

## Construction

### Developing Educational Specifications

It shall be the policy of the Board of Education to develop Educational Specifications which address all aspects of a planned facility that ~~effect~~ **affect** the educational program. Educational Specifications are the means by which the Board of Education shall describe the educational activities, spaces and adjacencies of spaces which need to be incorporated in a new or renovated facility. They are written statements that serve as a vehicle of communication between the school system and the architect.

### Development of Educational Specifications

The Superintendent of Schools will present the Educational Specifications to the Board of Education for adoption. ~~The Board of Education upon approval of Educational Specifications shall present them to the First Selectman who shall use them as a strict guideline for developing plans and specifications for the construction project.~~ The Educational Specification, upon Board adoption, and after referendum approval for the project, will be presented to the Town Permanent Building Committee.

### Content of Educational Specifications

The Educational Specification must comply with State Department of ~~Education~~ **Administrative Services** requirements. At a minimum, they shall include the following as described on the Connecticut State Department of ~~Education~~ **Administrative Services** Website:

- Project rationale
- Long range educational plan
- Learning/educational activities
- Enrollment data and proposed project capacity
- Detailed description (specialized equipment, support spaces)
- Building systems
- Interior building environment
- Site development
- Construction bonus requests if appropriate
- Community uses

(cf. 7410 – Project Bids and Quotations)

(cf. 7230.1 – Energy Conserving Construction)

Legal Reference: Connecticut General Statutes  
 10-283 Applications for grants for school building projects (as amended by PA 01-173)  
 29-315 Fire extinguishing system required for certain buildings for human occupancy; other occupancies. (as amended by PA 01-173)  
 New Fairfield Code of Ordinances, Division 8, Building Committee, Sec. 2-171

Policy adopted:	May 1, 2003	NEW FAIRFIELD PUBLIC SCHOOLS
Policy reviewed:	June 21, 2007	New Fairfield, Connecticut
Policy revised:	June 19, 2008	
Policy revised:	December 4, 2008	