

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
August 12, 2008**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 12, 2008, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Lee Tucker

Staff Present: Dr. Randy McCoy
Mr. David Meadows
Mr. George Noflin, Jr.
Mrs. Diana Ezell
Mrs. Linda Pannell
Mr. Jim Turner
Mrs. Dale Warriner
Mrs. Julie Hinds
Mrs. Jennifer Strunk
Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the agenda as submitted. Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve the minutes of the July 11, 2008 Special Called Meeting, July 29, 2008 Regular Meeting and July 29, 2008 Budget Hearing with a noted correction to the July 11th meeting. Mrs. Brevard declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognitions

No recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. FY09 Budget

The proposed FY09 Budget was discussed at great length. Due to the recently announced 15-20 percent rate increase by TVA, Superintendent Randy McCoy recommended that \$125,000 be added to the proposed FY09 Budget in anticipation of the rate increase for electricity. Dr. McCoy stated that the alternative is to cut programs or delay major purchases. With the addition of \$125,000 to the proposed budget, it was the consensus of the Board to request a 3 percent tax levy from the City for the 2008-2009 school year.

Dr. McCoy also requested that the Board authorize the district to employ an additional teacher and assistant teacher at the Early Childhood Education Center to be funded from Title I FY08 Carryover if further analysis of the FY08 Title I Carryover Budget revealed that sufficient funds were available.

It was the consensus of the Board to authorize the employment of an additional teacher and assistant teacher at the Early Childhood Education Center because of increased enrollment if sufficient FY08 Title I Carryover funds were available. (see Item VII. Superintendent's Report – Item C. Personnel Changes ...recommended employment of a teacher and assistant teacher at ECEC is already listed on the Personnel Report – with this request bringing the total to 2 additional teachers and 2 additional assistant teachers at the Early Childhood Education Center due to increased enrollment if sufficient FY08 Title I Carryover funds are available.

A copy of the FY09 Budget Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO9010 through #CO9012
Contract for Rental of School Facility #SFR900
2. Single Source Purchase #SS902 (PLASCO Student Tracking System)
3. Adopted a Resolution to sell seven (7) old tumbling/cheerleader mats at Tupelo Middle School at \$100 each to Nettleton High School and Nettleton Jr. High. Tupelo High School received new cheerleader mats and gave their old mats to TMS, therefore, the seven older mats are no longer needed.

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mrs. Heyer moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of six (6) resident student transfers (in-district)
- b. Approval of one (1) nonresident student transfers (in-district)
- c. Approval of twelve (12) nonresident student transfers (tuition)
- d. Approval to release two (2) resident students

The motion was seconded by Mr. Tucker and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Tucker moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. King Early Education Childhood Center requests four new positions
(2 teachers and 2 assistant teachers due to increased enrollment provided that sufficient Title I FY08 Carryover funds are available)

The motion was seconded by Mr. Clayborne and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mrs. Brevard reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period July 19 through August 1, 2008, Docket of Claim #65638 through #65835 for Accounts Payable Checks #48333 through #48479 in the amount of \$625,212.87.
- Tupelo High School Activity Check Register for July 2008, Checks #2834 through #2841 in the amount of \$1,414.19.
- Athletic Activity Check Register for July 2008, Checks #3624 through #3630 in the amount of \$998.69.

The grand total for all funds is \$627,625.75.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Amendment to TPSD Policy Exhibit GDGM-E Arrangements for Classified Staff Substitutes

Superintendent Randy McCoy recommended that TPSD Policy Exhibit GDGM-E Arrangements for Classified Staff Substitutes be codified to reflect the new Federal Minimum Wage of \$6.25 per hour effective July 24, 2008.

Mr. Nail moved to approve TPSD Policy Exhibit GDGM-E as recommended. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

This action rescinds TPSD Policy Exhibit GDGM-E Arrangements for Classified Staff Substitutes dated 2/22/00.

A copy of TPSD Policy Exhibit GDGM-E is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Change Order Number Two (2) with T L & C Construction, Inc. for Pierce Street Elementary School Addition Project

Operations Director Julie Hinds and Superintendent Randy McCoy presented for consideration of approval Change Order Number Two (2) with T L & C Construction, Inc. for the Pierce Street Elementary School Addition Project. Mrs. Hinds reported that the proposed change order depletes the latent conditions allowance and adds an additional \$3,312.00 to the contract sum bringing the total contract amount to \$1,231,880.00. The purpose of Change Order Number Two for the Pierce Street Addition Project is to install doors between classrooms (total of 3 doors) and to install sinks in each classroom (total of 6 sinks).

Mr. Clayborne moved to approve Change Order Number Two with T L & C Construction, Inc. for the Pierce Street Elementary School Project for an additional \$3,312.00 as recommended. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Detailed information Change Order Number Two with T L & C Construction, Inc. for the Pierce Street Elementary School Addition Project is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Addendum to Purchase Orders 00813386, 00813387, 00813388, 00813389, 0031390, 00813391, 00813392, and 00813393 Issued to BellSouth Communication System

Mr. Meadows reported that BellSouth Communication Systems has requested that the Tupelo Public School District sign an Addendum to Purchase Order Numbers 00813386 through 00813393 prior to completing the processing of the equipment ordered as part of the approved Year 8 E-Rate Funding. Mr. Meadows stated that following extensive negotiations with BellSouth/AT&T over the contents of the attached Addendum, Ms. Kelly Stimpson, TPSD Attorney, has agreed to the language of the Addendum.

Mr. Meadows recommended that the Board of Trustees acknowledge the Addendum to the listed TPSD Purchase Order Numbers in regards to the Year 8 E-Rate Funding. The total amount of the listed purchase orders is \$537,568.00 with the E-Rate paid amount of \$430,054.40 and the TPSD paid amount of \$107,513.60.

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to acknowledge the Addendum to the listed TPSD Purchase Order Numbers in regards to the Year 8 E-Rate Funding. The total amount of the listed purchase orders is \$537,568.00 with the E-Rate paid amount of \$430,054.40 and the TPSD paid amount of \$107,513.60.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Additional information regarding the addendum to Purchase Orders 00813386, 00813387, 00813388, 00813389, 0031390, 00813391, 00813392, and 00813393 issued to BellSouth Communication System is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Memorandum of Understanding with Community Development Institute Head Start

Assistant Superintendent Diana Ezell recommended for approval a Memorandum of Understanding between the TPSD and Community Development Institute Head Start in the provision of services to preschool children, three to five years of age, eligible for special education in compliance with the Federal and State laws and regulations.

On a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to approve the Memorandum of Understanding between the TPSD and Community Development Institute Head Start as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Memorandum of Understanding between the TPSD and Community Development Institute Head Start is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

C. 2008-2009 McDougal Center Participation Agreement for Services

Assistant Superintendent Diana Ezell requested approval to participate in the multi-district cooperative to receive services from the McDougal Center during the 2008-2009 school year. The agreement states that the TPSD agrees to pay a participation fee of \$5,000 and \$2,800 per child placed at the McDougal Center during the 2008-2009 school year for a total of \$33,000, which is due and payable to the Tupelo Public Schools/McDougal account by September 1, 2008.

On a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to approve the 2008-2009 McDougal Center Participation Agreement as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the 2008-2009 McDougal Center Participation Agreement is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Preferred Care Rehab Contract for School Year 2008-2009

Mrs. Ezell presented for consideration for approval a contract with Preferred Care Rehab, luka, Mississippi, to provide therapy for Tupelo Public School District students until rehabilitation goals set forth in the Therapists' Plan of Care are met.

On a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to approve the Preferred Care Rehab Contract for School Year 2008-2009 as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Preferred Care Rehab Contract for School Year 2008-2009 is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Agreement with Mississippi State University, College of Education – Field Experience

Assistant Superintendent Diana Ezell requested approval of a revised and updated Agreement entered into by and between the Mississippi State University College of Education and Tupelo Public School District concerning practica, student teaching, and other internships. The proposed terms of this agreement applies for 2008 through 2014.

On a motion by Mr. Tucker, seconded by Mr. Clayborne, the Board voted unanimously to approve the Agreement with MSU, College of Education – Field Experience as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Agreement with MSU, College of Education – Field Experience is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Authorization to Transfer and Loan within District Accounts

Authorization was requested from the Board of Trustees to allow the district's finance director to make loans and transfers between funds as necessary for the daily operation of the finances of the school district. This authorization must be spread upon the minutes yearly.

Mr. Nail moved to approve this authorization. The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

G. Approval of 2008-2009 School Budget and Tax Levy Resolution

Following discussion, Mr. Nail moved to increase the previously recommended FY09 Budget by approximately \$246,000 over the proposed Tax Levy Resolution and adopt the Resolution Requesting a Tax Levy for the Support of the TPSD for the 2008-2009 School Year.

The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

The Tupelo Public School District FY09 Budget and the revised Tax Levy Resolution to the City of Tupelo is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

The Board requested that Mrs. Pannell email to them the revised 2008-2009 Budget amounts and amended Tax Levy Resolution.

MISCELLANEOUS BUSINESS

A. 2008-2009 Board Liaisons

After discussion, Mr. Clayborne moved to keep the same Board Liaisons during the 2008-2009 school year as the 2007-2008 school year. The motion was seconded by Mrs. Heyer and approved unanimously. The President of the Board declared the motion passed.

A copy of the 2008-2009 Board Liaisons is marked EXHIBIT 15 and held in the Exhibit Book of this meeting date and incorporated herein.

A. Executive Session – Personnel Matter and Potential Sale of Real Estate

Board President Shawn Brevard suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing the potential sale of real estate and a personnel matter.

On a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Shawn Brevard with the following people present: Mrs. Shawn Brevard, Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Lee Tucker, Dr. Randy McCoy, Dr. Derwood Tutor and Attorney Berk Huskison of Mitchell, McNutt and Sams.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Clayborne, the Board voted unanimously to remain in Executive Session for the purpose of discussing the potential sale of real estate and a personnel matter.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mrs. Brevard reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss the potential sale of real estate and a personnel matter.

Dr. Tutor, Dr. McCoy and Mr. Huskison left the Executive Session after the discussion regarding potential sale of real estate.

Upon a motion by Mr. Nail with a second by Mr. Clayborne, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:27 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Lee Tucker, Secretary