



CONTINUING THE STRATEGIC PLANNING PROCESS 2017-2018

Submitted January 9, 2017

OnStrategy is pleased to submit the following scope of work to the North Slope Borough School District (NSBSD) to facilitate the continuation of the strategic planning efforts initiated in 2008. Specifically, this estimate includes the following work for the time period of **July 2017 through June 2018**:

- Finalizing the 2017-18 Strategic Plan Detail with Directors and Principals;
- Engaging Directors and Principals around effective implementation of the plan;
- Providing support materials for strategy communication and engagement;
- Monitoring the 2017-18 implementation process through frequent (2-3) Board reports and check-ins with Directors;
- Refreshing the Strategic Plan for the 2018-19 school year with the Board;
- Engaging Principals and Directors in the development of the 2018-19 Plan;
- Developing preliminary 2018-19 Action Plans with Directors; and
- Holding continual strategy meetings with the District Leadership Team.

PROJECT PLAN

The proposed engagement has been broken down into phases in an effort to more accurately scope the project and provide a suggested approach. Project activities include:

Activities	Cost
<input type="checkbox"/> Completion, Communication & Roll-Out of the 5-Year Plan (2017-18 Piece)	\$6,750
– Board Review & Input <i>Produce Board report; incorporate feedback into final doc from summer retreat</i>	
– Leadership Team - Final Action Planning <i>Direction from the Planning Team, input from the Principals, build final action plans</i>	
– Finalize the Plan for Board Approval & Rollout <i>Produce the final plan, create the communications document</i>	
<input type="checkbox"/> Implementation & Execution of 2017-18 Plan	\$10,125
– Board: Bi-Annual Formal Board Status Reports (2-3 updates)	
– Directors: Support Director Updates & Meetings (2-3 updates)	
<input type="checkbox"/> Develop & Operationalize 2018-19 Plan	\$27,000
– Board Planning: Strategic Plan refresh at December 2017 Board Retreat	
– Principal Engagement: Facilitated session with Principals - current plan engagement and input to 2018-19 Plan	



- Director Engagement: Develop Action Plans with Directors	
- Plan Refinement: Updating the 2018-19 Strategic Plan based on Board retreat <i>*Hours incurred/cost of this phase is dependent on the number of plan revisions.</i>	
Project Total	\$43,875

PROJECT ESTIMATE

Costs are based upon the scope of work above and are estimated for work between **July 2017 and June 2018**. Cost estimate is **\$43,875** not including travel. *Only actual hours will be billed. We always try to fall within the estimated project cost listed above. Due to unforeseen circumstances, we reserve the right to bill an additional 15% above the estimated project cost.*

PROJECT AUTHORIZATION

The following authorizes OnStrategy to execute the project as specified above.

Please send to: erica@onstrategyhq.com or fax to: (775) 398-1594

Client:
North Slope Borough School District


Provider:
OnStrategy

Signature

Print Name

Title

Title



Signature
Erica Olsen

Print Name
COO/Co-Founder

Title
January 9, 2017

Date