

BoardBook Highlights:

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BoardBook provides a secure web portal for Board members to download and save a complete packet as one PDF file that can also be printed if necessary. BoardBook does not offer security features such as restricting documents from being saved or printed.

Summary:

- Web-based solution – very easy to implement, no software or server installation
- Converts various file types (Excel, Word, Powerpoint, etc.) into PDF automatically
- Combines attachments into one bookmarked, paginated PDF file – easy-to-print if necessary and easy-to-navigate with various electronic devices (including iPads)
- Administrative controls to manage user access
- Board member email notifications when meeting information is released or changed
- Public viewing web page with document viewing control
- Search feature for locating past agenda items or documents
- Template-based system allows customization of agenda appearance

Our New features:

- Email notifications
- Enhanced import capabilities of previous meeting topics and attachments
- A work flow feature with deadlines and email notifications