

**CONSTRUCTION CONTRACTS BIDDING AND AWARDS**

I. Construction Approaches

A. Traditional Approach

Upon the approval of working drawings and specifications by the Board of Education and state agencies, the Board shall solicit bids to be submitted on or before a specified time at the office of the Board. Each bid will be accompanied by a bidder's security bond in the amount of 10% of the total bid. The advertisement shall state that the Board reserves the right to reject any or all bids and to re-advertise the project, if necessary.

The architect shall take the responsibility for preparing the advertisements, bid forms, bid bond forms, performance and payment bonds, and forms of agreement between the Waunakee Board and the successful bidder(s). Upon receipt of bids, they will be opened publicly and entered upon the minutes of the Board. The architect shall assist the Board and school personnel in analyzing the bids. The architect's advice on awarding the contract is of particular value with respect to legal aspects of contract provisions which regulate alterations, extras, non-performance, damages, and security bonds.

The Board may pre-qualify and/or invite specific firms prior to accepting bids. Sufficient firms must be invited to assure a competitive process to assure the best use of District funds.

B. Construction Manager and Design Build Approach

The Board may determine that it is in the best interest of the District and public to construct or remodel facilities in a non-traditional approach. In these cases, the Board will interview qualified providers of services necessary and will select a provider on either a bid or negotiated basis.

II. Payment and Assurance Requirements

All District contracts for the performance of labor or furnishing the materials for a public improvement or public works project shall meet the payment and assurance requirements outlined in state law and District procedures.

Legal Ref: Section 779.14(1m) Wisconsin Statutes

Cross Ref: 672, Purchasing  
933.1, Contractor's Fair Employment Clause  
933-Rule, Standards for Performance and Payment Assurances

Adopted: 1/10/83

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Waunakee Community School District