



# Oak Park Elementary School District 97

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**TO: Members, Board of Education  
Dr. Albert Roberts, Superintendent**

**FROM: Chris Jasculca**

**RE: PTO Events for 2012-2013 School Year**

**DATE: November 13, 2012**

Last year, the district had several conversations with our Parent-Teacher Organizations (PTOs) regarding insurance coverage. One of the items we discussed is whether the events and activities organized by the PTOs are covered by the district's liability insurance. We forwarded this inquiry to Mike McHugh, who is the area executive vice president in the Public & Non-Profit Division for Arthur J. Gallagher Risk Management Services, Inc. (Arthur Gallagher is the district's insurance provider). Mike informed us that the PTOs' events and activities are covered by the district's insurance; however, he instructed us to present information about these events and activities to the Board of Education so you can formally acknowledge that you are aware of what has been scheduled and authorize their coverage.

Attached are the list of events and activities we have received from the PTOs thus far—more specifically, the ones for Hatch, Mann and Whittier. We will provide you with additional lists as they become available, and will continue this practice on an annual basis.