



# NORTH SLOPE BOROUGH SCHOOL DISTRICT

## MEMORANDUM

**TO:** Muriel Brower, President  
 Members of the School Board DS  
PH

**THROUGH:** Pauline Harvey, Superintendent

**FROM:** Chelsie Overby, Board Secretary

**DATE:** November 3, 2020

**SUBJECT:** **2020-2021 School Board Committee Assignment** Memo No. SB21-071  
(Action Item)

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### NSBSD Strategic Plan Goal:

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

This includes: Safe, Modern, and High Performing Facilities; Financial Stewardship; Student Centered Learning Environment; Efficient Organization; and Current & Relevant Technology

### NSBSD Policy Manual:

Board Bylaw 9130, Board Committees: The School Board may establish committees of the Board as deemed necessary. The membership of these committees is limited to less than majority of the whole Board. The Board shall establish written charges for Board Committees. When its charges or duties have been completed, the committees shall be dissolved...The President may be a member of any committee.

### Issue Summary:

Included in this memo is the list from last year and a description of the committee. As noted in Board Bylaw 9130, some committees previously made may have its charges completed.

The committees that have completed its duties are as follows, unless deemed necessary by the Board: Child Nutrition Committee; and the Housing Committee

### Background:

Below is the list of the previous 2020 NSBSD Board of Education Committees and its short explanation of the committee.

- Legislative Committee:  
Robyn Burke                      Muriel Brower                      Qaiyaan Harcharek *Alternate*  
 This committee meets with legislators during the Association of Alaska School Boards Fly-Ins, or other such conferences that include promoting the legislative priorities and needs of the District.
- CIPM/Architectural Committee:  
Madeline Hickman                      Nora Jane Burns                      Robyn Burke *Alternate*  
 This committee meets during the budget season to determine the prioritized projects as determined and outlined in Administrative Regulation 7100, Planning.

- **Certificated Evaluation Review Committee:**

Muriel Brower                      Nora Jane Burns *Alternate*

This committee met beginning three years ago in 2018 and completed its evaluation/observations tool for teachers as reported at the May 2020 Regular Meeting. A pilot will be held August – March 15 with the Brightways platform. The results of the evaluation tool and platform are expected at the May 2021 Regular Meeting. The next evaluation to develop/review are the Principal and other certified administrator's.

- **Curriculum Committee:**

Qaiyaan Harcharek                      Nora Jane Burns *Alternate*

This is a standing committee that meets three times a year in the fall, winter, and spring to review curriculum as determined by the 6-year cycle (recently revised to review Arts and Electives this year), set curriculum expectations for programs, suggest additional/removal of District-sponsored programs, receive feedback and improve in-services on training in programs/initiatives, and use of PLC time.

- **School Safety Committee:**

Qaiyaan Harcharek                      Robyn Burke *Alternate*

Under AS 14.33.100, Sec 14.33.100, a crisis response team may include one member of the governing Board or advisory school council and other members as determined in the statute to develop, and annually review/update as appropriate a school crisis response plan.

- **Policy Review Committee:**

Madeline Hickman                      Muriel Brower                      Qaiyaan Harcharek

This is a standing committee that meets as necessary to develop, update, review and evaluate policies to ensure the District is in compliance with local, state, and federal laws/guidelines.

- **Finance Committee:**

Muriel Brower                      Mary Jo Olemaun                      Nancy Rock

This committee meets during the budget season and/or as necessary to stay informed of financial planning, reporting, overview of financial policies, contracts, and ensuring programs/services align with the Strategic Plan.

- **Housing Committee**

Robyn Burke                      Nora Jane Burns

The Board approved the Housing Lease Renewals for a term of three years ending June 30, 2023. The Board may reinstate the committee during Fiscal Year 2022-2023 to negotiate the terms set in the next Housing Lease Renewal.

- **Child Nutrition Committee**

Mary Jo Olemaun                      Madeline Hickman                      Nora Jane Burns *Alternate*

The Board reviewed the food order for the chill/freeze and fresh fruits/vegetables order and has created a standard of ordering for the following years at the October 1, 2020 Regular Meeting. The food order has been placed and currently awaiting its arrival in 1-2 weeks. The Board may choose to dissolve this committee, unless it is requested to continue.

- **Negotiation Committee – 2018-2019 Committee**

Eva Kinneeveauk                      Roxanne Brower                      Nora Jane Burns *Alternate*

According to Board Policy 4141/4241, Negotiated Agreement, each agreement entered into by the School Board with a duly recognized employee organization shall constitute a commitment by the Board to the provisions of the agreement for its duration. According to Board Policy 4143/4243 Negotiations/Consultation, the School Board will strictly construe the scope of negotiations as provided by law and also meet and negotiate on such topics as are included within the scope of negotiations by the Labor Relations Board.

The negotiated agreement between NSBSD and the North Slope Educational Administrators' Association terms June 30, 2021 and will require the negotiated team to meet with NSEAA as necessary until the next agreement terms are set.

**2020-2021 NSBSD Board of Education Committees**

- Policy Review Committee:

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- Finance Committee:

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- Legislative Committee:

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*Alternate*

- CIPM/Architectural Committee:

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*Alternate*

- Negotiation Committee:

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*Alternate*

- Curriculum Committee:

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*Alternate*

- School Safety Committee:

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*Alternate*

- Certificated Evaluation Review Committee:

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*Alternate*

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the School Board Committee Assignment, as assigned in Memo No. SB21-071.”

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Vote: \_\_\_\_\_