



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: July 24, 2019

Purpose: ☐ Presentation/Report ☐ Recognition ☐ Discussion/ Possible Action

☐ Closed/Executive Session ☐ Work Session ☐ Discussion Only ☒ Consent

From: David Abundis, Federal Programs Director and Intercultural Development Research Association (IDRA) Representative  
via Denise Orosco, Executive Director

Item Title: Approve the Contract between SSAISD and the Intercultural Development Research Association (IDRA)

### Description:

An agreement between IDRA and SSAISD to collaborate in planning and implementing the IDRA Valued Youth Partnership in the middle and high schools—the main goal is to help reduce dropout rates.

### Recommendation:

Approve the Contract between SSAISD and the Intercultural Development Research Association (IDRA).

### District Goal/Strategy:

Funding Budget Code and Amount:

CFO Approval

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

A handwritten signature in blue ink, appearing to be 'D. Abundis', is written over a horizontal line.

7/12/19

Superintendent:

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## CONTRACT

This contract is entered into between the **Intercultural Development Research Association** (hereinafter referred to as IDRA), 5815 Callaghan, Suite 101, San Antonio, Texas 78228 and **South San Antonio Independent School District (South San ISD)**, 5622 Ray Ellison Dr., San Antonio, TX 78242, hereinafter referred to as the client.

### **Purpose of Collaboration**

IDRA and South San ISD agree to collaborate in planning and implementing the IDRA Valued Youth Partnership in up to four middle schools and one high school. The IDRA Valued Youth Partnership has as its major goal the reduction of dropout rates.

### **Period of Agreement**

This agreement shall commence on September 1, 2019 and terminate on August 31, 2020.

### **Amount of Payment**

South San ISD agrees to pay IDRA \$10,000, which includes travel, for the implementation of the IDRA Valued Youth Partnership program.

### **Terms of Payment**

Payment for the services described herein in the amount specified above is due within thirty (30) days of receipt of invoice.

This agreement represents the entire agreement between the parties and supersedes all prior oral and written proposals and communications.

### **Roles and Responsibilities**

IDRA agrees to:

1. Provide training and technical assistance, which will include:
  - Facilitation of three implementation team meetings;
  - A leadership day to include students from all participating secondary schools; and
  - Ongoing program monitoring, observations, case studies, and faculty orientations;
2. Provide program materials: tutor workbooks, teacher guides, tutor t-shirts, end-of-year certificates, and other materials associated with training and technical assistance for the program;
3. Request input from district regarding level of need of participants;
4. Plan and develop the sessions for the program implementation;
5. Conduct an annual, nationwide IDRA Valued Youth Partnership Essay Contest to stimulate student self-reflection, help students improve their writing skills and facilitate student voices to be heard, as part of the program's asset-based approaches;
6. Bill client for amount of contract;
7. Provide supportive documentation about all billing, which will be kept at IDRA Business Office;
8. Provide an end-of-program evaluation report, including program performance for each of the participating middle and high schools and the overall program site; and
9. Maintain the confidentiality of all data provided by the district for the IDRA Valued Youth Partnership program evaluation.



South San ISD agrees to:

1. Schedule and participate in staff training and technical assistance provided by IDRA; at different phases of the program implementation, sessions will include some or all the implementation team members (program administrator, principals, teacher coordinators, a representative of the receiving elementary teachers, family liaison and evaluation liaison);
2. Provide IDRA staff with date, time and place of session and number of participants;
3. Cooperate with IDRA by providing information on level of need of participants and any prior training;
4. Provide for the collection of data, such as program participants' status, achievement scores and grades, absences and disciplinary action referrals for the program evaluation;
5. Pay student stipends for four hours weekly and provide transportation for students as needed by the IDRA Valued Youth Partnership;
6. Abide by South San ISD's existing regulations regarding child safety, including maintaining adult supervision of all students at all times; and
7. Identify a parent liaison/trainer who will conduct outreach and training of the IDRA Valued Youth Partnership students' parents.

### **Program Execution**

#### **Program Administrator**

Dr. Alexandro Flores, Superintendent, or an appointee will serve as South San ISD's program administrator. In that capacity, the program administrator will select the campuses and personnel to participate in The IDRA Valued Youth Partnership and provide the leadership and supervision necessary to the success of the program.

#### **Program Design**

Students who are considered to be in at-risk situations at the participating middle and high schools will serve as tutors at the selected receiving elementary schools. Tutoring will take place for one school period a day, four days a week. Tutoring sessions, together with a fifth-day class in the secondary school, will form part of a course offered as elective credit. Each participant secondary school will schedule role models to interact with student tutors at least five times a year. Student tutors, either by themselves or with their tutees, will take a minimum of three field trips to local sites of cultural, economic or academic importance.

#### **Student Identification**

Early in the school year, South San ISD will identify up to 55 students to participate in the IDRA Valued Youth Partnership, according to the following pupil characteristics:

- (1) has a high propensity to drop out of school;
- (2) has been retained in grade at least once;
- (3) reads two or more years below grade level;
- (4) is not active in extra-curricular activities;
- (5) has higher absenteeism than the district average;
- (6) has higher disciplinary referrals than the district average; and/or
- (7) has no specific, set goals for a future career or post-secondary training.

**Parent Involvement**

Parents of student tutors will be involved in reviewing the IDRA Valued Youth Partnership and learning about the role they can play in this program to support their children. A minimum of three parent meetings per year will be conducted on such topics as:

- The Key Elements of the IDRA Valued Youth Partnership;
- Supporting Your Child's Path to College; and
- Questions and Answers About School.

**Amending the Contract**

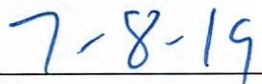
1. This agreement is given and accepted upon the expressed condition that it cannot, in any manner, be changed, altered, varied, or modified unless such modification, change, or alteration shall be in writing and executed by both parties.
2. This contract may be amended by mutual written agreement of both parties and terminated by either party with a (30) days written notice prior to cancellation.

**Intercultural Development  
Research Association**

**South San Antonio Independent  
School District**

By 

Celina Moreno, J.D.  
President & CEO

  
Date

By \_\_\_\_\_

Dr. Alexandro M. Flores  
Superintendent

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Date