

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

September 4, 2014

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, September 4, 2014, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed no changes were made.

4. VISITORS:

Listening session: Members Morehead and Theisen reported six students attended.

Lawrence Martini introduced Mike Elam, the new Ice Arena Manager.

5. STUDENT ACHIEVEMENT:

Forest Lake Senior High Principal Steve Massey introduced biology teachers Bruce Leventhal and Kelli Frericks. They reported on cooperative teaching, the 5 pillars of biology at the high school, regular and AP biology, and state standards.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: back to school events, open houses and orientations, football games, booster groups, the new teacher welcome at Running Aces, return to school brunch with all staff, and the Living on Less Resource Fair.

6. REPORTS:

City of Forest Lake – Member Theisen reported the city will vote on the YMCA at the September 8<sup>th</sup> meeting, Let's Build Our Park workdays will be September 6 and 13<sup>th</sup>, and the tennis courts at Beltz Park will be resurfaced.

EMID – Member Morehead reported they met last month and are looking at what the future looks like for EMID.

916 – Member Theisen reported they met September 2<sup>nd</sup> and had a presentation from the foundation president, they also had a presentation from CTC and heard about their relationship with Century College, and received an update on the Capitol View building.

Superintendent's Report: Dr. Madsen noted all the fall school events which are open to the entire community. Homecoming week is October 6-10 and the homecoming football game is October 10 against White Bear Lake. November 7 is the musical opening of *Anything Goes*, the high school debate tournament is November 8, Growing TEFFLA is September 18 at Waldoch Farms, YSB Black Tie to Blue Jean Event is September 26 at Vannellis, and conferences will be held in October for all students. Go to the school's website to get specifics.

Enrollment: It is early but the numbers are positive so far. More solid numbers will come in October. New and returning teachers had packed workshop days and the response from them was very positive. Dr. Madsen went to all buildings on the first day of school. Reminder that committee meetings begin next Thursday, September 11<sup>th</sup>.

7. **CONSENT AGENDA ITEMS:** Member Kieger moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Bystrom. All members present voted aye and the motion carried.

7.1 Approved the Minutes of August 7, 12, 13 and 21, 2014

7.2 Approved the bills as of September 4, 2014

7.3 Approved Classified Personnel:

**Resignation:**

- Davis, Susan – Noon Duty Supervisor I at Forest View Elementary, effective August 25, 2014.
- Fick, John – Special Education Paraprofessional at Century Junior High, effective August 15, 2014.
- ◆ Kyrola, John – Substitute School Bus Aide, effective August 14, 2014.
- Sibbald, Theresa – Early Childhood Family Education Teacher Assistant II, effective August 19, 2014.
- Warwick, Sue – School Age Care Program Aide, effective August 11, 2014.

**Recommendation of Employment:**

- ◆ Berken, Mark – School Bus Driver, 5 hours per day and 37 weeks per year, effective August 18, 2014.
- Deuth, Georgia – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day, 5 days per week and 35 weeks per year, effective September 2, 2014.
- Dickey, Thomas – Special Education Paraprofessional II at Forest Lake Senior High, 6 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- Gaffney, Emily – School Age Care Program Aide at Lino Lakes Elementary, 4 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- ◆ Gangl, Michael – School Bus Driver, 5 hours per day, 37 weeks per year, effective August 18, 2014.
- ◆ Halpaus, Jennifer – School Bus Driver, 5 hours per day, 37 weeks per year, effective August 7, 2014.

- ◆ Hilyar, Stephen – School Bus Driver, 5 hours per day, 37 weeks per year, effective August 18, 2014.
- Jones, Kristine –Steps Ahead Program Aide at Wyoming Elementary, 3.5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- ◆ Kultala, James – School bus Driver, 5 hours per day and 37 weeks per year, effective August 18, 2014.
- ◆ Nauber, Cara – School Bus Driver, 5 hours per day and 37 weeks per year, effective August 18, 2014.
- Nicklason, Lindsay – Steps Ahead Program Aide at Lino Lakes Elementary, 4.5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Pearson, Jayme – Special Education Paraprofessional at Forest Lake Elementary, 6 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- Rivard, Dayna – Steps Ahead Program Aide at Central Learning Center, 5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Roddy, Kelleen – Community Education Technology Support Specialist VI at Central Learning Center, 5 hours per day, 5 days per week and 45 weeks per year, effective August 25, 2014.
- Ruggles-Coy, Sue – School Age Care Program Aide at Lino Lakes Elementary, 2.25 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- ◆ Sager, Gary – Substitute School Bus Driver, effective August 22, 2014.
- ◆ Stafford, Lorraine – Cook Helper/Short Hour at Southwest Junior High, 3.5 hours per day, 5 days per week and 175 days per year, effective September 2, 2014.
- Thomas, Rebecca – Noon Duty Supervisor I at Forest Lake Elementary, 2 hours per day, 5 days per week and 35 weeks per year, effective September 2, 2014.

**Authorization of Transfer:**

- Abel, Michelle – from Title 1/Noon Duty Supervisor I to Steps Ahead Program Aide at Wyoming Elementary, 4.5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Bjornjeld, Kristine – from Noon Duty Supervisor I at Linwood Elementary to School Age Care Program Aide at Forest View Elementary, 4 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Bracht, Diana – from School Age Care Aide at Linwood Elementary to School Age Care Assistant Site Manager at Linwood Elementary, 3.5 hours per day, 5 days per week and 52 weeks per year, effective August 25, 2014.

- ◆ Burke, Kimberly – from Cook Helper/Short Hour at Southwest Junior High to Cook Helper/Long Hour at Forest Lake Senior High, 4 hours per day, 5 days per week and 180 days per year, effective September 2, 2014.
- Colling, Darcene – from School Age Care Aide at Central Learning Center to Steps Ahead Assistant Site Manager at Central Learning Center, 6.5 hours per day, 5 days per week and 52 weeks per year, effective August 25, 2014.
- Dewidt, Melissa – from Noon Duty Supervisor I at Lino Lakes Elementary to Steps Ahead Program Aide, 5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- ◆ Dufresne, Rita – from Cook Helper/Long Hour at Southwest Junior High to Cook Manager at Lakes International Language Academy, 8 hours per day, 5 days per week and 185 days per year, effective, September 8, 2014.
- Kellerhuis, Renee – from Title 1/Noon Duty Supervisor I at Forest View Elementary to Special Education Paraprofessional at Forest View Elementary, 6 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- ◆ Korbal, Amber – from Custodian II, B shift at Forest Lake Senior High to Custodian, Night Lead V at Forest lake Senior High, 8 hours per day, 5 days per week and 52 weeks per year, effective August 18, 2014.
- Lexvold, Ian – from Noon Duty Supervisor I at Forest View Elementary to Special Education Paraprofessional II at Southwest Junior High, 6 hours per day and 37 weeks per year, effective September 2, 2014.
- ◆ Thell, Laura – from Cook Helper/Long Hour at Southwest Junior High to Cook Helper/Long Hour at Lakes International Language Academy, 6 hours per day, 5 days per week and 180 days per year, effective date to be determined.
- Voge, Dawn – from Title I Paraprofessional at Wyoming Elementary to Noon Duty Supervisor I at Wyoming Elementary, 2.75 hours per day, 5 days per week and 35 weeks per year for the 2014-2015 school year, effective September 2, 2014.
- Windisch, Krista – from School Age Care Aide at Central Learning Center/Lino Lakes Elementary to Steps Ahead Assistant Site Manager at Lino Lakes Elementary, 6.5 hours per day, 5 days per week and 52 weeks per year, effective August 25, 2014.

**Additional Positions:**

- Steps Ahead Program Aide at the Steps Ahead Program at Lino Lakes Elementary, 3-5 hours per day, 5 days per week and 40 weeks per year, effective August 25, 2014.
- Special Education Paraprofessional II at STEP, 6 hours per day, 5 days per week, 37 weeks per year, effective September 2, 2014.

#### 7.4 Approved Licensed Personnel:

##### A. UNPAID LEAVE OF ABSENCE (LOA):

1. Fischer, Katie: Unpaid LOA for approximately 3/17/15-3/30/15
2. Kazmierczak, Clare (.5 FTE): Unpaid LOA for 2014-15

##### B. NON-CURRICULAR ASSIGNMENT (on non-contract status):

1. Ahlbrecht, Rebecca: Volleyball Asst 8 (CEN)
2. Aho, Micheal: Football Asst 7 (CEN)
3. Alm, Lexi: Volleyball Head 8 (CEN) & .5 Volleyball Asst (SR) &
4. Anderson, Amanda: Girls' Swim/Dive Head 7/8 (SR)
5. Bohnen, Lucas: Football Asst 7 (CEN)
6. Brisbois, Brett: Football Head 7 (CEN)
7. Dahmes, Benjamin: Football 9 (SR)
8. Dickey, Thomas: Football Asst (SR)
9. Dochniak, Nick: Football Head 7 (CEN)
10. Doe, Gina: WEB (CEN)
11. Hildahl, MacKenzie: Girls' Swim/Dive Asst (SR)
12. Jurasin, Joseph: Football Asst (SR)
13. Kaiser, Michael: Football Asst 7 (CEN)
14. Kendrick, Paul: Football Asst (SR)
15. Lindberg-Kendrick, Janelle: Girls' Cross Country Asst (SR)
16. Matzdorf, Larry: Football Asst (SR)
17. Notch, Ronald: Football Head 7 (CEN)
18. Piersak, Amy: Girls' Soccer Head 7/8 (CEN)
19. Porter, William: Football Asst (SR)
20. Saylor, Joshua: Drumline Head (SR)
21. Schultz, David (Trip): Football Head 7 (CEN)
22. Schwartz, Keith: .5 Student Council Head/Asst (CEN)
23. Stark, Kyle: Football 9 (SR)
24. Swanberg, Devin: .868432 Football Asst (SR)
25. Swendiman, Scott: .868432 Football 9 (SR)
26. Ungerecht, Kelley: Volleyball Head 7 (CEN)
27. Wilson, Gary: Football Asst (SR)
28. Wilson, Jeffrey: Football Head (SR)
29. Worrall, Lori: WEB Asst (CEN)

##### C. EMPLOYMENT:

1. Hirsch, Randall: 1.0 FTE effective start of 2014-15 school year, contingent upon approval of position below
2. Hoffmann, Ashley: 1.0 FTE effective start of 2014-15 school year
3. Holmes, Nicole: 1.0 FTE Long-Term Substitute Contract 8/25/14-11/26/14
4. Johnson, Amy E: .5 FTE effective start of 2014-15 school year, contingent upon approval of position below
5. Kozlowski, Anna: 1.0 FTE effective start of 2014-15 school year
6. Krumwiede, Tracy: 1.0 FTE effective start of 2014-15 school year
7. Mackereth, Amanda: 1.0 FTE effective start of 2014-15 school year
8. Miller, Daniel: 1.0 FTE to include dean stipend & 3 extended weeks effective start of 2014-15 school year

9. Pearson, Robert: .67 FTE effective start of 2014-15 school year
10. Tye, Amy: 1.0 FTE effective start of 2014-15 school year, contingent upon approval of position below
11. VanDrasek-Pai, Lucinda: 1.0 FTE effective start of 2014-15 school year
12. Van Hoy, Sara: 1.0 FTE effective start of 2014-15 school year
13. Ward, Jane: .978636 FTE effective start of 2014-15 school year; .5 FTE of this position contingent upon approval of position below
14. Wert, Monica: Less than 600 hours for 2014-15 school year only, contingent upon approval of position below

D. AUTHORIZATION OF ADDITIONAL TEACHING POSITIONS EFFECTIVE AT THE START OF THE 2014-15 SCHOOL YEAR, UNLESS OTHERWISE NOTED:

1. 2.0 FTE Title I Teachers @ Forest View Elementary for 2014-15 school year only (Hirsch, Randall & Tye, Amy)
2. .5 FTE Medical Careers Teacher @ the Senior High (Johnson, Amy E)
3. 1.0 FTE Gr 4/5 Spanish Immersion Teacher @ Forest Lake Elementary (hire pending)
4. Less than 600 hour Title I position at Linwood Elementary for 2014-15 school year only (Wert, Monica)
5. .5 FTE Immersion Instructional Support (Ward, Jane)

E. AUTHORIZATION OF ADDITIONAL COACHING/ADVISOR POSITION(S):  
Add Gay-Straight Alliance (GSA) Advisor to Schedule C, Group IV

F. RESIGNATION/RETIREMENT:

Larson, Lorna: Resignation effective 8/21/14

8. Donations: Member Turner moved, seconded by Member Theisen to adopt the resolution and accept with appreciation the following donations: \$250 from Wyoming PTA to Wyoming Elementary for parent handbook/calendar; \$30 from Honeywell Hometown Solutions, Morristown, NJ to Central Montessori for student activities; \$120 from Wells Fargo Community Support, Princeton, NJ to Wyoming Elementary for education; School supplies valued at \$200 from Coon Lake Community & Sr. Center, Wyoming, to Linwood Elementary for kids in need; \$120 from Wells Fargo Community Support, New Jersey to Wyoming Elementary for educational needs; 60 backpacks with school supplies valued at \$180 to FLAS from Cellular Connection, Forest Lake. By roll call vote all members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Approve Annual Report on Curriculum Instruction and Student Achievement – Member Kieger moved to approve the Annual Report on Curriculum Instruction and Student Achievement. The motion was 2<sup>nd</sup> by Member Morehead all members present voted aye and the motion carried.
- 9.2 Approve Tax Levy Calendar - Member Morehead moved to approve Tax Levy Calendar. The motion was 2<sup>nd</sup> by Member Theisen all members present voted aye and the motion carried.

9.3 Approve School Board meeting dates September 2014-June 2015 – Member Kieger moved to approve School Board meeting dates September 2014-June 2015. The motion was 2<sup>nd</sup> by Member Corcoran all members present voted aye and the motion carried.

9.4 Bond Information – President Rapheal asked if the board wanted to decide the date of the bond, structure of the task force and whether or not to take action this evening. Member Kieger then made a motion to have the school bond vote on Tuesday, May 19, 2015. Member Theisen 2<sup>nd</sup> the motion and by roll call vote all members voted aye and the motion passed.

It was decided that the structure of the task force will not limit community membership. Member Kieger made the motion to approve the structure format as presented. Member Corcoran 2<sup>nd</sup> the motion. By roll call vote all members voted aye and the motion passed. (The format is attached).

10. NEW BUSINESS – No new business reported.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Bystrom moved, seconded by Member Turner to adjourn. All members present voted aye and the meeting adjourned at 7:59 pm.

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Rob Rapheal

President

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Kathleen Bystrom

Clerk