

# Minutes of Discipline Policy Review Committee Meeting Of November 29, 2012

## The Board of Education Harlem Consolidated School District

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A Discipline Policy Review Committee meeting of the Board of Education of Harlem Consolidated School District was held Thursday, November 29, 2012, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Called to order by Patti Lawrence at 6:00 p.m.

Roll Call

Patti Lawrence, Julie Morris, Jeremy Bois, Mike Slife, Margo Sickele, Larry Smith, Mickie Erb, Brock Morlan, Becky Girard, Jason Blume, Leah Krippner, Barb Browning, Kris Arduino

3. Approval of Agenda

**Motion to approve agenda**

**1<sup>st</sup> Browning 2<sup>nd</sup> Erb**

**All voted aye**

**Motion carried**

4. Comments from the Community

none

5. Approval of September 6, 2012 Minutes

**Motion to approve September 6, 2012 Minutes**

**1<sup>st</sup> Erb 2<sup>nd</sup> Morris**

**All voted aye**

**Motion carried**

6. Review 2012-2013 District First Quarter Discipline Data

**Elementary**

Becky Girard and Jason Blume reviewed elementary data, with referrals decreasing in the hallway, classroom and playground. At the same time referrals have increased on the bus. Top locations decreased by 22 referrals. Top offenses increased in physical aggression by 4 and disruptive behavior was broken down and was not reportable as collected last year. There was a decrease in fighting, bullying and insubordination.

Jason Blume noted reported on subgroups noting decreases but will report out at the next quarter meeting on economically disadvantaged.

The PBIS pyramid reflects that we have 97% of students with zero to 1 referrals so there was a slight increase in the 2-5 referrals category. Tier 2 interventions are being used to target this group.

Building initiatives include PBIS celebrations, level 1 and 2 supports.

Some things being used are bus drivers participating in the PBIX incentives in building, establishment of a new bus driver training program, week communications by administrators with drivers and riding the bus to identify problems if necessary. Additionally classroom charts have been modified to include the bus ride along with daily driver input.

Some other things that have been implemented are: Student created rules and expectations, student leadership teams, GPA training on playground monitoring, GPA meetings with the principal, lunch and recess times were changed, building-wide book study on behavior, common language being used by staff and administration, morning meetings, student created playground behavior video, and discipline data being shared at staff meetings.

*Mrs. Lawrence asked Mike Slife to talk about the training and incentives with bus drivers at the next meeting.*

Mrs. Lawrence asked how long the playground video would be and Mr. Morlan noted he is still working on this. He is still acquiring more footage and is in the process of editing. Expectations are posted on the playground for all sports and games, including student input for rules. He is hoping it will end up at 10 minutes with narrative.

*Mrs. Lawrence noted that she would like to see the video when it is complete.*

### **Middle School**

Margo Sickele noted:

First quarter of 2011 – Major referrals only but 2012 they are reporting both major and minor.

Major referrals align with last year.

Top offenses reflect a decrease in several areas. Overall decrease in top offenses with 24% in insubordination referrals.

Top locations show locker room referral increases.

Subgroup report shows that these are proportionate to the subgroup population.

85% target for 0-1

Juvenile authority referrals decreased for battery and disorderly conduct, with weapons decreasing by one.

Initiatives:

1<sup>st</sup> day of school welcome assembly reviewing expectations

Daily announcements

PBIS weekly drawings

Counseling Department is facilitating multiple groups with students to address issues

RtI bi-weekly student concerns meeting

Reducing tardiness

Three areas of focus:

Harassment and bullying

**Harlem High School 9<sup>th</sup> Grade Campus**

Larry Smith reported:

Referrals down slightly

Top locations remain constant but do show a decrease of 24 to 9 for hallway referrals. This is due to specific behavior by a few students that caused many of those hallway referrals last year.

Female referrals increased significantly from last year

Top referrals with PE no dress showing this year due to the change of PE no dress procedures, also reflects a decrease in harassment and bullying and failure to serve detention.

Areas of focus: disruption, failure to serve detention, harassment

Subgroup shows an increase of 11 referrals in economically disadvantaged

Dr. Morris noted that breaking down the percentages for subgroups more accurately reflects the referrals.

PBIS pyramid shows that it remains the same as last year same quarter.

Two arrests this year compared to three last year.

Initiatives:

Meet with students

Presenting lunch videos

PBIS initiatives of random rewards for positive behavior

**Harlem High School**

Jeremy Bois reported that the top referral is failure to serve detentions

Increase in referrals is reflected (due to PE no dress and driving violations (parking without a permit))

Disruptive and failure to serve detention are both focus areas. Failure to serve detentions 282, disruption 106, harassment/bullying – 6

Top referral locations:

Classroom, administrative office for failure to serve detentions

Subgroup shows African American 6.5% of referrals

Students Hispanic 9.8% of referrals

White 83% of referrals

Economically disadvantaged and IEP students are both up

11 arrests, 7 sent to juvenile, 4 arrested

All were for fighting or drug possession

PBIS pyramid shows

Students with six or more referrals have far more than six.

Initiatives:

Conferred with HMS and 9<sup>th</sup> grade campus for areas of concerns

Developed and delivered a full day PBIS education day

Utilizing the student concerns process to maintain focus on students in need of

intervention

Implemented lunch time detentions

Created mandatory one-on-one anti-bullying conference with a counselor for all students receiving harassment/bullying referral without loss of instruction time

### **Athletics**

Jeremy Bois reviewed the athletic data.

Target Data shows that there are no target violations, with 427 athletes at high school and 133 athletes at the middle school.

7. Next meeting date: January 31, 2013 (2nd quarter data)

8. Adjournment

**Motion to adjourn**

**1<sup>st</sup> Browning**

**2<sup>nd</sup> Smith**

**All voted aye**

**Motion carried**

The meeting adjourned at 6:42 p.m.