

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 8, 2024



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   08/01/24

**To:**   Rebecca Rappold  
          Superintendent of Schools

**From:**   Bev Sinclair  
**Title:**   Director of Human Resources

**Subject: Hiring: Elementary Teacher-Napi Elementary**

**Description:** Sicily Bird is recommending the following hire:

 Joetta Roberts, Elementary Teacher (BA/0)  
**Pending successful completion of pre-hire process.**

**Financial Impact: \$42,195.00**

**Funding Sources:** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled: \_\_\_\_\_

Human Resources  
Department

## Browning Public Schools Hiring Selection Report

Position <b>Elementary Teacher</b>		Applicant Recommended <b>Joetta Roberts</b>	
Department/Location <b>Napi 4<sup>th</sup> Grade</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Certified</b>	Starting Date <b>8/19/24</b>	Term <b>24-25 School Year</b>	

**Recruiting.** Date Posted:5/31/24 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Racheal Briere	7/24/24	Yes	7/29/24
	Brandi Bullshoe	7/17/24	Yes	7/29/24
	Mishayla Croff	7/09/24	Yes	7/29/24
	Joetta Roberts	7/11/24	Yes	7/29/24
	Malorie Spotted Eagle	7/16/24	Yes	7/29/24
	Shaun StillSmoking	7/22/24	Yes	No Show

Interview Committee	Title	Name	Title
Racquel LittlePlume	Assistant Principal		
Jessica Racine	Assistant Principal		
Dellyssa Ladd	Head Secretary		
William Huebsch	Assistant Principal		
Kim BirdRattler	Secretary		

**Recommendation:** Joetta has an extensive background in counseling youth. She is passionate about helping youth, and she knows the struggles of our Native youth. She will be a great addition to our team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	8/1/24	YES	OK
State & Federal Criminal background check	8/1/24	YES	Pending
Tribal Background check	8/1/24	YES	Pending

Salary: \$42,195.00 Placement: Exp. BA/0 Contract Days: 187

Prepared by: Bev Sinclair Date 8/1/24 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_