

Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: December 13, 2010

Presented by: Mr. Horace Williams, Superintendent of Schools

Subject: Approve the first renewal and attached vendor list for the catalogue purchase of maintenance goods and services

Action Items

BOARD GOAL: Align the budget process to achieve district goals.

This is the legal requirement that will keep the District in compliance with State Purchasing requirements and will allow the District to avoid an audit violation. The bid process allows procurement of goods and services at the best value with the use of the Tax Payer's money for products and services within their budget constraints.

BACKGROUND INFORMATION:

Staff requested competitive sealed proposals for the catalogue purchase of maintenance goods and services with the term of contract, February 9, 2010 to January 31, 2011 with an option to renew for three one-year terms. This will be the first renewal of the contract with a term of February 1, 2011 to January 31, 2012 and an option to renew for two one-year terms.

RECOMMENDATION:

Staff recommends approving the renewal and attached vendor list for the purchase of maintenance goods and services for the term of February 1, 2011 to January 31, 2012 with an option to renew for two one-year terms.

BOARD ACTION REQUIRED:

Motion to approve the renewal and attached vendor list for the catalogue purchase of maintenance goods and services for the term of February 1, 2011 to January 31, 2012 with an option to renew for two one-year terms as recommended by staff.

POLICY AUTHORIZATION:

PURCHASING – CH - LEGAL

CONTACT PERSON(S):

Carrie Alexander
Regi Brackin
Mike McSwain

FUNDING SOURCE:

199-General Fund Maintenance Budget – Function 51

ENCLOSURES:

Under separate covers