

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

September 28, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: September 28, 2015 Personnel Report
DATE: September 24, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
10/5/15 - 11/23/15	Holzhauer, Rebecca (Cindy Gregait)	WAS/HES	Physical Education	1.0
10/6/15 - 1/4/16	Foster, Michele (Alyssa Hayden)	GHS	Special Education	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Glinke, Mary	GHS	Math	2/18/16 - 4/4/16	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
9/21/15	Case, Lisa	GMSS	Special Education Assistant	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Xayariboun, Billy	GMSS/FS	2nd Shift Custodian	9/24/15	12 month
Olson, Michele	WAS	Reading Tutor	10/16/15	9 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Benedict, Ron	MCS	Head Custodian	9/21/15 - 11/2/15	12 month
Jones, Derek	GMSN	2nd shift Custodian	10/7/15 - 11/18/15	12 month

V. Retirement

None