

**Custom
Educational
Consulting**

**Memorandum of Understanding
Comprehensive Support of Improvement**

Browning Public Schools

and

Custom Educational Consulting

July 8, 2020

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Montana Comprehensive Support of Improvement (CSI) under the direction of the Montana Office of Public Instruction (MT OPI).

Browning Public Schools is participating in the Montana Comprehensive Support of Improvement. Part of this grant requires educational consulting to assist in improving learning outcomes for students in KW-Vina Elementary School, Browning Elementary School, and Napi Elementary School. CEC is a CSI-approved consultant provider.

Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve learning outcomes for KW-Vina, Browning Elementary School, and Napi Elementary School classrooms.

For 2020-2021, CEC will provide twenty-one (21) days of math on-site consulting by Mary Buck. This consulting will be with district-designated classroom teachers, school leadership, and school coach(es) to set establish instructional protocols to support effective implementation of the Eureka Math curriculum. Ms. Buck will plan seven 3-day visits in the 2020-2021 academic year. Three-day visits will be planned for contiguous days with a half-day planned for each grade level, K through Grade 5. Ms. Buck's consulting work may include, but is not limited to, the following: modeling best instructional practices; modeling delivery of the Eureka Math

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curriculum; working with grade-level teams to plan lessons and best support all learners; aligning instruction with the Montana math standards; and planning with school leadership to meet Browning Public School's math goals, establish strategies, and track progress toward meeting the goals; and collaborating with the Browning Public Schools district leadership, schools principals, School Leadership Teams and OPI for effective implementation.

The tentative schedule for delivery of these 21 days is the following weeks, three days per week:

- Week of September 28, 2020
- Week of October 19, 2020
- Week of November 9, 2020
- Week of December 7, 2020
- Week of January 11, 2021
- Week of March 1, 2021
- Week of April 5, 2021

The total cost for these 21 on-site consulting days is \$52,500.

Reporting

Ms. Buck will provide Site Visit documentation as directed by OPI.

Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per consulting day for the on-site days. This rate is inclusive of consultant fees and consultant travel expenses.

Distance support is available should Browning Public Schools request it. If distance support is requested, Custom Educational Consulting LLC will invoice this distance support at \$312.50 per hour. Distance support will be invoiced in two-hour minimum blocks. Distance support hours are in place of, not in addition to, the designated number of on-site days. If distance support is utilized, Ms. Buck will supply a running record of the days and time length of this off-site technical support as well as a summary of the work conducted.

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Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from Browning Public School and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from the Browning Public Schools and CEC, this MOU shall end on September 30, 2021.

Contact Information

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Browning Public School, Assistant Superintendent



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Date: July 8, 2020

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