and it anticipated for approve the payment of \$750,000 to the Illinois Municipal Retirement Fund (IMRF) at the December meeting.

Water Heater – Memorandum of Understanding:

The Master MOU for the water heater was provided in the board packet for review. Dr. Schiffbauer reported that there are issues with the water heater at South Campus. Meetings were held DLA and Berg Engineering to come up with a plan to bypass the old system and relocate and install a new system. There were no questions or concerns and it is anticipated for approval at the end of the meeting.

Snow Bid Removal Bids:

Snow Removal Bids were provided in the board packet for review. Mr. Troy stated that the owner of the current removal company is retiring and a Request for Bid went out. There were two responses received and based on the type of bid received it was recommended to proceed with Seasons based on the per price plow with a 1-year contract

with (2) renewal years for the district's snow removal and salting services. There were no objections and it anticipated for approval at the end of the meeting.

Dump Truck Bid:

The Dump Truck Bid was provided in the board packet for review. The highest bid received was in the amount of \$7,000 dollars. There were no concerns and it is anticipated for approval at the end of the board meeting.

Disposal of Weight Room Assets:

The recommendation for disposal of the weight room equipment was provided in the board packet for review. There was an offer received for \$1,000 and it is anticipated for approval at the end of the meeting.

Disposal of 3D Printers:

The 3D Printer Donation request letter was provided in the board packet for review. The recommendation is to donate 7 Makerbot 3D printers to Minooka Jr. High. There were no objections for approval at the end of meeting.

Thespians Overnight Field Trip Request – Illinois High School Theater Fest at ISU:

The Thespians overnight field trip request was provided in the board packet for review. This overnight request is to attend the Illinois High School Theatre Fest at Illinois State University January 8-10, 2026. There were no concerns and it is anticipated for approval at the end of the board meeting.

Cafeteria Table Replacement Proposal:

The plan to phase out the existing cafeteria tables at both South and Central Campuses was provided in the board packet for review. The current tables are dated back to 2002 at Central Campus and 2008 at South Campus. The proposed replacement tables include seats which are efficient for cleanup. The recommendation is to purchase 20 new cafeteria tables per year over the next three years at each campus. There were no objections for future approval. It was suggested to look into locking in the current price for each year.

Tennis Court Repair:

A Tennis court repair quote from U.S. Tennis Court Construction was provided in the board packet for review. The district will look for additional quotes and present at a later date for consideration and approval.

CTE Addition and Remodel Proposal:

The proposal for furniture for the CTE wing and commons area at Central Campus was provided in the board packet for review. As discussed at the last meeting, this part of the furniture package and was quoted through Omnia Partners purchasing cooperative. The CTE Classroom and Central Campus furniture from Educational Environments is in the amount of \$442,578.28. There were no objections for approval at the end of the meeting.

CTE Auto shop – Workbenches, Tools, and Storage:

The proposal for the CTE Auto shop, workbenches and storage was provided in the board packet for review. The total purchasing cost with Snap-on Industrial is \$155,171.30. This is being purchased through Sourcewell purchasing cooperative. There were no questions or concerns for approval at the end of regular board meeting.

Delegate Assembly and Agenda Items:

The Delegate Assembly 2025 Resolutions Committee Report was provided in the board packet for review which included agenda items for the annual meeting on Saturday November 22, 2025. Mr. Juskiewicz volunteered to be the delegate and represent the school board members. There were no questions.

ACTION ITEMS

Approval of the Affiliation Agreement between Elmhurst University and Minooka Community High School as presented:

MOTION: by Juskiewicz, seconded by Grzetich, to approve the Affiliation Agreement between Elmhurst University and Minooka Community High School as presented. Voting Aye: Hoyt, Grzetich, Kooi, Spivey, Juskiewicz, and Hrechko. Motion carried. Time: 6:45 p.m.

Approval of the FY26 Curriculum Proposal as presented:

MOTION: by Grzetich, seconded by Hoyt, to approve the FY26 Curriculum Proposal as presented. Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Grzetich, and Hrechko. Motion carried. Time: 6:45 p.m.

Approval for the Disposal of weight room equipment as presented:

MOTION: by Juskiewicz, seconded by Grzetich, to approve for the Disposal of weight room equipment presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi and Hrechko. Motion carried. Time: 6:46 p.m.

Approval of the Water Heater Memorandum of Understanding with DLA as presented.

MOTION: by: Hoyt, seconded by Spivey, to approve of the Water Heater Memorandum of Understanding with DLA as presented. Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 6:47 p.m.

Approval to post the FY26 Tentative Levy as presented.

MOTION: by Grzetich, seconded by Kooi, to approve the FY26 Tentative Levy as presented. Voting Aye: Juskiewicz, Hoyt, Grzetich, Kooi, Spivey and Hrechko. Motion carried. Time: 6:47 p.m.

Approval to award a 1-year contract with two (2) renewal years for the district's snow removal and salting services to Seasons as presented.

MOTION: Juskiewicz, seconded by Hoyt to approve a 1-year contract with two (2) renewal years for the district's snow removal and salting services to Seasons as presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi and Hrechko. Motion carried. Time: 6:47 p.m.

Approval to award the Dump Truck Bid to Dan Larkin in the amount of \$7,000 dollars as presented.

MOTION: by Grzetich, seconded by Juskiewicz, to approve and award the Dump Truck Bid to Dan Larkin in the amount of \$7,000 dollars as presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi, and Hrechko. Motion carried. Time: 6:47 p.m.

Approval of the Thespians Overnight Field Trip Request as presented.

MOTION: Juskiewicz, seconded by Spivey, to approve the Thespians Overnight Field Trip Request as presented. Hearing no objections. Motion was approved. Time: 6:48 p.m.

Approval of the Disposal of Seven (7) 3D Printers as presented.

MOTION: Hoyt, seconded by Grzetich to approve the Disposal of Seven (7) 3D Printers as presented. Voting Aye: Juskiewicz, Hoyt, Grzetich, Kooi, Spivey and Hrechko. Motion carried. Time: 6:48 p.m.

Approval of the CTE Classroom and Central Campus Furniture from Educational Environments in the amount of \$442,578.28 as presented.

MOTION: Spivey, seconded by Kooi to approve the CTE Classroom and Central Campus Furniture from Educational Environments in the amount of \$442,578.28 as presented. Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 6:49 p.m.

Approval of the CTE Auto shop, Workbenches, Tools and Storage in the amount of \$155,171.30 as presented.

MOTION: Hoyt, seconded by Spivey to approve the CTE Auto shop, Workbenches, Tools and Storage in the amount of \$155,171.30 as presented. Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Grzetich and Hrechko. Motion was approved. Time: 6:49 p.m.

EXECUTIVE SESSION

MOTION: by Grzetich seconded by Spivey, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes; the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the District; security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff the public or public property, student discipline, collective bargaining and litigation. Hearing no objections. Motion was approved. Time: 6:50 p.m.

RETURN TO OPEN SESSION

MOTION: by Spivey, seconded by Grzetich. Hearing no objections. Motion was approved. Time: 7:29 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION

Closed Session Minutes

MOTION: by Juskiewicz, seconded by Grzetich, to approve the closed session minutes as presented:

- October 15, 2025, Executive Regular Meeting

Hearing no objections. Motion was approved. Time: 7:29 p.m.

Personnel**Resignation/Retirement(s):**

Andrea Dase – Special Education Aide – eff. 11/7/2025 – Resignation

Greg Swanson – Custodian – eff. 12/31/2025 – Retirement

Cecelia Rockett – Bus Driver – eff. 11/25/2025 - Retirement

MOTION: by Kooi, seconded by Grzetich, to accept the following resignation as presented:

Hearing no objections. Motion was approved. Time: 7:29 p.m.

LOA:

Motion: by Juskiewicz, seconded by Hoyt, to approve the following leaves of absence as presented, pending receipt of proper documentation as presented.

Brooke Brenczewski – Administrative Assistant – Beginning 10/17/2025 Intermittent under the Family Medical Leave Act (FMLA)

John Kroviak – Groundskeeper – Beginning 11/12/2025 under the Family Medical Leave Act (FMLA)

Valeria Tijerina – Library Aide – Beginning 10/24/2025 Intermittent under the Family Medical Leave Act (FMLA)

Stephanie Ledesma – Registrar – Beginning 11/19/2025 under the Family Medical Leave Act (FMLA)

Julie Creagh – English Teacher – Beginning 11/13/2025 Intermittent under the Family Medical Leave Act (FMLA)

Mark Moeller – School Psychologist – Beginning 11/5/2025 under the Family Medical Leave Act (FMLA)

Christina Burgess – Teacher – Math - Beginning approximately 12/1/2025 under the Family Medical Leave Act (FMLA)

Hearing no objections. Motion was approved. Time: 7:30 p.m.

Employment:

MOTION: by Juskiewicz, seconded by Kooi, to approve the employment of the following support staff member(s) as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration.

Joseph Klejko – Bus Driver – per route – eff. 9/30/2025

Jennifer Press – Special Education Aide – eff. ASAP

Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 7:31 p.m.

MOTION: by Hoyt, seconded by Spivey, to approve the following extracurricular employment/volunteer(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Tyler Bruesewitz – Wrestling Boys – Volunteer

Rebecca Karlin – Band – Volunteer

Imanol Ruiz – Indoor Percussion – Volunteer

Mary Barney – MAC – Volunteer

Voting Aye: Hoyt, Grzetich, Kooi, Spivey, Juskiewicz and Hrechko. Motion carried. Time: 7:31 p.m.

MOTION: by Kooi, seconded by Hoyt, to approve the Updated Authorization Allowing Intervention for Board of Review and PTAB matters as presented.

Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi and Hrechko. Motion carried. Time: 7:32 p.m.

MOTION: by Hoyt, seconded by Juskiewicz, to approve the Memorandum of Agreement with the Minooka Education Association with regards to the 2026 Health Insurance Renewal as presented.

Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 7:32 p.m.

ADJOURNMENT

MOTION: by Juskiewicz, seconded by Spivey to adjourn the meeting.

Hearing no objections. Motion was approved. Time: 7:32 p.m.

LAURA HRECHKO, PRESIDENT

TIM JUSKIEWICZ, SECRETARY

Date

Date