

STUDENT SUPERVISION AND WELFARE

Each administrator shall maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities.

It is the responsibility of the Superintendent to prepare administrative guidelines for the maintenance of the following standards:

- (X) An administrator shall not send students on any personal errands.
- (X) An administrator shall not associate inappropriately with students at any time in a manner which may give the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve drugs, alcohol or tobacco. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and discipline up to and including termination of employment.
- (X) If a student approaches an administrator to seek advice or to ask questions regarding a personal problem related to sexual behavior, substance abuse, mental or physical health, and/or family relationship, etc., the administrator may attempt to assist the student by facilitating contact with certified or licensed individuals in the District who specialize in the assessment, diagnosis, and treatment of the student's stated problem. Any administrator who determines that a student is in need of services shall report the matter to appropriate authorities. Under no circumstances should an administrator attempt, unless properly licensed and authorized to do so, to counsel, assess, diagnose, or treat the student's problem or behavior, nor should any such administrator inappropriately disclose personally identifiable information concerning the student to third persons not specifically authorized by law.

- (X) A student shall not be required to perform work or services that may be detrimental to his/her health.
- (X) For non-school related purposes, administrators shall not interact with students via texting, personal email, instant messaging, blogging, social media and online networking media such as Facebook, Twitter, or any non-district authorized sites.
- (X) For non-school related purposes, administrators are expressly prohibited from posting any photo, video or comment pertaining to any student on social network sites or similar forums, such as YouTube, or any non-district authorized sites.

Nothing in this policy should be construed as precluding an administrator from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- [X] Since most information concerning a child in school other than directory information described in Policy 8330, is confidential under Federal and State laws, any administrator who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, alleged child abuse, and any other record information.

Pursuant to the laws of the State and Board Policy 8462, each administrator member shall report to the proper legal authorities immediately, any sign of suspected child abuse or neglect.