

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 5/09/2023



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: 5/2/2023

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Human Resource Director

Subject: **Contract Service Agreement for Tele-Mental Health Services 2023-2024**

Description: Contract Service Agreement to provide Tele-Mental Health services for 2023-2024 year. Contractor will provide at their own cost: Professional Liability insurance, Tribal Business License, State Business License, Yearly renewal of professional licenses, Subscription to Simple Practice, Online service that provides confidential scheduling, Client portal, Confidential Tele-Mental Health, and Third-party billing. The cost to the district will be \$2,000.00 per month for twelve months, to be renegotiated at the end of the fiscal year. The parties recognize this is a base salary, which covers one week of expenses for 20 clients a week or five clients a month. The three weeks or additional clients will be billed via a third party; ex. Medicaid or private insurance.

Financial Impact: **\$24,000.00** (\$2,000 per month for 12 months)

Funding Source (Budget/grant, etc.): ESSER III [115.90.787.2143.113.633](#)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 5/2/23

Board Approval: 5/9/23

Contractor: Kathy Broere

Phone: (406) 229-1849

Address: 80 Cathy's Cove Dillon, MT 59725
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will: Provide confidential, quality and assessable mental health services via tele-health for up to twenty clients per week. Provide up to two groups per week in addition to the 20 clients. Provide an opportunity for families to participate in their child's therapy via Family Counseling. -Partner and work with school's personnel to address specific concerns for students, i.e. trauma, behavior, etc. Provide mental health services to district employees. Contractor will provide continued supervision of Licensed Clinical Professional Counselor Candidates. During vacations that last longer than a week, contractor will continue seeing clients. If they are unable to make appointments during the vacation period, contractor will "check in" in a confidential manner that best fits the clients. This includes the summer months.

Contracted Dates: July 1, 2023 – June 30, 2024

Rate per hour/per day: \$2,000 per month x 12 = \$24,000.00
Per Diem/per day: _____ x _____ # of Days = N/A
Mileage: _____ miles @ _____ per mile = N/A
Other costs (explain): Not to exceed total \$ amount = N/A
Total Project Cost = **\$24,000.00**

Contract to be paid from:
[115.90.785.2214.113.633](tel:115.90.785.2214.113.633)

Independent Contractor:
Submit invoice on completion
 Other Submit Monthly invoice

Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature **Corrina Guardipee-Hall**
Principal/Supervisor

SSN/Federal ID Number/EIN **Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office