

Administrative Liaison Meeting
Minutes
December 14, 2015

1. 12:00 PowerIEP Discussion. Many items were reviewed and decisions were made. Carla will send the updated Q & A. Anne will check with her colleagues regarding the autism criteria. Carla will make the change requests with PowerIEP.
2. Announcements/Reminders/Follow-up
 - a. Professional Development opportunities were distributed.
 - b. Mental Health Partnership Update
 - i. AOK Network is designed for 0-5. There are school representatives from the south and north, but no one from the center of the county. Jen Mursu had attended in the past and may again. It is a group that is helpful, but very time consuming.
 - ii. **Next meeting date for the full Partnership is January 29.**
 - iii. mvse-mental-health-partnership@communications.d303.org
 - c. RtI facilitated discussion scheduled for January 14 with district leadership teams; Geneva Offices; 8:30-11:30, then working on their own in the afternoon, if you want them to. D304, 101, and 302 are interested at this point.
 - d. Difficult to Test Clinics: March 16 and April 13th
 - e. Facilitated IEP Pilot—Follow-up from Advanced.
 - i. Initial training in June. Carla will follow-up and coordinate with D303 if they are going to contact the trainers as well.
 - ii. Advanced training should be scheduled for one of those days as well.
 - f. Special Olympics. Flyers are ready to recruit coaches/helpers and inform parents. Carla will send electronically for distribution after break.
 - g. ELL students and services.
 - i. Waive services for students on the list? Still need an accurate list of students. Melissa will send once again to everyone except for D302 whose list is complete.
 - ii. How should services be delivered for each of the remaining students?
 - iii. How and who should deliver the testing?
 - h. Transition placement guidelines are complete. Carla will send electronically for distribution after break and discussion at the January meeting.
 - i. Number of Transition Goals. It's one. All three of the areas should relate to a numbered goal.
3. Projections Due Dates: Student Lists will be sent out after break to be returned to us by January 15.
4. Professional Development
 - a. Institute Day plans were discussed and flyers distributed.
 - b. Behavior/Instructional Coaching Options were also discussed. Jen and Lisa will be visiting all of the districts in early January prior to the finance committee meeting so that a plan can be discussed.

5. December 1 Withdrawal Update. No updates from D303 were available at this time.
6. SL Committee Report
 - a. Criteria—Articulation matrix has been drafted. It includes many of the areas that are of concern when considering entrance/exit for services. The committee members are trying it on some students and will report back at the next meeting. If the format works, they will create a similar matrix for voice and fluency.
 - b. Articulation and MTSS. The committee has many questions about service delivery and MTSS. It varies a great deal from district to district. This variable will need to have quite a bit of discussion into the next school year.
 - c. SLP Listserve was approved for those who attended the most recent SLP Network meeting. Carla will have Bonnie send out the notice.
7. ESY Dates. After discussion, it was determined that the dates of July 11 through August 4, M-Th, from 8:00-12:00 would be presented to the Board.
8. H.S. Autism class. Options are still being explored. We hope to have updates by the next Board meeting.
9. Upcoming events and professional development: (See Professional Development Calendar and/or MVSE website.)
 - a. 12/17 Finance Committee, 1:00
 - b. 1/6 Board Meeting
 - c. 1/14 RtI Facilitated Discussion—In Geneva, 8:30
 - d. 1/21 Discipline Conference
 - e. 1/21 Finance Committee
 - f. 1/25 Liaisons
 - g. 1/29 MH Partnership
 - h. 2/22 Change??
10. Board meeting agenda, January 6, **2016**, 9:00. The agenda was reviewed without changes.
11. LEA Attendance. It was recommended that we try to make the MV meetings shorter. It was also recommended that a coordinator present at all “official” meetings, except in extenuating circumstances.
12. ESY options for ND students discussion.
 - a. Student feedback: Only on-line.
 - b. Need a vocational experience.
 - c. Social worker to address social-emotional learning.
 - d. Counseling off site?
 - e. Possible tutoring?
 - f. District ESY program for those who are reintegrating.
 - g. Next time: list of students who would qualify.

Future File:

1. **Extended School Year for HS; non-disabled peers**
2. Assessment of 12th grade students

Next Meeting: January 25, 12:00-4:00