

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Phillip Francis, Director of Operations

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: 16 May 2017

SUBJECT: Recommendation to Award the Purchase Portable Cafeteria Tables

I am recommending and seeking approval to award the purchase of 290 Portable Cafeteria Tables to School Specialty at a cost of \$324,734.48. This purchase will be paid for with 2013 bonds funds. The Portable Cafeteria Tables are for various K-12 buildings. Livonia Public School used the NJPA Purchasing Consortium for this purchase.

School Specialty	Plymouth Mi.	\$324,743.48
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Rationale: the district's current portable cafeteria tables are in need of replacing due to age and being worn out.

If you have any questions regarding this matter please contact me.

Thank you.

Cc Karen Oaks
Barb Stoner
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