



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

(915) 877-7426
FAX (915) 877-7415
rgatlin@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: August 14, 2013

SUBJECT: Follett Software Company

As stated in Board Policy CH (Local), any purchase with a cost or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the renewal license for Destiny, RPS Online and Titlepeek Online Library Management for use at all campus libraries. The total amount of the license is \$12,313.93.

ADMINISTRATION RECOMMENDATION: Administration recommends approval of the renewal licenses for the Destiny, RPS Online and Titlepeek Online Library Management programs in the total amount of \$12,313.93 as presented.



Request for Board Agenda Item

Purchasing Department

RCVD AUG 02 2013 4:05:23

Date: 8/1/13

Campus/Department: School Resources

Vendor Name: Follett Software Company

Total Cost: \$12,313.93

Item Description and Justification for Purchase:

Renewal of Destiny, RPS Online and Titlepeek Online library management system software to ensure the success of all students.

Participating Schools/Departments: District-Wide

Funding Source: 199.12.6299.00.999.11
(Account number to charge)

[Signature] 8/1/2013
Campus/Department Administrator Date Signed

**** (Form must be received by the Purchasing Department by the last Wednesday of the month) ****

(To be completed by the Financial Services Division)

Purchasing Method: REGION 19 CONTRACT # 12-6789

[Signature] 8/8/13
Purchasing Agent Date Signed

[Signature] 8/14/13
Executive Director of Financial Services Date Signed



Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

Financial Services (Verification of Funding Availability and Account Coding)

Approved Denied

Comment: _____

Signature: Maathe go Date: 8/14/13

Federal Programs (For Compliance with Grant Requirements)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Technology (For all Computer/Software/Peripheral Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Legal Review

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Purchasing

Approved Denied

Comment: _____

Signature: [Signature] Date: 8/14/13

Quote Number: 6609399
Quote Issued: 07/31/2013
Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
Page: 1 of 10

Bill To:

CANUTILLO IND SCH DIST
PO BOX 440
CANUTILLO, TX 79835

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

Your Annual Follett Software Service and/or Support Agreement(s) will expire soon. The attached page(s) includes an itemized list (by site) of Support, EMA and/or Online services, with each item expiration date, that require renewal

Sub Total For All: \$12313.93

Total: (Please add all applicable Taxes) \$12313.93
Currency: USD

To renew your Support and/or Online Agreement(s), please send the following information:

- Purchase Order or Check (please reference Quote #)
- Copy of this page (Renewal Quote Summary)
- Copy of your Tax Exemption Certificate, if applicable.
- If tax liable, please calculate and add applicable sales tax to your Purchase Order/payment.

Mail Payment (check)
Follett Software Company
91826 Collection Center Drive
Chicago, IL 60693

Mail Purchase Order
Attn: Order Fulfillment
Follett Software Company
1391 Corporate Drive
McHenry, IL 60050
Fax: 800-807-3623 or 815-344-8774

For Questions regarding this quote please call:

Customer Service
7:00am-6:00pm CT
800-323-3397(US/CAN)
815-344-8700

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
 Quote Issued: 07/31/2013
 Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
 Page: 2 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
 NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

ADMIN BUILDING - 4207055 ()
 7965 ARTCRAFT RD
 EL PASO, TX 79932

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825045	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825118	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825078	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total: \$1125.77

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
 WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
 Quote Issued: 07/31/2013
 Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
 Page: 3 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
 NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

BILL CHILDRESS ELEM SCH - 4207332 ()
 PO BOX 100
 CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825042	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825060	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825115	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825079	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total: \$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
 WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
 Quote Issued: 07/31/2013
 Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
 Page: 4 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
 NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

CANUTILLO ELEM SCH - 4201490 ()
 PO BOX 100
 CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825041	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825063	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825120	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825077	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total: \$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
 WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
Quote Issued: 07/31/2013
Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
Page: 5 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

CANUTILLO HIGH SCH - 4201491 ()
PO BOX 100
CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825048	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825062	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825121	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825083	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total:

\$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
Quote Issued: 07/31/2013
Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
Page: 6 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

CANUTILLO MDL SCH - 4204616 ()
PO BOX 100
CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825043	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825061	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825122	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825081	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total:

\$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
Quote Issued: 07/31/2013
Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
Page: 7 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

DEANNA DAVENPORT ELEM SCH - 4202588 ()
PO BOX 100
CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825047	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825065	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825123	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825082	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total:

\$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
 Quote Issued: 07/31/2013
 Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
 Page: 8 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
 NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

GONZALO AND SOFIA GARCIA ELEM - 4209600 ()
 6550 WESTSIDE DR
 EL PASO, TX 79932

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 7350676	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 7350677	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 7350681	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 7350680	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total: \$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
 WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
Quote Issued: 07/31/2013
Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
Page: 9 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

JOSE ALDERETE MDL SCH - 4209140 ()
801 TALBOT
CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825046	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825066	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825117	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825080	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total:

\$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
WE APPRECIATE YOUR CONTINUED BUSINESS.

Quote Number: 6609399
 Quote Issued: 07/31/2013
 Quote Expires: 09/30/2013

RENEWAL QUOTE SUMMARY
 Page: 10 of 10

ATTENTION LIBRARIAN OR TECHNOLOGY COORDINATOR
 NOTICE OF PAYMENT DUE - FOLLETT SOFTWARE COMPANY

CANUTILLO IND SCH DIST - 4213965 ()

JOSE DAMIAN ELEM SCH - 4205400 ()
 6300 STRAHAN
 CANUTILLO, TX 79835

Item	Description	Current Exp Date	New Exp Date	Price	Discount Price
73145P	DESTINY DISTRICT MEMBER LIBRARY LI Ref# 6825044	08-31-13	08-31-14 1@ 12Mth(s)	\$754.44	\$754.44
67051P	RPS ONLINE FOR AR / RC RENEWAL - D Ref# 6825064	08-31-13	08-31-14 1@ 12Mth(s)	\$272.75	\$272.75
67059P	RPS ONLINE FOR LEXILES RENEWAL - D Ref# 6825116	08-31-13	08-31-14 1@ 12Mth(s)	\$165.89	\$165.89
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - Ref# 6825084	08-31-13	08-31-14 1@ 12Mth(s)	\$205.44	\$205.44

Site Total: \$1398.52

THANK YOU FOR CHOOSING FOLLETT SOFTWARE COMPANY
 WE APPRECIATE YOUR CONTINUED BUSINESS.