



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **October 14, 2025**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

SCHOOL

Brie Ronnie, Caryn Wall, Shannon Merry, Marie Kagie-Shutey, Michael Herman, Marcy Drew and Jeremiah Jenkins request permission to take 65 Painted Sky 5th grade students to Disney Imagineer Physics Lab and Riley Farms American Revolution Experience on May 4-6, 2026 in Anaheim and Yucaipa, California. Approximate cost of travel is \$49,725 and will be paid using Tax Credit, Auxiliary, and Gifts and Donations funds. Three school days will be missed, and no substitutes are required.

STAFF

Kimberly Begay requests permission to attend National Johnson O'Malley Association Annual Conference on November 5-11, 2025 in Denver, Colorado. Approximate cost of travel is \$2,546 and will be paid by National Johnson-O'Malley Association, and Johnson O'Malley funds. Five school days will be missed, and no substitute is required.

Jayelle Harrison and Cebre Henry (IEC members) request permission to attend National Johnson O'Malley Association Annual Conference on November 7-11, 2025 in Denver, Colorado. Approximate cost of travel is \$5,997 and will be paid by Johnson O'Malley funds. Three school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
526.00.100.1001.6892.114.0000	Tax Credit	Classroom Instruction, Student Expenses, Painted Sky
525.00.100.1001.6892.114.0000	Auxiliary	Classroom Instruction, Student Expenses, Painted Sky
530.00.100.1001.6892.114.0000	Gifts & Donations	Classroom Instruction, Student Expenses, Painted Sky
230.26.100.2579.6582.509.0000	Johnson O'Malley	Non-Instructional Training, Employee Travel, State and Federal Programs
230.26.100.2579.6360.509.0000	Johnson O'Malley	Non-Instructional Training, Employee Training, State and Federal Programs

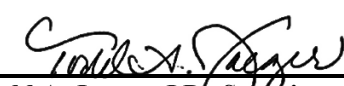
RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY: _____


Matthew Munger
Associate Superintendent for Secondary Education

Date: October 13, 2025


Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Painted Sky

ESTIMATED NUMBER OF STUDENTS: 65

NAME OF SCHOOL GROUP/CLUB/ENTITY: 5th Grade

STAFF ADVISOR(S)/CHAPERONES: Brie Ronnie, Caryn Wall, Shannon Merry, Marie Kagie-Shutey, Michael Herman, Marcy Drew, Jeremiah Jenkins

ABSENCE: # Days 3 Sub Required: ☐ Yes ☒ No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Disney Imagineer Physics Lab and Riley Farms American Revolution Experience

DESTINATION OF TRAVEL: Anaheim, California and Yucaipa, California

DATES OF TRAVEL: May 4-6, 2026

ACADEMIC BENEFITS TO STUDENTS: 65 5th graders will travel to California for the Disney Imagination Campus Properties of Motion Physics Lab and the Riley Farms American Revolution Simulation. In the Physics lab students will learn how kinetic energy and speed are used to create attractions and gain an understanding of the real-world application of physics. Students will design coasters based on the laws of force and motion then ride a similar attraction and have the chance to modify their designs back at the Physics Lab, based on their findings. They will design and build 3 prototypes. The students will participate and compete in building the most structurally sound roller coaster (that will carry a marble the farthest), applying what they learned from the Physics lab. This program is only open to schools as other visitors aren't allowed in the Physics Lab. The historical simulation at Riley Farms will depict the key events that led to the American Revolution. The students will take on the duties of the soldiers, reenact the battles, and arrive at historically accurate solutions. They will experience a first-hand glimpse of America's past during an historical American Revolution Reenactment. The students will participate and compete in a history quiz competition at Riley Farms where they collect "tickets" throughout the day for answering historical questions correctly. They will exchange the tickets for the historical prize at the end.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| ☐ Caring | ☒ Citizenship | ☒ Collaboration |
| ☒ Communication | ☒ Creative Thinking | ☒ Critical Thinking |
| ☒ Problem-Solving | ☐ Scholarship | |

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Project Exploration Buses

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds no

Parent Organization no

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$49,725</u>	<u>526.00.100.1001.6892.114.0000</u> <u>525.00.100.1001.6892.114.0000</u> <u>530.00.100.1001.6892.114.0000</u>
Transportation	_____	_____
Meals	_____	_____
Lodging	_____	_____
Substitutes	_____	_____
TOTAL	<u>\$49,725</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no

IF SO, SOURCE & AMOUNTS: The field trip is paid for with tax credit donations, fundraising, and by the parents.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Chaperones will pay for themselves.

COST TO EACH STUDENT \$ 765-could be less if enough money is raised through donations and fundraising or via tax credit donations.

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax credits and fundraising.

FUNDING SOURCE(S): Tax credits, fundraising, and parents.

FUNDRAISING ACTIVITIES PLANNED (If applicable):

holiday grams, restaurant nights, car wash, and a bake sale are planned for future. Business donations.

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Donie Ronnie
Signature

9/18/25
Date

APPROVED BY: [Signature]
Principal/Supervisor

9/18/25
Date

[Signature]
Associate Superintendent/Superintendent

9/18/25
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A.
SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Jayelle Harrison – IEC Member _____ SCHOOL: District Offices
Cebre Henry – IEC Member _____ Department (opt.): Native American Education

DATE(S): November 7-11, 2025

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Denver, Colorado

ABSENCE: # Days 5 Sub Required: ☐ Yes ☒ No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u> (Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1,800</u>	<u>230.26.100.2579.6360.509.0000</u>
Transportation	<u>\$1,192</u> Mode <u>Air/mileage/Uber</u>	<u>230.26.100.2579.6582.509.0000</u>
Rental Car	_____	
Meals	<u>\$516</u>	<u>230.26.100.2579.6582.509.0000</u>
Lodging	<u>\$2,489</u>	<u>230.26.100.2579.6582.509.0000</u>
Substitutes	_____	
TOTAL	<u>\$5,997</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.

Outcomes and academic benefits to students and staff: To implement the new strategies and techniques for working with Native students and their families to ensure academic success.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

☒ Academic Content	☒ Caring	☒ Citizenship
☒ Collaboration	☒ Communication	☒ Creative Thinking
☒ Critical Thinking	☒ Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature

10/01/2025

Date

Principal/Supervisor

10/8/25

Date

Associate Superintendent/Superintendent

10/13/2025

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A.
SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kimberly Begay

SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): November 5-11, 2025

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Denver, Colorado

ABSENCE: # Days 7 Sub Required: ☐ Yes ☒ No

of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration \$0 (PAID BY NJOMA)

Transportation \$631 Mode Air/Mileage/Uber 230.26.100.2579.6582.509.0000

Rental Car _____

Meals \$422 230.26.100.2579.6582.509.0000

Lodging \$1,494 230.26.100.2579.6582.509.0000

Substitutes _____

TOTAL \$2,546

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

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Purpose of travel: Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.

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☒ Critical Thinking	☒ Problem-Solving	

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Submitted by:

Signature

10/01/2025

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date