

Kids Club Registration Process 2023-2024

School Board Presentation
Monday, February 13, 2023

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Background

Accepting Kids Club contracts on a first-come, first-serve basis is no longer equitable as a result of increased demand. When registration opened for summer 2022 and school year 2022-23, the online system was overloaded and timed out for many families. Additionally, some families were unable to log on at 8:00 am on registration day (2/15/22) and subsequently had little-to-no chance of having their contract accepted. The current process has left many families frustrated. The community is asking for change and enhanced transparency.

Goal

Create a registration process for Kids Club that is equitable (fair and impartial) for families and administratively manageable.

Feedback Process

Based on feedback from families and in collaboration with multiple stakeholders, a new and equitable registration process has been drafted. Information has been gathered from:

- Families through a variety of ways: email, phone calls, in-person meeting, virtual meeting, monthly communications.
- In depth conversations with Kids Club program managers to establish registration philosophies.
- Alignment with the district's open enrollment policy.
- Extensive research of other districts' registration processes.
- Community Education (CE) Core Team, CE Advisory Council, EPS Cabinet, Parent Leadership Council (rosters for each of these groups found in Attachment II in the board memo).

Contract Acceptance Protocol

Families will be given a two-week window to request a contract.

Contracts will be assigned a priority level, based on their qualifications. Contract priority will be given if the parent/guardian has submitted a contract request during the established contract request window.

Contracts will be accepted in order of priority.

Contracts will be accepted on a space-available basis. If more contracts are requested than available at a specific site, a random computerized lottery, with no preference for contract request date, will be held.

Contract Acceptance Protocol (continued)

Contracts must be requested each subsequent season.

Contracts are accepted by family/child care account. Once one student in a family has their contract accepted, all students in that family will also be accepted into the program.

Contracts **not** approved will automatically be kept on a waiting list for consideration as space in the program becomes available.

Contracts requested after the contract request window will be added to the bottom of the waitlist, regardless of priority qualifications, with the exception of newly hired district employees.

Contract Priority Levels

Priority One: Students of district employees.

Priority Two: Students who receive child care financial assistance, including county child care assistance, and/or Edina Give and Go or Community Education child care financial assistance. Currently, there are eight families receiving assistance.

Priority Three: Students entering kindergarten, up to a predetermined number at each child care site. Students entering kindergarten who are not accepted at this priority will roll into their next highest priority level.

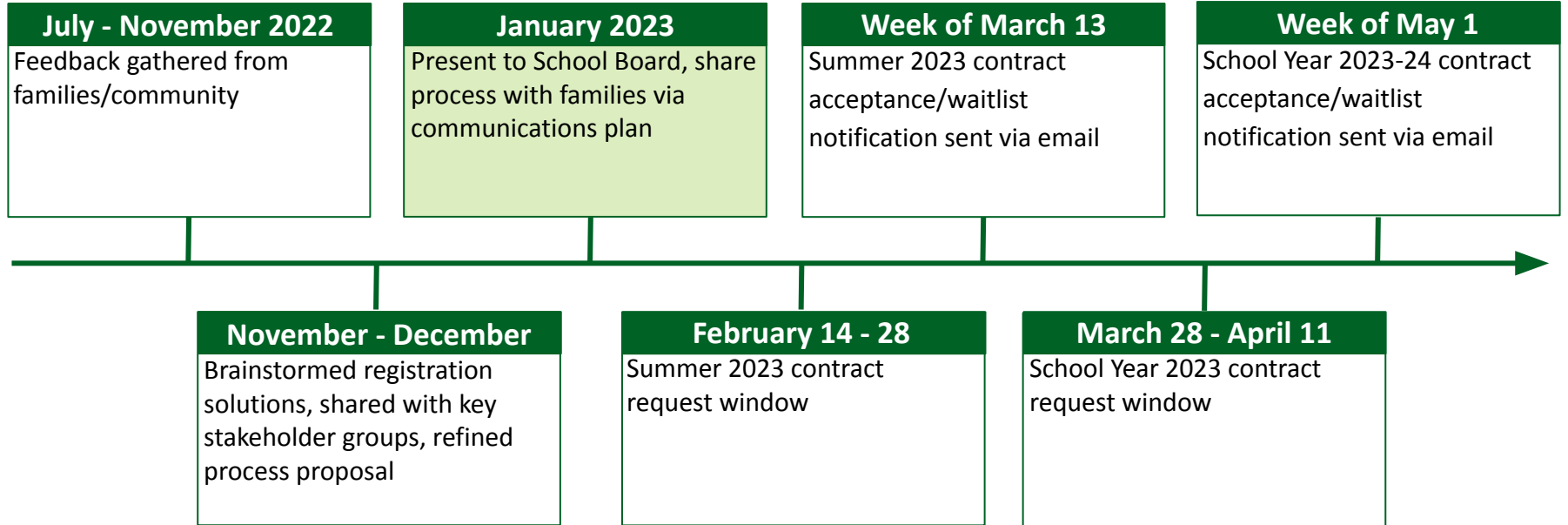
Priority Four: Siblings of kindergarteners with accepted contracts.

Priority Five:

- a. For Summer 2023: Students who requested a contract for the 2022 summer, regardless of whether the contract was accepted or not.
- b. For School Year 2023-24: Students who requested a contract for the 2022-23 school year, regardless of whether the contract was accepted or not.

Priority Six: All other students.

Timeline & Next Steps



Thank you!

