

Staff Development Notes

Wednesday, March 20th 2024

Members Present: J. Fort, K. Andrusick, K. Becker, M. Gordon, N. Schmitt, R. Lablanc, S. Buhlmann, K. Lonergan, J. Dietz, A. Ernst, B. Zender, J. Skjeveland, M. Gindorff, C. Lipski.

Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
 - a. To be the most effective instructors
 - b. Foster and promote professional growth
 - c. WBWF, curriculum-driven instruction, and principal-identified needs.
 - d. Relicensure requirements
4. Good enough is the enemy of greatness!


Topics of Discussion:

1. Welcome: Mike Gindorff
2. ElevatePD Update
 - a. The next meeting will be on May 7th, 2024.
*Conflicts with the Union meeting. Looking at possibly rescheduling the Union meeting.
 - b. New projects are due by April 30th, 2024.
3. WBWF Goals:
 - a. **Document link:** [☰ 23-24 WBWF Goals](#)
 - b. Teams: [+](#) 2023-2024 WBWF Goal Teams


*Data Retreat: We will need to set a time for this. (Usually scheduled for the first part of June).
4. Relicensure Information: Proposed Schedule
 - a. PBIS: **2025:**
 - b. Mental Health: **2024 Before School**
 - c. Suicide Prevention: **2024 Before School**
 - d. Cultural Responsiveness: **2025**
 - i. Model of sustainability
 1. Teachers: PLC Talking Points
 2. AFSCME:
 3. Administration:
 - ii. MN Indigenous training: [MDE Key Concepts and Terms](#)
 - e. ELL Instruction: **As needed**
 - f. Accommodating, modifying, and adapting materials: **2026**
 - g. Reading: **2026**
 - h. Infinitec: Jessica Dietz or Mike Gindorff

5. Mentoring Program updates: Jessica
6. Technology Needs: Update:
 - a. Staff requests for technology **devices** should be submitted directly to the building principal.
 - b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt.
 - i. Google Classroom
 - *We need to look at training options and get something scheduled, preferably before the end of the school year.
 - *Do we need a whole group training on this? Or just a list of resources and individual work time? (Probably both because people are in very different places in terms of knowledge and skills related to this new platform).
 - *Updates on syncing gradebooks between Google Classroom and JMC?
7. Curriculum Cycles:
 - a. Curriculum Review Cycle: [Curriculum Review Cycle](#)
 - b. Conference training schedule: Jessica, Rocky, and Mike met and thought of "Year Four" for encouraging groups to attend state conferences and "Year Eight" for attending a national conference. Both are "Monitor and Adjust" years in the curriculum cycle.
8. Wellness Committee Update: Sue Buhlmann and Jen Strom
9. Early Dismissal Schedule: 📅 23-24 Early Dismissal/Workshop Schedule
10. Science of Reading Training: Kurt
 - a. Updates
 - *Waiting for action from the state.
 - *A different training for support staff is being developed by the state due to feedback from other districts.
 - *The state will not pay for support staff to do the training.
 - *Will need to stay aware of any updates.
 - *The program we selected is ready to go right away in the fall.
11. Catalyst
 - a. What's the next step?
 - *Making sure all new staff get trained.
12. Other items?
 - a. Course Development for HS teachers: \$9424
 - b. Schoology to Google training and time.
13. Staff Development Committee
 - a. 📅 Staff Development Committee 23-24
 - i. New form for 2024-2025: [New Staff Development Form](#)

*This is to be filled out after the training/workshop has been completed.

- ii. Updated form:  CROSBY-IRONTON STAFF DEVELOPMENT REQUEST FORM
- iii. Email staff with guidelines and reminders that there is more than Sourcewell. This email will be sent when the updated forms, curriculum cycle, and resource library are ready.

14. Budget for 2024-2025: This will officially start in January 2025.

- a. Final Draft:  23-24 Staff Development Proposed Budget
 - i. Sent to Mr. Tollefson and the School Board

15. Para staff development support


- a. Minnie/Liz
- b. Technology Training
- c. Snow Days
- d. Early outs
- e. Catalyst
- f. Training Manual

*Orientation materials for new paras. This is pretty close to being done, if not already completed.

*Making sure that paras are aware of the IEPs and student needs of those that they work with.

*Discussed finding more efficient ways to track para training requirements (8 hours and specific checkoffs) in each building.

16. Schedule for opening days workshops 24-25: We will start working on this in March 2024.

 24-25 Opening Workshops

- a. HS: Jen
- b. Mentoring: Jessica and Wendy
- c. CRES: Kurt
- d. Opening Days: August 26-29th, 2024
 - i. Breakfast: Project Unite on August 28th at 7:45 AM
 - ii. Proliftic Training
 - iii. What's new in SD?
 - iv. WBWF Goals and Teams
 - v. Mental Health/Suicide Prevention: Barbra Lackore
 - vi. Blood Borne Pathogens: IEA
 - vii. Right to Know: IEA
 - viii. ElevatePD: Jody Rakow
 - ix. Back to School: HS: August 27th and CRES: August 28th.
 - x. Curriculum Day: August 29th 2024.

17. Next meeting: April 17th 2024