

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Parkside Elementary

Student Activity Fund Name Donations

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is collect donations for an
accessible/inclusive playground.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
A committee that is fundraising from the community. Donations will come from the fundraising.

3. Expenditures from this Student Activity Fund will be for these purposes: _____
A fully accessible/inclusive playground.

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

N/A Jen Bartow / Chris Ellis
Student Representative Faculty Advisor

5. Other Comments: _____

Christa Ellis
Principal

This request was approved by the Board of Education on _____

Business Manager Date