

Students

Student Assignment and Intra-District Transfer

Attendance Areas

The School District is divided into school attendance areas. The Superintendent will review the boundary lines annually and recommend any changes to the School Board. The Superintendent or designee shall maintain a map of the District showing current school attendance areas. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

Transfers Within the District

A student's parent(s)/guardian(s) may request a transfer for their child to a District school other than the one assigned if:

1. the child has a sibling that attends the requested school, or
2. the child's attendance area school has an alternative calendar that does not work for the family.
3. the request is made at or before district wide registration, or by the child's first attendance day, if the child is transferring into the district.

A request should be directed to the Superintendent, who, at his or her sole discretion, may grant the request provided the criteria outline in policy 7:30E are met, and space is available. If a request is granted, the parent/guardian shall be responsible for transportation. Once a transfer is granted, it remains effective until the end of the school year in which it was granted, or until the child completes the sixth grade, pursuant to the guidelines in Policy 7:30-E.

The provisions in this section have no applicability to transfers pursuant to: (1) Title I covered in Board policy 6:15, *School Accountability*, or (2) the Unsafe School Choice Option covered in Board policy 4:170, *Safety*.

Class Assignments

The Superintendent or designee shall assign students to classes.

LEGAL REF.: 105 ILCS 5/10-21.3, 5/10-21.3a, and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:15 (School Accountability), 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children)

APPROVED: June 18, 2012