



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

December 2, 2010

AGENDA ITEM: 10.3

TOPIC: BUDGET REDUCTION PROCESS AND TIMELINE

BACKGROUND: Over the past several years, when budget reductions were necessary, the school district has used a participatory program budget reduction process that gathers input from stakeholders.

The attached draft document has been streamlined down to the essential elements used in previous budget reduction processes.

PROCESS: The Administrative Council, consisting of all building principals and central office administrators will work through the 2011-2012 Program Budget Reduction Process as approved by the School Board.

RECOMMENDATION: First Reading of the 2011-2012 Program Budget Reduction Process.