



OUR students...THE future  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: \_\_\_\_\_ / Carla Byrne  
Principal OR Director  
\_\_\_\_\_/ CTE  
School OR Department

Education Foundation of Odessa Jay Arrick, President  
Name of Donor (if organization, please include name of president)  
PO Box 951 Odessa Texas 79760  
Mailing address City State Zip Code  
has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Check# 3004	\$ 44,276.06	Future Teachers of Odessa Dual Credit Funding
	\$	
	\$	

OHS org 002 = 22,138.03 + PHS org 003 = 22,138.03

\*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: \_\_\_\_\_

☒ Approval ( ) Disapproval Carla Byrne 11.15.21  
PRINCIPAL / DIRECTOR Date  
☒ Approval ( ) Disapproval Celeste Potter 11-15-21  
DIRECTOR OF DEVELOPMENT Date  
☒ Approval ( ) Disapproval Juliana O'K... 11/16/21  
CHIEF FINANCIAL OFFICER Date  
(The following approval required for a single donation/gift of \$10,000 or more)  
( ) Approval ( ) Disapproval \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS Date

# Memo

To: Deborah Ottmers, ECISD Finance  
From: Celeste Potter, Education Foundation  
Date: November 16, 2021  
Re: Donation – Future Teachers of Odessa

Message:

Enclosed is a check (ck# 3004) in the amount of \$44,276.06 to support dual credit costs for the Future Teachers of Odessa program in ECISD.

Any unused funds should be returned to the Education Foundation.

