

**Purchase Request # 1  
Regular Board Meeting March 26, 2019  
Consideration of Approval to  
Contract for Fume Hood Replacement**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a contract for Fume Hood Replacement at the Plano Campus from DMI Corporation.

**BACKGROUND**

This project includes the removal of two old fume hoods and the installation of two new fume hoods in the chemistry lab classrooms at the Plano Campus.

Invitation to bid (ITB) Number 4219 was issued to procure the replacement of Fume Hoods at the Plano Campus. Two (2) responses were received and evaluated by a team consisting of the Executive Director of Facilities, Plano Campus Plant Operations Manager, and the engineer for the project who determined the bid submitted by DMI Corporation would provide the best value to the District. The bid submitted by DMI Corporation was determined to be both responsible and responsive to all solicitation requirements. DMI Corporation successfully completed two (2) fume hood replacements at the Plano Campus last year.

**IMPACT OF THIS ACTION**

Fume hoods are used in the chemistry lab classrooms to protect students, staff, faculty and the environment from exposure to hazardous chemicals. The current fume hoods are reaching end of useful life.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$92,704.00, which is budgeted in the Plano Campus FY19 Renewal and Replacement budget, subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

**ATTACHMENTS**

Attachment 1 – Tabulation

**RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

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