

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 30, 2021



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☒ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

Date: June 22, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Resignation

Description: The following resignation have been approved by the Superintendent:

🚩 Fonatee Michelle Burlingame, English Teacher, High School Effective: 6/4/2021

Financial Impact: N/A

Attachment(s): Resignation Letter

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

June 2, 2021

Good afternoon,

I would like to inform you that I am resigning from my position as English Language Arts teacher.

Thank you for the support and the opportunities that you have provided me during the last two years. I have truly enjoyed my tenure with Browning High School, and am more than grateful for the encouragement you have given me in pursuing my professional and personal journey.

If I can be of any assistance during this transition in order to facilitate the seamless passing of my responsibilities, please let me know. I would be glad to help however I can.

Sincerely,

Fonatoc Michele Burlingame

Received

JUN 07 2021

Browning Schools-HR Dept.

CS Hall