

VIENNA TOWNSHIP BOARD MEETING

Tuesday, October 15, 2024

CYNTHIA J. BRYAN, CLERK

Roll Call: Present: Rizk, Bryan, Thompson, Mason, Thomas
Absent: Patterson, Belill

Public Hearing: 2025 Fiscal Year Budget

Moved by Bryan supported by Thompson, to open the public hearing at 5:32PM. All in Favor

Bryan stated the purpose of the public hearing was to hear questions or concerns on the proposed 2025 Fiscal Year Budget.

Public Comment:

Three calls for public comment were made.
There was no public comment.

Board Comment:

Three calls for Board comment were made.
There was no Board comment.

Moved by Bryan, supported by Thompson, to close the public hearing at 5:33PM. All in Favor

Previous Minutes: September 09, 2024. Moved by Bryan, supported by Thomas to approve the minutes of September 09, 2024, with any changes or corrections. All in favor

Bills: Bills in the amount of \$10,601.88 were presented. Moved by Thompson, supported by Bryan to approve the payment of bills in the amount of \$10,601.88.

ROLL CALL: Yeas – Rizk, Bryan, Thompson, Thomas, Mason
Nays – None

Motion carried

Treasurer Report: Thompson presented the August 2024 Revenue Expense Report and Treasurer's Report. The general fund total as of August 31, 2024, is \$6,342,137.97. We are still collecting unpaid taxes for Personal Property and Summer 2024 Real Property. Delinquent tax payments can be made here in our office by cash, check, or credit card. Winter tax bills will be mailed out December 1st. We received our September State Revenue Sharing check that will be reflected in next month's financial report. The check amount was \$255,981.00, which was \$21,704.00 more than last year's September State Revenue Sharing check.

Building Report: Rizk said the building report is a little higher this month and was pleased with some of the things going on in the Township. There are a lot of roofing contracts this time of year. Some examples are the entire complex of Dutchman's Landing is being re-roofed, there are new programs in old K-Mart building, and a couple of new builds.

Planning Report: Thompson announced the Planning Commission held their September meeting and the 4121 W. Dodge Music Venue with Camping was denied. The next regular meeting is October 28th at 5:30PM. We have a Zoning Ordinance Special Meeting on October 22nd at 4:30PM. It will be our last Zoning Ordinance Revision Meeting with Rowe. We are getting close to completion, and we are hoping to have the revision ready for the Planning Commission in November. At the December meeting we will set a Public Hearing for January. Then we will have a 30-day window of review. It will come to our Board in March and April. The Bullseye Date is April 24th to have this Ordinance in effect.

ZBA: Mason reported the Zoning Board of Appeals met October 2nd for a 3-foot variance on a fence off Webster Road. It was approved.

Library Report: Thompson relayed the Library Board financials are included in the board packet. The librarian reported 2,531 visits in September. Action Plumbing and Heating was out to do some toilet repairs. Chippewa Asphalt completed the parking lot repairs. They still have some striping to complete on some parking spaces. The Friends of the Library are paying for some repairs to the sign out front.

Senior Center Report: Rizk report there was a total of 1,626 unduplicated participants in 25,000 events in over 139,000 hours in the Senior Center. There are 49 registered volunteers that have donated over 7,500 hours at the Senior Center. The Senior Center has very few paid employees but many volunteers. Today was County Connection with Commissioner Cousineau. In November will be a Veterans Breakfast and a Thanksgiving Luncheon for the volunteers. A Color Tour and Mystery Dinner is coming up.

Fire Authority Report: Bryan announced the Fire Department has preventative maintenance on an annual basis at both stations. Engine 21 needed some rear brakes, tender 25 needed rear brake canisters. Clio School Vehicle Maintenance did the repair on that and returned in a 24-hour period, which was great. Tender 15 needed a pump seal, because it did not pass the pump test. All of that has been repaired. The fire prevention open house took place on October 12th. The Fire Department participated in an event at Alkay Airport and in the antique tractor show. They will be handing out candy on Halloween.

BDA Report: Director Maxwell reported the BDA annual fall clean up at Butterfly Park was yesterday and was a success. BDA Employees, Board Members, and Independent Bank Staff, and the Master Gardner was there. Thank you to those who attended. Asphalt Management, Inc. was awarded the bid to pave the Clio Youth Sports Complex parking lot. It will be started around the first of November and be wrapped up in about three weeks. We have a meet the Board Member series on our website. Our open house is on October 30th from 11AM until 2PM. Bridge Park was submitted to the Michigan Downtown Association for consideration to win a placemaking award. We would find out if we won that award at the annual meeting which is November 7th and 8th. The BDA is partnering with Clio Rotary and the Chamber of Commerce for the second annual Scarecrow Invasion.

Parks and Rec Report: Thomas said the Zombie walk had about 1200 kids in the park and it was the most successful one yet.

Sports Complex Report: Thomas said the financials were attached to the agenda. There is \$25,007.76 in the account at this time. The sports complex will be winterized soon. We had increased enrollment this year in all three programs. Thanks to the BDA for the pickleball courts and the approved parking lot.

Supervisor Report: Rizk stated we have had several anonymous complaints through code enforcement and through law enforcement. One in particular is on Farrand Road, East of Grant Circle. Currently there is litigation in District Court. We have spent over \$10,000.00 in cleaning it up. As soon as we were finished cleaning it up, the occupants of the home continued to hoard and collect trash

and drop it there. The neighbors there that take care of their homes, have to put up with that. It is a disgrace to the community and our hands are tied by the legal system. We are taking the action that we can. We just have had a new roof put on the Township building. We have two or three other roofs that are going to be done as soon as we can. We are looking into getting a solar light and beacon at Webster and Farrand and at Lake and Linden. The Linden Road Bridge at Field Road is 100 years old and is going to be replaced in two and half years at no cost to the Township.

Additions/Changes: None

Correspondence: Report – Sherrif Department September Stats

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

None

New Business:

1. 2025 Fiscal Year Budgets

a. General Fund

Moved by Bryan, supported by Thompson to approve the 2025 General Fund Budget as presented.

ROLL CALL: Yeas – Bryan, Thompson, Thomas, Mason, Rizk
Nays – None Motion Carried

b. Building Fund

Moved by Bryan, supported by Thomas to approve the 2025 Building Fund Budget as presented.

ROLL CALL: Yeas –Thompson, Thomas, Mason, Rizk, Bryan
Nays – None Motion Carried

c. Senior Center Fund

Moved by Bryan, supported by Thomas to approve the 2025 Senior Center Fund Budget as presented.

ROLL CALL: Yeas – Thomas, Mason, Rizk, Bryan, Thompson
Nays – None Motion Carried

d. Community Development Fund

Moved by Bryan, supported by Mason to approve the 2025 Community Development Fund Budget as presented.

ROLL CALL: Yeas – Mason, Rizk, Bryan, Thompson, Thomas
Nays – None Motion Carried

e. Sewer Fund

Moved by Bryan, supported by Thompson to approve the 2025 Sewer Fund Budget as presented.

ROLL CALL: Yeas – Rizk, Bryan, Thompson, Thomas, Mason
Nays – None Motion Carried

f. Water Fund

Moved by Bryan, supported by Thomas to approve the 2025 Water Fund Budget as presented.

ROLL CALL: Yeas – Bryan, Thompson, Thomas, Mason, Rizk
Nays – None Motion Carried

g. OPEB Medical Retirement Fund

Moved by Bryan, supported by Thompson to approve the 2025 OPEB Medical Retirement Fund Budget as presented.

ROLL CALL: Yeas –Thompson, Thomas, Mason, Rizk, Bryan
Nays – None Motion Carried

h. Sanitation Fund

Moved by Bryan, supported by Thomas to approve the 2025 Sanitation Fund Budget as presented.

ROLL CALL: Yeas –Thomas, Mason, Rizk, Bryan, Thompson
Nays – None Motion Carried

i. Capital Projects Fund

Moved by Bryan, supported by Thompson to approve the 2025 Capital Projects Fund Budget as presented.

ROLL CALL: Yeas – Mason, Rizk, Bryan, Thompson, Thomas
Nays – None Motion Carried

2. 2025 BDA Budget

Moved by Bryan, supported by Thompson to approve the 2025 BDA Budget as presented.

ROLL CALL: Yeas – Bryan, Thompson, Thomas, Mason, Rizk
Nays – None Motion Carried

3. 2025 - 2026 Assessing Services Contract

Moved by Bryan, supported by Thompson to approve 2025-2026 Assessing Services Contract with Legacy Assessing as presented.

ROLL CALL: Yeas –Thompson, Thomas, Mason, Rizk, Bryan
Nays – None Motion Carried

4. 2025 Legal Services Contract

Moved by Bryan, supported by Thomas to approve contract as presented, with Michael Gildner for legal services at the rate of \$175.00 per hour through January 1, 2026.

ROLL CALL: Yeas –Thomas, Mason, Rizk, Bryan Thompson
Nays – None Motion Carried

5. 2025 Meeting Schedule

Moved by Bryan, supported by Thomas to approve the 2025 meeting schedule as presented.

ROLL CALL: Yeas – Mason, Rizk, Bryan Thompson, Thomas
Nays – None Motion Carried

6. 2025 Holiday Schedule

Moved by Bryan, supported by Thomas to approve the 2025 holiday closing dates as presented.

ROLL CALL: Yeas – Rizk, Bryan Thompson, Thomas, Mason
Nays – None Motion Carried

7. Board Tablets

Moved by Bryan, supported by Thompson to approve the Amazon purchase of 17 new tablets for the Board of Trustees, Planning Commission, and ZBA, utilizing ARPA funds, in the amount of \$5,605.25.

ROLL CALL: Yeas – Bryan, Thompson, Thomas, Mason, Rizk
Nays – None Motion Carried

8. Concrete Leveling

Moved by Bryan, supported by Thomas to approve the agreement with JBI for concrete leveling as presented, in the amount of \$500.00, utilizing ARPA funds.

ROLL CALL: Yeas –Thompson, Thomas, Mason, Rizk, Bryan
Nays – None Motion Carried

9. Tree Removal

Moved by Bryan, supported by Thompson to approve agreement with The Tree Guy for tree removal services, as presented, in the amount of \$2,450.00, utilizing ARPA funds.

ROLL CALL: Yeas –Thomas, Mason, Rizk, Bryan, Thompson
Nays – None Motion Carried

10.Reduce Allocation of ARPA funds – Zoning Ordinance/Maps

Moved by Bryan, supported by Thomas to release \$10,000.00 of allocated ARPA funds from the Zoning Ordinance/Map Update Project.

ROLL CALL: Yeas – Mason, Rizk, Bryan, Thompson, Thomas
Nays – None Motion Carried

11.Snow Removal 2024-2025

Moved by Bryan, supported by Thomas to approve contract with Ace Property Maintenance, LLC for snow removal services in 2024-2025 at prices presented, with the option to renew for an additional four (4) one (1) year periods upon mutual agreement.

ROLL CALL: Yeas – Rizk, Bryan, Thompson, Thomas, Mason
Nays – None Motion Carried

12. Art Center Roof

Moved by Bryan, supported by Thompson to approve contract with Tri-County Roofing Co. as presented, to re-roof the Clio Center for the Arts with 50% of the funds coming from Vienna Township utilizing ARPA funds and 50% of the funds coming from Clio Center for the Arts.

ROLL CALL: Yeas – Bryan, Thompson, Thomas, Mason, Rizk
Nays – None Motion Carried

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

None

Board Comment: Thompson – Nothing tonight.

Thomas – Thank you everybody for coming tonight.

Mason – Nothing. I reviewed everything for tonight.

Bryan – As an Art Center Board Member, thank you to this Board for approving half of the amount for the re-roof. Early Voting will be October 26 through November 3 in this room. The hours are 8:30AM – 4:30PM, except Wednesday, which is 10:00AM – 6:00PM. Absentee ballots are available at the Township. Polls are open on November 5 from 7AM until 8PM. I want to see everyone vote! If you have any questions, please contact me.

Rizk – Thank You to the Board for all of their hard work.

Moved to adjourn at 6:08 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 15th day of October, 2024.

Cynthia J. Bryan
Clerk