



1. CALL MEETING TO ORDER & DETERMINATION OF QUORUM-PLEDGE OF ALLIGIEANCE

Quorum established and meeting called to order at 6:05 pm.

**2. COMMISSION MEMBERS ATTENDANCE:
COMMISSIONERS EXCUSED AND UNEXCUSED:**

ACTION: Motion made by **CORRAL** , 2nd by **RODRIGUEZ** to excuse absent Planning & Zoning Commission members.

AYES: AVILA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ

ABSTAIN:

MOTION CARRIED

3. OPEN FORUM: NOTE: The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form. Please submit the "Speaker Request" form completely filled out to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary at (915) 852-1046 Ext. 404 with any additional questions.

Nonone signed up to speak.

4. PUBLIC HEARINGS

NOTICE TO THE PUBLIC AND APPLICANTS The staff report for an agenda item may include conditions, exceptions or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

4A. DISCUSSION AND RECOMMENDATION:

Planner

On the **resubmitted Replat** application for **Horizon Manor Unit Three Replat "A" (Case No. RP-002460-2020)**, legally described as a portion of Lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.9365 ± acres. Application submitted by CAD Consulting Co.

Planner

ACTION: Motion made by **CORRAL** , 2nd by **DURAN** to postpone Replat request to January 15, 2024 Planning and Zoning Meeting.

AYES: AVILA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ

ABSTAIN:



MOTION CARRIED

4B. DISCUSSION AND RECOMMENDATION:

Chief Planner

On a **Rezoning** application request (**Case No. ZRZ23-0001**) to approve a change in zone for one parcel of land from C-1 (General Commercial) to C-2 (Heavy Commercial) zoning district for commercial development. This parcel is located at 460 Kenazo Dr. and is legally described as Lot 1, Block 3, Kenazo Estates Unit 2, Town of Horizon City, County of El Paso, Texas. Containing 6.634 ± acres. Application submitted by Conde Inc. (**Postponed from Nov. 20, 2023 P&Z Meeting**)

ACTION: Motion to made by **CORRAL** , 2nd by **RODRIGUEZ** to postpone Rezoning request to January 15, 2024 Planning and Zoning Meeting due to a newspaper ad posting error.

AYES: AVILA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ.

ABSTAIN

MOTION CARRIED

4C. DISCUSSION AND RECOMMENDATION:

Chief Planner

On the **Final** Subdivision Plat application for **Rancho Desierto Bello Unit 14 (Case No. SDF23-0002)**, legally described as a Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 18.708± acres. Application submitted by TRE & Associates, LLC.

ACTION: Motion made for approval by **Corral**, 2nd by **DURAN** to recommend approval of Rancho Desierto Bello Unit 14 Final Subdivision Plat.

AYES: AVILA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ.

ABSTAIN

MOTION CARRIED

5. OTHER BUSINESS

5A. DISCUSSION AND ACTION:

On the Planning and Zoning meeting minutes for the meeting held on Monday, December 18, 2023.

ACTION: Motion made by **CORRAL** , 2nd by **BERRY** to approve meeting minutes.

AYES: AVIALA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ.

ABSTAIN:

MOTION CARRIED

5B. DISCUSSION AND ACTION:

On the review and adoption of the 2024 Meeting Schedule for the Planning and Zoning Commission.

ACTION: Motion made for approval with corrections by **Corral**, 2nd by **RODRIGUEZ** to adopt the 2024 Meeting Schedule for the Plannig and Zoning Commission with corrections.



AYES: AVILA, CORRAL, BERRY, DURAN, RODRIGUEZ AND MELENDEZ.
ABSTAIN
MOTION CARRIED

6. ANNOUNCEMENTS

A. The next regular scheduled meeting: **Monday, January 15, 2024 at 6pm.**

EXECUTIVE SESSION

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

ADJOURNMENT: The meeting adjourned at 6:30 pm.

ACTION: ADJOURNMENT

AYES: AYES: CORRAL, BERRY, DURAN, GARDEA AND MELENDEZ.
MOTION CARRIED

Roberto Avila – Chair

(Date)

ATTEST:

Arturo Rubio, AICP, CNU-A
Planner

DISTRIBUTION OF MINUTES:

Original: Horizon City Administrative File
Copy: Planning and Zoning Commission
Posted: Internet Website: www.horizoncity.org