



# Craig City School District

P.O. Box 800, Craig, Alaska 99921  
www.craigschools.com  
Phone (907) 826.3274  
FAX (907) 826.3322

Chris Reitan, Superintendent  
David Harris, Elem./MS Principal  
Betty Hall, HS Principal  
Christina Woodward, PACE Principal

## Memorandum Item 9d

FOR: School Board Members  
FROM: Chris Reitan  
DATE: September 7, 2022  
SUBJECT: MRV Architects Fee Proposal for Construction Administration and Inspection Services for the CES Rehabilitation Project

CCSD submitted our CES Rehabilitation Project to the Department of Education and Early Development's Major Maintenance grant fund in September 2021. This project was ranked #5 by DEED and funds for this project were appropriated for this project during our last legislative session (spring 2022). On September 7, 2022 the CCSD Board approved the fee proposal from MRV Architects to develop bid ready design development and estimation documents for this project to occur during the summer of 2023. Construction administration and inspection services allow MRV Architects to advise and consult with CCSD during the construction phase. The architect's responsibility to provide construction phase services commences with the award of the contract for construction and terminates on the date the architect issues the final Certification for Payment.

This project provides updates to architectural, mechanical, and special electrical systems at CES to include the following:

- Reconfiguration of the main restrooms to meet ADA standards;
- Reconfiguration of the administration area to modernize and improve the space to support education;
- Upgrade fire suppression and safety systems: installation of fire sprinkler system, fire alarm and devices, water service connection, and fire hydrant.
- Remove existing boilers and replace with back-up oil-fired boiler, modify plumbing as needed;
- Upgrade main entry for access and security;
- Upgrade building controls to DDC; and
- Upgrade mechanical ventilation system: new air handler with UV decontamination, energy recovery ventilator, kitchen exhaust hood/fan, and new makeup air unit.

In the fall of 2018 CCSD requested bids for architecture and engineering for up to five years. MRV Architects were selected as the highest scoring proposal.

The local participating share for this largely grant funded project is \$211,721 which will come from CCSD's Capital Projects Fund that currently contains \$2,865,271 per our FY 21 audit.

Suggested Motion: Move to approve the fee proposal from MRV Architects for construction administration and inspection services for the CES Rehabilitation Project for \$85,743.