



School District #9, Glacier County, Montana

Browning Public Schools

**P.O. Box 610
Browning, MT 59417**

Handbook Receipt Form

I acknowledge that I have received a copy of the Browning Public School
KW/Vina Elementary Student/Guardian Handbook.

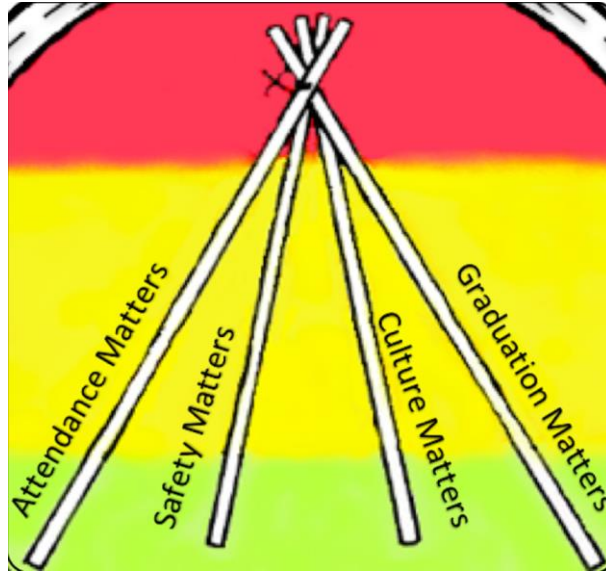
- I understand that the policies and practices contained in the handbook govern school procedures and student/guardian/staff expectations.
- I understand that all individuals will be held accountable for reading and abiding by the Browning Public Schools Student/Guardian handbook.

Guardian signature: _____

Child's name: _____

On our campus, we lead from the heart, we value life, family, and know the children
"Sacred Beings" we serve are as valuable as the air we breathe,
the water we drink, and the ground we walk on.

Thank you for allowing us to be a part of your child's educational journey.



Graduation Matters

We value education on our campus and believe everything on Earth has a purpose. We want your purpose to be setting goals to begin your child's educational journey by allowing our staff to work alongside you and your child through our District's Mission and Vision:

Mission:

- Browning Public Schools works with all stakeholders - families, students, staff, trustees and community - to provide a high quality, culturally diverse education for all our children using guidance, teaching, and support through collaboration and communication.

Vision:

- Browning Public Schools is a safe environment that teaches personal and community wellness and provides support and strategies for overcoming adversity.
- In Browning Public Schools, we are free to teach and learn successfully. We instill and develop respect and pride for self, family, school, community, our environment and all cultures through service to others.
- We model hard work and personal accountability through humility and dedication - demonstrating that these values are the responsibility of all.
- We cultivate and nurture strong partnerships with the community to build citizens who have a sense of place, respect for Mother Earth, and an understanding of the rights and responsibilities of, and to, all people in all communities.

Attendance Matters

ALL students will receive the same awards of equal value as all of our children are valued equally.

Our goal is to have 95% or better attendance at Browning Public Schools. To meet this goal, students should not miss more than nine (9) total days during the school year.

(BPS POLICIES # 3005, 3010, 3121, 3121R)



Regular attendance in school promotes student success and positively influences academic achievement. Parents and guardians provide the necessary support for student commitment to attend school regularly and therefore will be informed of each absence. Regular attendance and demonstrating having met course objectives are requirements for receiving credit in any class.

PRIMARY/ELEMENTARY (PreK-5) TARDY RULE:

Students are expected to arrive at school on time. Students will be counted tardy to school if they arrive after the school day has begun.

ABSENCE NOTIFICATION BY PARENT/GUARDIAN:

A student's parent/guardian (PreK-12) must contact the school secretary or attendance clerk on the morning of the absence to verify the reason for the absence. If this is not possible, verification must be given to the attendance office on the day of return.

ABSENCE NOTIFICATION TO PARENT/GUARDIAN:

Attempts to notify parents or guardians of their child's absence, in the event the child has not been reported absent by the parent, will occur by the end of the school day to assure that parent, guardian, or legal custodian is aware of the child's absence from school (MCA 44-2-507).

TEN DAY ABSENCE RULE:

Browning Public School personnel are responsible for contacting Blackfeet Family Court when a child misses more than ten (10) days of school during a semester.

Regular attendance in school is essential for student success. Please help us by getting your child to school each day. Students with exemplary attendance will be honored monthly, at the quarter and semester, and at year end. Attendance concerns will be resolved with our KW/Vina Student Solutions Team which includes the guardian, school leaders, family engagement coordinator, classroom teacher, and Blackfeet Tribal Court officials.

ATTENDANCE MATTERS

BROWNING PUBLIC SCHOOLS AND HEART BUTTE SCHOOLS FAILURE TO SEND TO SCHOOL

1. FAILURE TO SEND

A. It shall be unlawful for any person or persons on the Blackfeet Indian Reservation, without good cause to neglect or refuse to send any child under the age of eighteen (18) years of age, in their care to school.

2. PENALTIES

B. Any person or persons who are in violation of paragraphs 1 and 2 of this chapter may be summoned into Family Court and fined not less than ONE HUNDRED DOLLARS (\$100.00) nor more than FIVE HUNDRED DOLLARS



(\$500) and sentenced to not less than five (5) days nore more than ten (10 days in custody.

ACCORDING TO THE INDIAN CIVIL RIGHTS ACT YOU HAVE A RIGHT TO AN ATTORNEY AT YOUR OWN EXPENSE IN THE BLACKFEET TRIBAL COURT FOR THE BLACKFEET INDIAN RESERVATION AFFIDAVIT OF SERVICE

Person to be served: _____
Case number: _____
Case name: _____
Type of documents: _____

I, _____, do certify that I served/mailed the assigned to _____.

By serving them personally/mailing them with a copy of said document on this _____

Day of _____, 2019-20 at the hour of: _____.

Date: _____ Process Server: _____

Safety Matters

THE BEHAVIOR MANAGEMENT PLAN (BPS BOARD POLICY #3200)

Safety is an integral part of our campus and we begin with our *Meet and Greet*.

School Drop off & Dismissal

- We want all students to be safe before and after school. Please be cautious when dropping your student off and picking them up. Follow the speed limit and be especially cautious for other children who may be crossing the road.
- Please be prompt when picking your child up after school. If your child has not been picked up by 4:00 pm (Monday-Thursday) or 3:00 pm (Friday) we will call an emergency contact number on the student's list. **In the event we cannot reach anyone, Child Protective Services will be called.**
- Please check the calendar for early dismissal dates. In the event of an emergency dismissal radio stations/social media will be notified for broadcast. Please prepare in advance for emergency dismissals.
- **Messages after 2:00 pm cannot be guaranteed** on Monday - Thursday and 1:00 pm on Friday and/or early out days.

Multi-Tiered System of Support (MTSS)



KW/Vina Elementary is an MBI School. MBI refers to the application of positive interventions and system changes to achieve socially important behavior change. In Montana, MBI is transitioning to MTSS or a Multi-Tiered System of Support for behavior and academics. The process has been applied successfully with a wide range of students, in a wide range of contexts, and extended from an intervention approach for individual students to an intervention approach for entire schools.

KW/Vina Elementary School understands the importance of developmentally appropriate social and emotional learning within our MTSS framework. Our evidence-based curriculums for social-emotional learning is Conscious Discipline and daily social skill instruction. It occurs every week in every classroom, PreK-1st. Tiered support for social-emotional learning is provided by the family engagement coordinator, guidance counselor, Good Medicine, and Altacare on our campus.

Our goal is to keep students in school but at times behavior impedes learning and gets in the way of their own and other children's education. We must work together as a team to change the behavior.

Guardian OPTION: The parent/guardian has the option of sitting in class with their child instead of having the student serve ISS or other behavior responses.

Solutions Team Options may include the following:

- A. Calming Cubby
- B. Buddy Room
- C. Lunch Bunch
- D. Timeout with principal or in the secretary's office
- E. Prevent Teach Reinforce (PTR)
- F. In School Suspension (ISS)
- G. Change of placement

LAW AND THE GUN FREE SCHOOLS ACT STATES ANY STUDENT WHO BRINGS A FIREARM ONTO SCHOOL PROPERTY SHALL BE EXPELLED FOR A PERIOD OF NOT LESS THAN ONE CALENDAR YEAR UNLESS MODIFIED BY THE BOARD OF TRUSTEES, UPON A RECOMMENDATION FROM THE SCHOOL DISTRICT SUPERINTENDENT.

Physical assault of a staff member will not be tolerated. Students who assault a staff member will immediately progress to Tier II or III Supports with the KW/Vina Elementary School MTSS Tiered Flowchart.



BULLYING / HARASSMENT:

Bullying/Harassment will be treated in the same manner as assault or fight and will begin with Tier II Supports on the KW/Vina Elementary School MTSS Flowchart.

Bullying is defined as: A person is bullied when he or she is exposed, *repeatedly and over time*, to negative actions on the part of one or more other persons, and he or she has difficulty defending himself or herself.

Examples of bullying include:

1. Verbal bullying including derogatory comments and bad names
2. Bullying through social exclusion or isolation
3. Physical bullying such as hitting, kicking, shoving, and spitting
4. Bullying through lies and false rumors
5. Having money or other things taken or damaged by students who bully
6. Being threatened or being forced to do things by students who bully

FIGHTING / INSTIGATING A FIGHT:

Instigating a fight will be treated in the same manner as an actual Assault or Fight and will begin with Tier II Supports on the KW/Vina Elementary School MTSS Flowchart.

ASSAULT:

Less severe cases of assault will begin with Tier II Supports on the KW/Vina Elementary School MTSS Flowchart. Serious offenses of Assault will fall under the Tier III Supports on the KW/Vina Elementary School MTSS Flowchart.



KW/VINA ELEMENTARY SCHOOL MTSS FLOWCHART

Tier I (All Students, All Staff)

These items must be in place, to fidelity:

- Teach School-wide Behavior Expectations using the "Smart Start to School-wide & Classroom Behavior"
- Top 5 Strategies are Implemented in the Classroom
- Safety Stations Conducted 4x/Year (beginning each quarter) on SPAM Friday
- Reteach School-wide & Classroom Behavior Expectations within the Classroom as Needed Through the Entire School Year
- A Trauma Informed Climate is Implemented School-wide and in ALL Classrooms/Settings

- Reward Student for Positive Behaviors with School-wide "Caught Ya" Card System
- Document Inappropriate Behavior with Challenging Behavior Checklist and/or Behavior Referral
- Pre-Solutions w/Assistant Principal to Complete Classroom Self-Reflection and begin 2-Week Monitoring Plan
- Teacher Must Communicate All Praises and Concerns with Parents/Guardians with a 5:1 Ratio

If at ANY time the student's behavior is a danger to self or others notify the BIS/Therapist

Does behavior continue even with combined rewards and consequences?

No

Yes

Tier II Ongoing, Persistent Behavior

Tier II Team:
Classroom Teacher
Principal
Counselor
Parent/Guardian
Good Medicine
SPED Teacher
Nurse

Criteria for Accessing Tier II Supports:

- Behavior Referrals (3 Major Behavior Referrals)
- 3 Challenging Behavior Checklists (a documented repetitive pattern of behavior)
- Student Previously Needed Tier II Supports in PreK or K
- Teacher Request (Immediate Assistance)

*Assistant Principal will follow-up with a behavior referral or 3 Challenging Behavior Checklists within 2 days

**A Pre-Solutions Meeting is held with the Assistant Principal & the Classroom Teacher after the 1st referral to complete the Classroom Self-Reflection Tool and implement a 2-week monitoring plan

Is the function of the student's behavior to **GET** something?

Is the function of the student's behavior to **GET AWAY** something?

Does the student lack the needed skills?

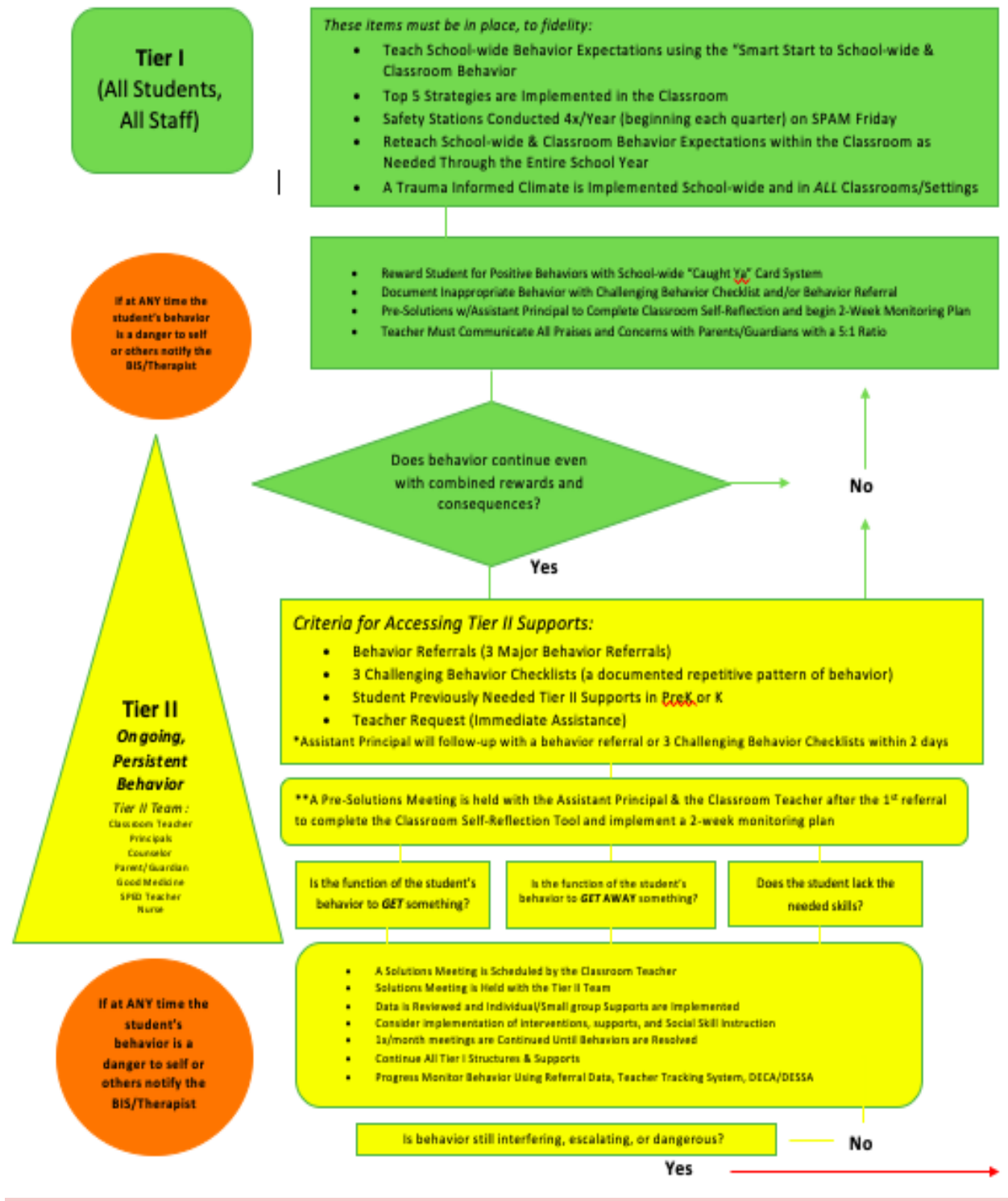
- A Solutions Meeting is Scheduled by the Classroom Teacher
- Solutions Meeting is Held with the Tier II Team
- Data is Reviewed and Individual/Small group Supports are Implemented
- Consider implementation of interventions, supports, and Social Skill Instruction
- 1x/month meetings are Continued Until Behaviors are Resolved
- Continue All Tier I Structures & Supports
- Progress Monitor Behavior Using Referral Data, Teacher Tracking System, DECA/DESSA

If at ANY time the student's behavior is a danger to self or others notify the BIS/Therapist

is behavior still interfering, escalating, or dangerous?

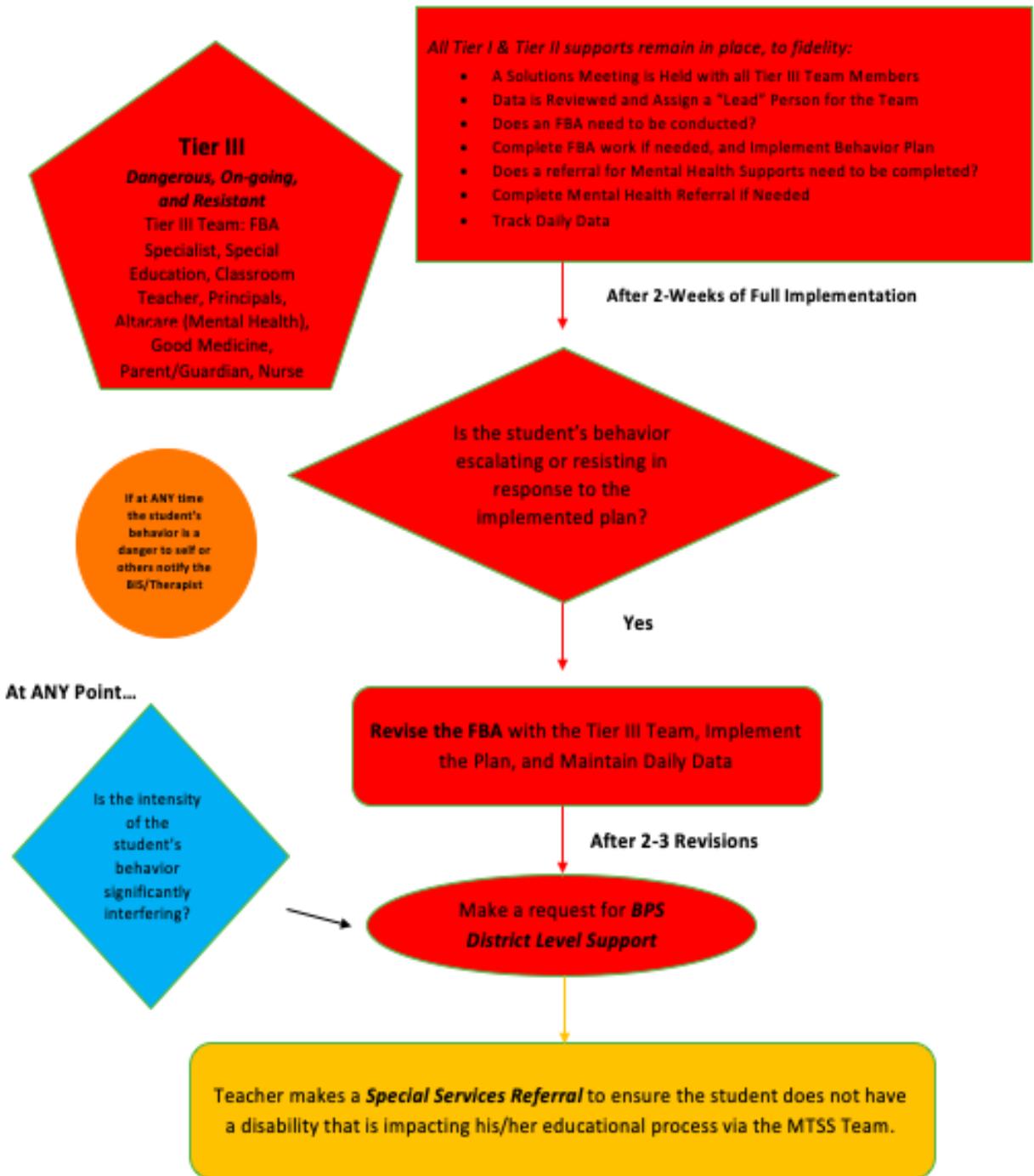
No

Yes





KW/VINA ELEMENTARY SCHOOL MTSS FLOWCHART





Culture Matters

At KW/Vina Elementary Blackfeet Culture and Language is a priority. Both are at the forefront of our children's lives. In the children's educational journey our "Sacred Beings" need to know who they are and where they come from.

Pre-K	Kindergarten	1st grade
<ul style="list-style-type: none"> Numbers 1-5 6 Colors (basic colors red, white, black, yellow, orange) Animals (cat, buffalo, bear, eagle, elk, dog) Commands- 1, 2, 3 in the Blackfeet Language ex: 1 stand, 2, push in your chair, and 3 walk <p>Songs: Thumbkin (Animal Song)</p>	<ul style="list-style-type: none"> Review all Pre-K expectations for the first couple weeks. Numbers 1-10 Colors add pink, blue, brown Animals (horse, turtle, wolf, cow, fish, crow) Simple classroom commands <ul style="list-style-type: none"> Sit Down Be Quiet Stand Up Line up Come here Go away IMMERSION STUDENTS have the sound system? Exposure; Door, Window, floor. <p>Songs: Weather Song</p>	<ul style="list-style-type: none"> Review all Pre-K and K expectations for all students first 2 weeks. Numbers 1-20 Colors add green, purple, gray Animals (coyote, bird, weasel, turkey, Months of the year (Days of the week) Classroom Commands <ul style="list-style-type: none"> Bathroom Hands to Yourself Start Introductions <ul style="list-style-type: none"> Hello, my name is... Weather words Kinship terms (My mother, father, brother, sister, grandparents) <p>Songs: Society Songs (Color Song)</p>

We believe in all of our staff members' expertise. If there are any concerns we will sit as a team alongside the parent/guardian when there is a request for teacher selection. Within a two week period after evidence is gathered we make decisions based upon what is best for the child/children.

IMPORTANT DATES TO REMEMBER:

August

- 24th First Grade first day of school No K or PreK
- 25th Kindergarten first day of school No PreK
- 26th Pre-K first day of school

September

- 25th Family Fun Friday @ 1:30 both KW & Vina

October

- 23th Family Fun Friday @ 1:30 both KW & Vina
- 30th Vina Costume Round Dance 1:15 KW Costume Parade 1:30

November

- 20th PowWow PreK and K @ 12:15 First Grade 1:15 @ KW gym

December



2020-2021 KW/Vina Elementary Handbook



- 2nd Make It Take It 4:00 - 5:00 PreK&K @ KW First Grade @ Vina

January

- 15th Family Fun Friday @ 1:30 both KW & Vina

February

- 5th Family Fun Friday @ 1:30 both KW & Vina

March

- 5th Family Fun Friday @ 1:30 both KW & Vina

April

- 22nd Art In The Park 4:00 - 5:00 PreK&K @ KW First Grade @ Vina

May

- 26th PreK Step Up Ceremony
- 27th First Grade Awards Ceremony
- 28th Kindergarten Awards Ceremony

Let's have a great 2020-2021 school year!