



Book	Policy Manual
Section	READY for 11-12-24
Title	Copy of EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
Code	po3120.08
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3120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES

The Board of Education may find it necessary to employ, on a part-time basis, coaches or activity sponsors. Employment of coaches shall be consistent with WIAA rules and guidelines.

[X] Applications for co-curricular/extra-curricular activities will be made in writing to the **(X)** Activities/Athletic Director.

[X] The Activities/Athletic Director will vet the candidates and conduct interviews which will include another member of the Administration.

[X] The District Administrator shall make a recommendation to the Board for approval.

The District Administrator shall ~~establish administrative guidelines to ensure~~ **require** that each person employed as a coach or activity sponsor has the appropriate qualifications, has been properly interviewed, and signs a co-curricular ~~contract~~ **appointment letter** ~~that specifies the assignment and the stipend associated with the assignment, which includes the conditions of employment, compensation arrangements, and contract termination procedures, which shall normally allow for termination at will. There must also be verification that a satisfactory background check has been conducted by the District through appropriate State agencies or other applicable means.~~

Any such appointment may be terminated by **(X)** the Board for any reason that is not arbitrary or capricious.

There must also be verification that the District through appropriate State agencies or other applicable means has conducted a satisfactory background check.

Coaching/advisory duties accepted by a teaching or administrative staff member shall not be incorporated into the staff member's regular teaching or administrative contract. There shall be no guarantee or reasonable expectation that a coach/advisor will receive an offer to coach/advise in the same position the following school year. Compensation for coaching/advising duties shall be determined by the Board. Nonrenewal procedures are not applicable to coaching/advising assignments. ~~contracts shall be issued for each coaching assignment and may only cover the period of one season of that assignment. Coaching duties accepted by a member of the teaching staff shall not be incorporated into the staff members regular teaching contract. There shall be no guarantee or reasonable expectation that a coach will receive an offer to coach in the same position the following school year. Compensation for coaching duties shall be determined by the Board.~~

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