

**Guide to changes and additions in  
Substitute Handbook 2010-2011**

[Minor editorial changes are not listed.]

Topic	Page Number	Description of Change
Index	2-3	[LOCAL] Replaced Table of Contents with a more user friendly Index
Board of Trustees	7	[LOCAL] Reflects new board Officers and member
Board Meeting Schedule for 2010-2011	7	[LOCAL] Reflects new meeting dates
Administration	4, 8	[LOCAL] Reflects new email addresses. ▪ inserted Admin. George Burks
Equal Employment Opportunity	9	[TASB] Edited the text to more accurately describe the areas of concern handled by the district compliance coordinators
Job Vacancy Announcements	10	[LOCAL] Edited website address
Paychecks	12	[LOCAL] New cut-off and pay dates added
Reporting Suspected Child Abuse	17-18	[TASB] Edited the third paragraph to reflect changes in the criminal charges for failure to report child abuse or neglect
Child Sexual Abuse	18	[TASB] Added new topic that references the district plan for addressing sexual abuse of children
Fingerprinting Requirements	20	[LOCAL] Added SB9 requirements for fingerprinting
Copyrighted Materials	21	[TASB] Made an editorial change to the second sentence changing "videotapes" to "videos"
Asbestos Management Plan	22	[TASB] Made an editorial change to the first sentence changing "piece of school property" to "school"

Pest Control Treatment	22	[TASB] Made an editorial change to the policy codes changing “Policy” to “Policies”
Bad Weather Closing	23	[TASB] Added statement to reflect typical practice of posting of school closing on the district’s Web site
Emergencies	23	<p>[TASB] Added policy reference to Policy CKD</p> <ul style="list-style-type: none"> <li>▪ Added information on responding to medical emergencies</li> </ul> <p>[LOCAL] Inserted locations of AED’s</p>
Equal Education Opportunities	25	[TASB] Edited the text to more accurately describe the areas of concern handled by the district compliance coordinators
Student Conduct and Discipline	29	[TASB] Added “Conduct and” to the topic title
Dating Violence, Discrimination, Harassment, & Retaliation	30	[TASB] Added topic from student handbook
Substitute Planning Calendar		Added to the back of the Handbook.