

Regular Meeting - Up North Learning
Center
Tuesday, August 13, 2024 2:00 PM Central

Up North Learning Center Room 147
5413 County 37 NW
Walker, Minnesota 56484

Jessica Howg: Present
Jen McNamee: Present
Terri Nystrom: Absent
Sherry Safratowich: Present
Vicki White: Present
Present: 4, Absent: 1.

1. Call Meeting to Order

1.1. Pledge of Allegiance

2. Approval of Agenda

Approve agenda as presented. This motion, made by Jen McNamee and seconded by Jessica Howg, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

3. Recognition of Visitors

4. Public Forum -

The purpose of the public forum is to provide an opportunity for citizens to address the Up North Learning Center Board on an item included in the school board meeting agenda. Any personnel items or items not on the agenda must be communicated to the site administrators or the Superintendent. They will follow up on those items outside of the board meeting. When signing up to speak, a person will need to include the following information.

- Your full name;
- Address;
- Phone number;
- Number and name of the agenda item you wish to speak to; and
- Your questions and/or comments on the agenda item

5. Approval of Prior Meeting Minutes

Approve minutes of May 14, 2024 Regular meeting. This motion, made by Jessica Howg and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

5.1. May 14, 2024 Regular meeting minutes

6. Consent Agenda

7. Bills to be Allowed

Approves bills to be allowed as presented. This motion, made by Jen McNamee and seconded by Jessica Howg, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

7.1. Payments 5/1/24 - 8/6/24

8. Reports

8.1. Financial Report

8.2. Principal's Report

9. Superintendent's Announcements

10. Other Old or Unfinished Business

11. New Business

11.1. Approve Dawn Casteel as Identified Official with Authority (IOwA) for UNLC

Approve Dawn Casteel as Identified Official with Authority (IOwA) for UNLC. This motion, made by Jessica Howg and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.2. Approve Purchase of Service Agreements with ISD #113

Approve Purchase of Service Agreements with ISD #113 as presented. This motion, made by Jessica Howg and seconded by Vicki White, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.2.1. Custodial Services

11.2.2. Buildings & Grounds Supervisor

11.2.3. Superintendent

11.2.4. Information Technology (IT)

11.2.5. Business Office Support

11.2.6. Administrative Assistant

11.2.7. Principal

11.3. Approve Purchase of Service Agreements with PAWN

Approve Purchase of Service Agreements through PAWN as presented. This motion, made by Vicki White and seconded by Jessica Howg, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea,

Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.3.1. Special Education Teachers

11.3.2. Special Education Skills Teacher & Assessment Coordinator

11.3.3. Behavioral Interventionists

11.3.4. Special Education Supervisor

11.3.5. School Psychological Services

11.3.6. Secretary Clerk

11.3.7. School Psychologist

11.3.8. Special Education Finance Manager

11.3.9. Director of Special Education

11.3.10. Developmental Adapted Physical Education (DAPE)

11.3.11. Certified Occupational Therapy Assistant (COTA)

11.3.12. Tele Teachers DBA MIYO Health, Inc.

11.3.13. Right on Track Speech Therapy

11.4. Approve contract for services with TeachtoHeal.org

Approve contract for services with TeachtoHeal.org. This motion, made by Jessica Howg and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.5. Approve Audit Engagement Letter with Eide Bailly for the 2023-2024 Audit in the amount of \$13,700 + \$685 tech fee

Approve audit engagement letter with Eide Bailly for the 2023-2024 Audit in the amount of \$13,700 + \$685 tech fee. This motion, made by Jessica Howg and seconded by Vicki White, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.6. Approve 2024-2025 Student Handbook

Approve 2024-2025 Student Handbook as presented. This motion, made by Jen McNamee and seconded by Jessica Howg, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.7. 1st Reading of New and Updated Policies

Approve 1st reading and waive second reading of new and updated policies as presented. This motion, made by Vicki White and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.7.1. 208 Development, Adoption, and Implementation of Policies - NEW

11.7.2. 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process - Update

11.8. Approve E-Learning Plan

Approve E-Learning plan as presented. This motion, made by Jessica Howg and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.9. Acceptance of Donations

Accept donations with thanks. This motion, made by Vicki White and seconded by Jen McNamee, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1

11.9.1. Lacey Hanisch - \$300 for activities

11.10. Principal Contract Discussion

Chair appointed Sherry Safratowich to work with the negotiating team of Kevin Wellen and A.J. Dombek.

12. Announcements and Dates

12.1. Next Regular Board Meeting - February 11, 2025

12.2. Potential December 13, 2024 meeting for audit presentation

Scheduled Special Board Meeting for the FY24 Audit presentation on December 13, 2024 at 8:00 a.m.

13. Adjournment

Adjourn at 3:07 p.m. This motion, made by Jen McNamee and seconded by Vicki White, Passed.

Terri Nystrom: Absent, Jessica Howg: Yea, Jen McNamee: Yea, Sherry Safratowich: Yea, Vicki White: Yea

Yea: 4, Nay: 0, Absent: 1